



Wright Technical Center

1405 3rd Ave. NE Buffalo, MN 55313 Phone: 763-682-4112
www.wtc.k12.mn.us



Governing Board Meeting

June 6, 2023

6:30 p.m.

The Mission of the Wright Technical Center is "To partner with member school districts and industry to prepare students for careers, post-secondary education and lifelong learning."

AGENDA

- 1.0 Call to Order
- 2.0 Roll Call
- 3.0 Pledge of Allegiance
- 4.0 Agenda Approval
- 5.0 Approval of Consent Items - Action required
 - 5.1 Approval of Minutes - May 2 Regular Meeting
 - 5.2 Bills for Payment
 - 5.3 Acceptance of Donation - 2005 Chevrolet Trailblazer
 - 5.4 Acceptance of Donation - 2015 Tire Balancer
 - 5.5 Approval of teaching contract for Wright Academy Math.
 - 5.6 Approval of teaching contract for PAES.
 - 5.7 Acceptance of Resignation from the Middle Level Academy Teacher.
 - 5.8 Acceptance of Resignation for Retirement from the Academy Science Teacher pending agreement of assignment.
 - 5.9 Approval of the 23-24 Cleaning Agreement with Dalbecs Cleaning Services.
 - 5.10 Approval of the 23-24 lease agreement with Vander Kooi Farms.
 - 5.11 Approval of the 23-24 lease agreement with MAWSECO for Cornerstones.
 - 5.12 Approval of the agreement with IEA (Institute of Environ. Assess.) for H & S Mgmt.
 - 5.13 Approval of the agreement for Special Education Director.

Background: 5.1 & 5.2 - Approval of the minutes from previous meetings and bills. 5.3 & 5.4 - Acceptance of Donations. 5.5 & 5.6 - Approval of teaching contracts. 5.7 & 5.8 - Acceptance of teacher resignations. 5.9 - Renewal of cleaning contract (reduction of 20 hrs./week based on the average number of hours worked, 3.65% increase in hourly rate). 5.10 - Renewal of lease agreement (reflects a 2% increase). 5.11 - Renewal of lease agreement. 5.12 Renewal of agreement. (Reduction in budgeted item of \$1.500). 5.13 Approval of contract for Special Ed. Director.

Recommendation: Approve the consent agenda as presented.

- 6.0 Financial Report - Anh Glewwe
 - 6.1 Approval of the financial report
 - 6.2 Approval of the FY24 Preliminary budget (Includes a 4% assessment increase & the contract for cooperation with MNVA. Does not include a "Fund Balance Stabilization Fee or an increase in the ALC billing to 100%).
 - 6.3 Resolution approving the Long Term Facility Maintenance Plan for 2024-2033, the various components of Revenue, Expenditure and Statement of Assurances and reasons therefore.
 - 6.4 Approval of the expenditure requests for General, Capital, Long Term Facility Maintenance and Perkins for 2023-2024 as presented.

- 7.0 Committee Reports
 - 7.1 Principals Report - Mr. Karson
 - 7.2 Directors Report - Mr. Koslofsky

- 8.0 New Business - Action required
 - 8.1 Approval of the repairs to the school truck.

Background: Two quotes were received for the minimum of repairs necessary to the school truck. The April 4th meeting the repair of the truck was tabled. The motion may be taken from the table after 1 item of business has been conducted. If the motion is not taken from the table by the end of the next meeting, it is dead. Therefore, a new motion is being presented for consideration.

Recommendation: Approve as presented

- 8.2 Approval of the Contract for Cooperation between WTC and Minnesota Virtual Academy MNVA for providing the Heavy Equipment Operators Instructor for the 23-24 school year.

Background: The contract has been reviewed and approved by the MNVA Administration.

Recommendation: Approve as presented

- 8.3 Approval of the Business Manager/HR Director/Payroll Clerk Contract for the 2021-2023 Contract Term.

Background: The Negotiations committee has met and reviewed the terms of the agreement.

Recommendation: Approve as presented

- 8.4 Approval authorizing the Director and Executive Committee to make necessary expenditure decisions in the absence of a July, 2023 Governing Board Meeting.

Background: Article VIII, Section 2 of the Bylaws for the Wright Technical Center states this as allowable.

Recommendation: Approve as presented

- 8.5 Recess prior to entering into the closed session.

- 9.0 Closed Session
 - 9.1 MN Statute 13D.05 subd. 3a - Executive Director Evaluation

- 10.0 Adjournment

Next meeting August 1, 2023

Please call or email if you have questions or cannot make the meeting.

WRIGHT TECHNICAL CENTER School District 966

The meeting of the Governing Board of Wright Technical Center, School District 966, was held on Tuesday May 2, 2023 at 1405 3rd Ave. NE, Buffalo, Minnesota 55313.

Members Present: Mealey, Steffens, Carlson, Curtis, Sixberry, Lee, Gierke, Bravinder.

Others Present: Brian Koslofsky-Executive Director, Shaun Karson-Principal, Anh Glewwe-Business Manager, Dana Watters-Administrative Assistant, Russell Pearson-American Federation of Teachers.

The meeting was called to order by Member Mealey at 6:35 p.m. followed by the Pledge of Allegiance.

Agenda Review

On motion by Member Lee, second by Member Sixberry, the agenda was approved as presented. Motion carried by unanimous vote.

Consent Agenda

On motion by Member Curtis, second by Member Bravinder, the consent agenda was approved as presented. 5.1 April 4 regular meeting, 5.2 Bills for payment,

Financial Report

Business Manager Glewwe reported on the current finances. On motion by Member Sixberry, second by Member Lee, the financial report was approved as presented. Motion carried by unanimous vote.

Principal and Director's Report

Principal Karson and Director Koslofsky discussed the WA summer school program and the Heavy Equipment Program, WTC Open House and an update on the truck repairs.

Finance/Negotiations Report

Member Bravinder reported on items within the current teacher contract, the fund balance and the WA transportation.

New Business

- On motion by Member Bravinder, second by Member Curtis to approve the Resolution amending the Wright Technical Center Bylaws. Motion carried by unanimous vote. The Roll Call vote: Lee, yes, Carlson, yes, Steffens, yes, Bravinder, yes, Gierke, yes, Curtis, yes, Sixberry, yes, Mealey, yes. Resolution passed.
- On motion by Member Sixberry, second by Member Lee to approve the MOU with the WTC FOT as it pertains to Article 8 Subd.8.7.2. Motion carried by unanimous vote.
- On motion by Member Sixberry, second by Member Gierke to approve the MOU with the WTC FOT as it pertains to Article 9, Subd. 9.3.1. Motion carried by unanimous vote.
- On motion by Member Sixberry, second by Member Steffens, for adjournment. Motion carried by unanimous vote. Meeting was adjourned at 7:14p.m.



Wright Technical Center

Phone: 763-682-4112
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1405 3rd Ave. NE • Buffalo, MN 55313

Donation Form

Date: June 2, 2023

Name: Kevin Dahlman

Address: 14737 15th St SW

City, State, Zip: Cokato, MN 55321-4151

Donation: 2005 Chev Trl valued at \$3000.00. Vin #1GNDDT13S852292804

We appreciate your interest in the Wright Technical Center's programs.

Brian Koslofsky
Executive Director



Wright Technical Center

Phone: 763-682-4112

www.wtc.k12.mn.us

1405 3rd Ave. NE • Buffalo, MN 55313

Donation Form

Date: May 12, 2023

Name: Boyer Trucks

Address: 4631 Odessa Ave NE

City, State, Zip: St. Michael, MN 55376

Donation: 2015 Coats 1250 Tire Balancer valued at \$1400.00.

We appreciate your interest in the Wright Technical Center's programs.

A handwritten signature in black ink, appearing to read 'B. Koslofsky', is written over the printed name and title.

Brian Koslofsky
Executive Director

Wright Technical Center Employment Recommendation Form

Date: **June 2, 2023**

Name of Applicant: **Thomas Savoy**

Recommended By: **Shaun Karson**

Title of Position: **Math Instructor**

Position Supervised By: **Shaun Karson**

Position Term Description (part time, full time, year-round, school year, etc)

1.0 FTE - 2023-2024 School Year

Top Priorities for the Position:

- 1. Math licensure (Tier 2) - *completing Tier 3 requirements this summer***
- 2. Familiarity with interdisciplinary and cross curricular teaching**
- 3. Development of classroom curriculum and lessons**
- 4. Teaching Experience**

Number of Candidates: **2**

Number of Candidates Interviewed: **2**

Interview Team: **Kelsey Segerstrom, Hans Helling, Brian Koslofsky & Shaun Karson**

Educational Background of Candidate:

Bachelors of Science - Mathematics - Winona State University, Winona, Minnesota

Bachelors of Arts - Math Education - In Progress - Winona State University, Winona, Minnesota

Employment Background of Candidate:

Thomas is currently completing a year of teaching math at Buffalo High School. He started in the Fall of 2022 with his student teaching experience and was asked to stay on to complete the year. He has experience working with students through AVID and as a Math tutor.

Administrative Recommendation:

I recommend Thomas Savoy for the position of Math Instructor at Wright Academy. He demonstrated a strong understanding of interdisciplinary teaching, differentiation of lesson and curriculum planning.. He exhibits a strong passion and enthusiasm for teaching and emphasized building strong relationships with his students.

Salary Scale Placement: **(Step 3, Lane 1)**



TIER 2 TEACHER CONTRACT FOR MINNESOTA PUBLIC SCHOOL DISTRICTS

The Governing Board of School District No. 966 of the State of Minnesota, Buffalo, Minnesota, enters into this Contract with **Thomas Savoy**, a legally qualified Tier 2 licensed teacher pursuant to M.S. 122A.182 who agrees to teach in the public schools of said District as a Math Instructor for the school year 2023 to 2024.

The following provisions shall apply and are a part of this Contract:

1. Basic Services: Said teacher shall faithfully perform the services prescribed by the Governing Board, or its designated representative(s), whether or not such services are specifically described in this Contract, abide by the rules and regulations as established by the Governing Board and the State of Minnesota, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the School District as assigned in such grades or subjects for which the teacher has the necessary license.
2. Duration: The duration of this contract shall be from **August 21, 2023 to May 31, 2024**. This Contract is subject to the provisions of M.S. 122A.182 and to all laws, rules, and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination, and discharge of teachers for cause. This Contract may be terminated by the Governing Board, ended by written resignation by the teacher, or modified by mutual consent of the Governing Board and the teacher.
3. Duty Year: The teacher's duty year shall be as adopted by the Governing Board, and the teacher agrees to teach on those legal holidays on which the Governing Board is authorized to conduct school if the Governing Board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the Governing Board.
4. Additional Services: The Governing Board, or its designated representative(s), may assign the teacher to extra-curricular, co-curricular, or other assignments, subject to established compensation for such services that exceed the services authorized in paragraph 1. Said extra-curricular, co-curricular, or other assignments may be described in paragraph 6. of this Contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The Governing Board, or its designated representative(s), may make any additions or amendments during the duty year as shall be necessary. These assignments shall not extend beyond the duration of this Contract.
5. Reference: This Contract may be subject to the agreement between the School District and the exclusive representative, to the extent it is applicable to Tier 2 teachers, and the provisions of the Public Employment Labor Relations Act, as amended.

6. Special Provisions: [insert any other contractual provisions].

In addition, said teacher agrees to perform the following additional services for the additional salary indicated:

Additional Service	Additional Compensation
1. New teacher Training (up to 40 Hours)	\$ 1,194.40 (\$29.86 Hourly Rate X 40)
2. _____	\$ _____
3. _____	\$ _____

7. In consideration thereof, the Governing Board agrees to pay said teacher the following annual salary:

\$43,470	For basic services (Step 3 - Lane 1)
\$1,194.40	For additional services as set forth in paragraph 6.
\$44,664.40	Total salary, exclusive of fringe benefits

8. Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate Governing Board policy or procedure. This Contract shall be effective only after it has been authorized by the Governing Board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS WHEREOF, I have subscribed my signature this 17 day of may, 2023.


Teacher

IN WITNESS WHEREOF, we have subscribed our signatures this ____ day of _____, 20 ____.

Governing Board Chair

Governing Board Clerk



TIER 4 TEACHER CONTRACT FOR MINNESOTA PUBLIC SCHOOL DISTRICTS

The Governing Board of School District No. 966 of the State of Minnesota, Buffalo, Minnesota, enters into this Contract with **Kim Landecker**, a legally qualified Tier 4 licensed teacher pursuant to M.S. 122A.184 and M.S. 122A.40 who agrees to teach in the public schools of said District as a **PAES Instructor** for the school year **2023 to 2024**.

The following provisions shall apply and are a part of this Contract:

1. Basic Services: Said teacher shall faithfully perform the services prescribed by the Governing Board, or its designated representative(s), whether or not such services are specifically described in this Contract, abide by the rules and regulations as established by the Governing Board and the State of Minnesota, and any additions or amendments thereto, for the annual salary indicated below, and agrees to teach for the School District as assigned in such grades or subjects for which the teacher has the necessary license.
2. Duration: The duration of this contract shall be from **August 28, 2023 to May 31, 2024**. This Contract is subject to the provisions of M.S. 122A.184 and M.S. 122A.40, as amended, and to all laws, rules, and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination, and discharge of teachers for cause. After the teacher attains continuing contract status, this Contract shall remain in full force and effect except if terminated, modified by mutual consent of the Governing Board and the teacher, or ended by written resignation pursuant to M.S. 122A.40.
3. Duty Year: The teacher's duty year shall be as adopted by the Governing Board, and the teacher agrees to teach on those legal holidays on which the Governing Board is authorized to conduct school if the Governing Board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other days in lieu thereof as determined by the Governing Board.
4. Additional Services: The Governing Board, or its designated representative(s), may assign the teacher to extra-curricular, co-curricular, or other assignments, subject to established compensation for such services that exceed the services authorized in paragraph 1. Said extra-curricular, co-curricular, or other assignments may be described in paragraph 6. of this Contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The Governing Board, or its designated representative(s), may make any additions or amendments during the duty year as shall be necessary. Said extra-curricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher's continuing contract rights unless the words "continuing contract" are recorded immediately following the assignment (see paragraph 6).
5. Reference: This Contract shall be subject to the agreement between the School District and the exclusive representative and the provisions of the Public Employment Labor Relations Act, as amended.

6. Special Provisions: In addition, said teacher agrees to perform the following additional services for the additional salary indicated:

Additional Service	Additional Compensation
A. None	

7. In consideration thereof, the Governing Board agrees to pay said teacher the following annual salary:

\$37,719.50	*For basic services (Step 13 - Lane 6) - .5FTE
\$0	For additional services as set forth in paragraph 6.
\$37,719.50	Total salary, exclusive of fringe benefits

**Basic service amount will be adjusted based upon the 2024-26 contract settlement.*

8. Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate Governing Board policy or procedure. This Contract shall be effective only after it has been authorized by the Governing Board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS WHEREOF, I have subscribed my signature this ____ day of _____, 20____.

Teacher

IN WITNESS WHEREOF, we have subscribed our signatures this ____ day of _____, 20____.

Governing Board Chair

Governing Board Clerk

Emily J. Grewe Mueller
1016 Canterbury AVE NE
Buffalo, MN 55313
218-791-0937

May 19, 2023

Dear Board of Directors, Brian Koslofsky, Shaun Karson, and Staff,

This letter represents my official notice of resignation from my position as middle level educator at Wright Technical Center effective at the end of the 2022-2023 school year.

Thank you for the opportunity to teach at Wright Academy. I will always appreciate the experience and knowledge that I gained during my time here.

Sincerely,

A handwritten signature in black ink, appearing to read "Emily J. Grewe Mueller", with a long, sweeping flourish extending to the right.

Emily J. Grewe Mueller

Notice of Retirement from Dist. 966 Inbox x



Craig Hagberg

to me ▾

Hello Brian, After serving this school district for the last 23 years I have decided to retire on September 30, 2023.

--

Sincerely,

Craig Hagberg

Science Teacher

Wright Academy

763-684-2216



Wright Technical Center

1405 3rd Ave. NE Buffalo, MN 55313 Phone: 763-682-4112
www.wtc.k12.mn.us



INDEPENDENT CONTRACTOR AGREEMENT

Agreement made, this 6th day of June, 2023 by and between Wright Technical Center ("WTC") and Dalbecs Cleaning Services ("Independent Contractor").

Independent Contractor is an Independent Contractor willing to provide certain skills and abilities to WTC that WTC has need for.

In consideration of the mutual terms, conditions and covenants hereinafter set forth, WTC and Independent Contractor agree as follows:

1. WTC hereby employs the Independent Contractor as an Independent Contractor, and Independent Contractor hereby accepts employment.
2. The term of this Agreement shall commence on July 1, 2023. After the first thirty (30) days of the term, either party may, without cause, terminate this Agreement by giving 30 days' written notice.
3. WTC shall pay to Independent Contractor and Independent Contractor shall accept from WTC as compensation for all services to be provided pursuant to this Agreement, the sum of \$22.80 per hour not to exceed 60 hours of time worked per week. Payment for services will be made on the 15th and 30th of each month. Independent Contractor is responsible for any and all taxes and insurance.
4. The Independent Contractor will receive 32 hours as Paid Time Off to be used as determined mutually between the Director and the Independent Contractor.
5. Independent Contractor performs intermediate manual work cleaning and caring for school buildings and grounds, and related work as apparent or assigned on an "as needed" basis the following services:
 - Sweeps, vacuums, buffs, strips, waxes and dust mops assigned areas.
 - Removes trash from rooms and buildings and puts it in containers and dumpsters.
 - Scrubs and cleans toilets including mirrors, wash basins, urinals, commodes, slop sinks, etc.; fills tissue, towel and soap dispensers; disinfects as needed.
 - Dusts/washed furniture, walls, window sills and other woodwork.
 - Moves furniture as required; sets up and organizes rooms for activities.
 - Secures windows and classroom doors daily.
 - Repairs equipment, classroom materials, light bulbs, paper towel and bathroom assemblies.
 - Performs exterior care and maintenance on buildings and grounds.
 - Operating cleaning and maintenance equipment and materials.
 - Ability to establish and maintain effective working relationships with staff, students, parents and third party contractors.



Wright Technical Center

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www.wtc.k12.mn.us



STAN VANDER KOOI FARM FACILITY AGREEMENT

THIS FACILITY AGREEMENT (hereinafter referred to as the “agreement”) made on July 1, 2023 to June 30, 2024 by and between the Wright Technical Center #966 (WTC) and Stan Vander Kooi Farm , a non-profit corporation of Buffalo, MN; hereinafter referred to as SVKF.

1. PURPOSE

This agreement is to establish the terms and conditions under which the Wright Technical Center (WTC) will lease to Stan Vander Kooi Farm (SVKF) in the community of Buffalo, MN. It is a primary interest of WTC and SVKF to establish this agreement for lease of office space for SVKF.

2. DESCRIPTION OF LEASED PREMISES

The premises to be leased under this agreement are located at 1405 3rd Avenue NE, Buffalo, MN. The premises include one (1) office of approximately 168 sq. ft. with fixtures, heating, cooling, parking lot, and designated common space such as halls, bathrooms, etc as specified in attachment #1 (WTC floor plan).

3. COST/METHOD OF PAYMENT

SVKF shall pay WTC the amounts listed below, for all space including utility expenses associated with the leased premises during the occupancy.

2022-23 Term (22-23 Term was \$7.04/sq. ft.)

168 sq ft. @ \$7.18 + Webroot Virus Protection Software \$30 = \$1,236

4. TAXES/ASSESSMENTS/PUBLIC IMPROVEMENTS

WTC shall be responsible for and pay all taxes, assessments and public improvement expenses levied or assigned to the premises during the term of the lease.

5. UTILITIES AND SERVICES

WTC shall be responsible for all and pay all utilities during the term of the lease to include water, sewer, gas, electric, refuse removal, snow removal, lawn care and facility maintenance. WTC will provide telephone and internet service. Technical assistance for the SVKF computers including the Webroot virus protection software will be billed based on the actual hours used by SVKF.

6. FACILITY MAINTENANCE AND REPAIR

WTC hereby agrees to be responsible for maintaining the premises in good repair and payment of all expenses associated with this covenant excluding damages to the premises caused by SVKF.

7. REPAIR OF DAMAGED PROPERTY

If the premises upon which the building is sited are damaged as a result of SVKF'S negligence or the negligence of the employees, agents, or invitees and, in the event WTC must repair said damage, SVKF shall reimburse WTC for the cost of the damage.

8. OPERATING MAINTENANCE

SVKF hereby agrees to be responsible for daily maintenance of the premises used, to include light cleaning and janitorial, and to pay all expenses associated with this covenant.

9. USE OF PREMISES

WTC hereby provides the premises to SVKF and the conduct of legal, permissible, activities which are essential to the operation of SVKF. SVKF will be permitted to keep program equipment and supplies on-site at the facility, where needed for operations. Space will be available for use by SVKF year round (12 months) Monday-Friday 6:00am to 6:00pm and as needed for occasional evening and weekends. Where needed, WTC and SVKF mutually agree to adjust hours and make other essential accommodations needed to maintain security and avoid other personnel expense.

10. SUBLEASING

SVKF will not sublease space in the facility.

11. SIGNS

It is hereby agreed and understood that SVKF will not be installing signs on the premises.

12. BONDING/INDEMNITY/INSURANCE

To the best of its ability, SVKF agrees to hold WTC harmless from any lawsuits, claims or causes of action arising out of the use and operations conducted at the leased premises under this agreement. To the best of its ability, WTC agrees to hold SVKF harmless from any lawsuits, claims or causes of action arising out of the condition or repair of the premises leased under this agreement.

WTC and SVKF will each keep in force at their own and separate expense, for so long as this agreement remains in effect, public liability insurance with respect to the premises in which both WTC and SVKF shall be named as additional insured and in form acceptable to the other party, within minimum limits of \$300,000 on account of bodily injury or death of one person, and \$1,000,000 on account of bodily injuries or death of more than one person as the result of any one accident or disaster. Each party will further deposit with the other, the acceptable evidence that such insurance is in effect, which evidence shall provide that the other party shall be notified in writing thirty (30) days prior to cancellation, material change, or failure to renew the insurance. If either party shall not comply with its covenants, each agrees to pay the premium for such insurance promptly upon the demand of the other party.

13. NOTIFICATION

Any notice between parties shall be deemed duly served if either hand delivered, emailed or mailed by U.S. Post Office to the registered address of WTC, 1405 3rd Avenue NE, Buffalo, MN 55313, or Stan Vander Kooi farm, 1499 30th St. SE Buffalo, MN 55313.

14. TERMINATION

This lease may be terminated at any time by WTC, with the approval of the WTC Governing Board, where it is necessitated by a change to funding, enrollment, rules, regulations, essential space needs of WTC or WTC policy. WTC and SVKF hereby mutually agree to provide each other with no less than a ninety (90) day written notice of the intention to vacate the premises in the event of early termination.

15. DESTRUCTION OF PREMISES

It is hereby mutually agreed by both parties that this lease may be terminated with thirty (30) days notice if the premises are injured or destroyed by fire, by act of God, or through any other cause so as to make the premises unfit for occupancy.

16. RIGHTS OF ENTRY

WTC shall have the right to enter upon the premises during normal business hours of WCCA to inspect their condition and make reasonable and necessary repairs or at such other times a mutually agreed upon between WTC and SVKF.

17. TOBACCO POLICY

Tobacco use is not permitted by any one at any time in the building or on the grounds of the WTC facility.

18. MODIFICATION

This agreement may be modified at any time with the written approval of both WTC and SVKF or their successors to office.

19. VALIDITY

It is understood and agreed by both parties that the entire agreement between parties is embodied in this contract. No verbal or previous understanding is in effect. If any term or provision of this agreement is formally judged by a court to be invalid, the remaining terms and provisions shall remain in full force and effect, and they shall be interpreted, performed and enforced as if said provision did not appear herein. In witness whereof, the parties have set their hands as approval and acceptance of this agreement.

Print Name

Stan Vander Kooi Farm

Date

Print Name

Wright Technical Center, Director

Date



Wright Technical Center

Phone: 763-682-4112
www.wtc.k12.mn.us

1405 3rd Ave. NE • Buffalo, MN 55313

CORNERSTONES PROGRAM OPERATING AGREEMENT

THIS OPERATING AGREEMENT (hereinafter referred to as the “agreement”) made on **July 1, 2023 to June 30, 2024** by and between the Wright Technical Center #966 (WTC) and Meeker and Wright Special Education Cooperative #938 (MAWSECO) for the Cornerstones Program located at the WTC.

1. USE

The Premises shall be used by the Cornerstones Program for the purpose of education services and shall consist of agreed upon space at the Wright Technical Center.

2. OPERATING COST

MAWSECO agrees to pay the WTC an annual sum determined by the Cornerstones Formula included herein as Appendix A (12.30% of the WTC facility-related operating budget). The WTC billings will be sent to MAWSECO twice during the regular school year in December and June. Each year upon renewal of the lease agreement, the updated spreadsheet reflecting the details of the year’s billing will be sent to MAWSECO with the billings. This operating cost is incorporated into the MAWSECO Cornerstones Program annual budget and billed to participating school districts.

3. CAPITAL RESERVE

MAWSECO agrees to pay the WTC an annual sum of \$4,000 for Cornerstones for facility improvements as determined by Wright Technical Center. The capital reserve will be recorded in a separate account to be used only for capital improvements for MAWSECO Cornerstones Program.

4. UTILITIES AND SERVICES

WTC shall be responsible for all and pay all utilities during the term of the lease to include water, sewer, gas, electric, refuse removal, snow removal, lawn care and facility maintenance. WTC will provide telephone and internet service. Technical assistance for the Cornerstones computers will be billed based on the actual hours used by Cornerstones staff.

5. INSURANCE

The WTC and MAWSECO will each keep in force at their own and separate expense, for so long as this agreement remains in effect, public liability insurance with respect to the premises in which both WTC and MAWSECO shall be named as an additional insured and in a form acceptable to the other party, within minimum limits of \$500,000 on account of bodily injury or death of one person, and \$1,500,000 on account of bodily injuries or death of more than one person as the result of any one accident or disaster. Each party will further deposit with the other, the acceptable evidence that such insurance is in effect, which evidence shall provide that the other party shall be notified in writing thirty (30) days prior to cancellation, material change, or failure to renew the insurance. If either party shall not comply with its covenants, each agrees to pay the premium for such insurance promptly upon the demand of the other party.

6. OTHER USES

The space percentage for Cornerstones includes the multipurpose room which is utilized by Wright Academy and Head Start through mutual scheduling between the Cornerstones Site Coordinator and WTC Principal. Cornerstones may use available space elsewhere in the Wright Tech Center through consultation with the WTC.

7. REPAIR OF DAMAGED PROPERTY

If the premises upon which the Building is sited are damaged as a result of Cornerstones Program’s negligence or the negligence of the employees, agents, students or invitees and, in the event the WTC must repair said damage, MAWSECO shall reimburse the WTC for the cost of the damage.

8. DAMAGE BY FIRE OR ANOTHER CASUALTY

In case the building in which Cornerstones Program is situated shall be partially or totally destroyed by fire or other casualty insurable under standard fire and extended coverage insurance so as to become partially or totally untenable, the same shall be repaired as quickly as possible at the expense of the WTC unless the Center shall elect not to rebuild. A proportionate part of the annual assessment amount shall be abated upon the time and to the extent the premises are untenable.

9. REASONABLE WEAR

Except for reasonable wear and tear, the WTC agrees to maintain the facility in a condition similar to when the facility was first occupied. Damages in excess of reasonable wear and tear will be repaired by the WTC at MAWSECO’s expense.

10. DURATION

This agreement shall be in force and effect upon its execution by the respective parties following authorization by their respective Governing Boards and shall remain in force until officially terminated by the WTC Governing Board and the MAWSECO Board with six months notice. The year shall commence **July 1, 2023 through June 30, 2024.**

11. BINDING EFFECT

This agreement shall be binding upon the parties and their successors. Each party may transfer its interest in this agreement by mutual consent of the other party.

Wright Technical Center
Buffalo, MN

Date: _____

Meeker and Wright Special Education Cooperative #938
Howard Lake, MN

Date: _____

2023-2026 Environmental, Health, and Safety Management Services

COMPENSATION

IEA's fees for services will be invoiced utilizing the hourly rates listed below:

STAFF LEVEL	FY 2023-2024	FY 2024-2025	FY 2025-2026
Account Manager	\$107	\$110	\$113
Project Manager	\$98	\$101	\$104
Technician	\$90	\$92	\$95
Administrative	\$66	\$67	\$69

IEA's estimated annual fee, on a time and materials basis, to conduct the Program Review in Section 1.0 and the compliance program requirements outlined in Section 2.0 is **\$3,400**.

IEA's maximum annual fee for environmental, health and safety management services is not to exceed the district requested budget of **\$4,500**. If the district requests services that will require fees above the maximum annual fee amount, IEA will provide a change order document for district authorization.

Please note there is a 3% fee for credit card payments.

SCHEDULE

IEA's services will commence on July 1, 2023, upon receipt of a signed proposal. IEA will schedule this project through the Director.

This contract is valid from July 1, 2023 to June 30, 2026.

Annual compliance projects identified in Section 2.0 will be coordinated via a scheduling letter and approved by the district prior to project start.

This proposal is valid for sixty (60) days.

PROPOSAL TERMS

Terms on payment of services are net 30 days after invoicing, with interest added to unpaid balances. Please review the attached General Conditions, which are a part of this proposal, for more detail.



Wright Technical Center

1405 3rd Ave. NE Buffalo, MN 55313 Phone: 763-682-4112
www.wtc.k12.mn.us



Employment Agreement 2023-2024

The School Board of Independent School District No. 966 of the State of Minnesota, enters into this agreement with Allyson Kuehn who agrees to serve in the capacity of **Director of Special Education** for the 2023-2024 School Year

1. The basic work year and other conditions of employment are listed below:

- Up to 15 days to provide Special Education Director duties for Wright Technical Center.
- Oversight for special education program and due process requirements
- Oversight for special education services
- Assistance and training for case managers
- Advise building principal and instructors regarding special education topics including programming and compliance
- Complete required MDE reports and documentation, serving as WTC director of record for special education

2. Consideration and Payment:

A. In consideration for services provided under the terms of this contract, the Wright Technical Center shall pay Allyson Kuehn an amount not to exceed: \$9,300 total or \$620 per day.

B. This contract shall become effective on July 17, 2023, and shall remain in effect until June 30, 2024. Provided that this contract may be canceled prior to said termination date by either of the parties hereto, upon thirty (30) days written notice and without showing cause.

3. No changes may be made in the terms of this contract, except by the mutual written consent of the parties hereto.

4. In the event this contract is canceled prior to the termination date specified in Section 2, Clause B, Allyson Kuehn shall be entitled to payment, determined on a pro-rata basis, for work or services satisfactorily performed.

5. No payment or reimbursement shall be made under this contract for any services performed or expenses incurred in a manner contrary to any provision contained herein or in a manner inconsistent with any federal, state, or local law, rule or regulation.

6. Wright Technical Center agrees to pay Allyson Kuehn for services upon receipt of an invoice.

IN WITNESS THEREOF, I have subscribed my signature this _____ of _____, 2023.

ALLYSON KUEHN

IN WITNESS THEREOF, I have subscribed my signature this _____ of _____, 2023.

Independent School District No. 966

Chairperson

Clerk



FINANCIAL SUMMARY



June 6th, 2023 Board Meeting

1. Business Office Report

2. Financial Reports

a. Revenue Report

May 2023 – FY2023

- WTC Assessment Invoices (\$178,191)
- Special Education Aid (\$26,111)
- Summer Funding (\$10,276)
- Wright Academy billing (\$65,221)

April 2023 – FY2023

- WTC Assessment Invoices (\$178,191)
- General Education Aid (\$1,984)
- Wright Academy billing (\$89,885)
- House down payment (\$12,000)

b. Expenditure Report

May 2023 – FY2023

- Payroll & benefits (\$232,778)
- Adm Service: cmERDC finance system fees (\$3,720)
- District Electric (\$8,367)
- LTFM Building Hardware & Equipment (\$1,604)
- Property insurance (\$7,019)
- Natural gas (\$3,657)
- House project materials (\$3,403)

April 2023 – FY2023

- Payroll & benefits (\$231,723)
- Contract legal services (\$2,960)
- District Electric (\$8,114)
- LTFM Electrical (\$22,000)
- Property insurance (\$7,019)
- Marketing supplies (\$2,286)
- Maintenance supplies (\$2,497)
- Natural gas (\$4,770)
- House project materials (\$13,533)
- Welding supplies (\$2,440)
- Textbook (\$1,680)

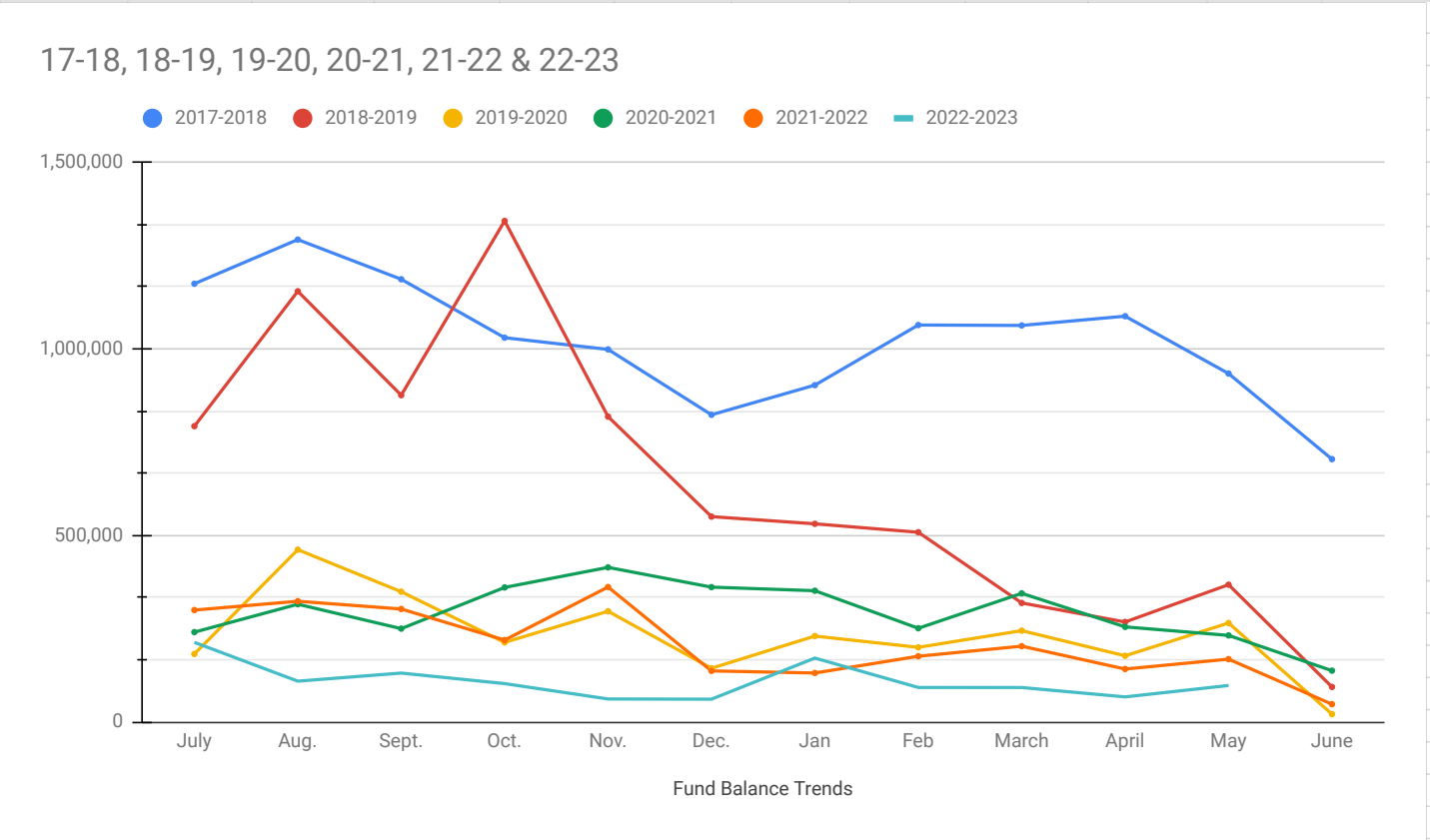
		Wright Technical Center				Revenue Report		May 31, 2023	
		FY23 Adopted Budget	FY23 Monthly Budget	April 2023	May 2023	FY23 Year to Date	% YTD	Remaining Balance	Increase/(Decrease) from last month
Budgeted YTD percentage is 92%									
May Rev. less Exp.		\$	43,497						
April Rev. less Exp.		\$	(36,064)						
YTD Rev. less Exp.		\$	(57,140)						
01- General Fund									
021	Tuition from MN Schools	3,088,771	257,398	285,250	234,810	2,708,367	88%	380,404	(50,440.29)
092	Interest Earnings	50	4	47	0	300	599%	(250)	(47.41)
093	Rent	15,930	1,327	1,604	0	15,616	98%	314	(1,603.56)
096	Gifts & Bequest	30,000	2,500	0	0	15,866	53%	14,134	0.00
098	Misc. Rev- Cornerstone Maint.	35,000	2,917	0	0	24,324	69%	10,676	0.00
099	Misc Rev- Local Source	11,630	969	0	2,706	20,909	180%	(9,279)	2,706.00
211	General Education Aid	32,000	2,667	2,329	0	30,428	95%	1,572	(2,328.76)
360	Special Education Aid	235,000	19,583	17,934	26,112	215,399	92%	19,601	8,177.93
400	Fed Aid/MN CFL (ESSER, GEER, Summer)	124,277	10,356	8,651	10,276	63,549	51%	60,729	1,624.91
621	Sale-Mater.purch/Resale2Pupils	90,000	7,500	12,000	0	12,000	13%	78,000	(12,000.00)
625	Insurance Recovery	3,927	327	0	0	3,927	100%	0	0.00
General Fund Total		\$ 3,666,584	\$ 305,221	\$ 327,815	\$ 273,903	\$ 3,110,683	85%	\$ 2,565,467	(53,911.18)
03-Expanded Summer Program Funding									
400	Fed Aid/MN CFL	\$ -	\$ -	\$ -	\$ -	\$ -	0%		
		\$ -	\$ -	\$ -	\$ -	\$ -	0%		
08-Scholarships									
092	Interest Earnings	0	0	0	0	0	0%	0	0.00
096	Gifts & Bequest	2,000	167	1,500	0	3,700	185%	(1,700)	(1,500.00)
Scholarships Total		\$ 2,000	\$ 167	\$ 1,500	\$ -	\$ 3,700.00	185%	\$ (1,700)	(1,500.00)
12-Student Activities									
050	Fees from Students or Patrons	0	0	0	0	1,750	0%	-1750	
060	SPO Revenue	0	0	31	346	2,048	0%	-2048	315.13
619	Fundraiser Expenses	0	0	(1,555)	0	(6,040)	0%	6040	1,555.39
620	Fundraiser Revenue	0	0	145	2,596	10,320	0%	-10320	2,451.46
621	Sale-Mater.purch/Resale2Pupils	0	0	0	1,816	4,180	0%	-4180	1,816.48
Student Activities Total		\$ -	\$ -	\$ (1,380)	\$ 4,759	\$ 12,259	0%	\$ (12,259)	6,138.46
13-Carl Perkins									
400	Fed Aid/MN CFL	546,442	45,537	0	51,647	241,280	44%	305,161	51,646.92
Carl Perkins Total		\$ 546,442	\$ 45,537	\$ -	\$ 51,647	\$ 241,280	44%	\$ 305,161	51,646.92
18-Custodial Fund SWETC									
99	Misc Rev - Local Source	\$ 46,963	\$ 3,914	\$ 4,444	\$ 4,444	\$ 47,418	101%	(455)	0.00
		\$ 46,963	\$ 3,914	\$ 4,444	\$ 4,444	\$ 47,418	101%	(455)	0.00
Total All Sources		\$ 4,261,988	\$ 354,838	\$ 332,379	\$ 334,753	\$ 3,415,340	80%	\$ 2,856,214	2,374

12% less than budget

		Wright Technical Center Expenditure Report May 31, 2023				FY23 Year To Date		% YTD		Remaining Balance		Increase/(Decrease) from last month	
		FY23 Revised Budget	FY23 Monthly Budget	April 2023	May 2023								
Budgeted YTD percentage is 92%													
01-General Fund													
100 Salaries & Wages	1,973,584	164,465	169,481	168,211	1,704,551	86%	269,033	(1,270)					
200 Employee Benefits	776,283	64,690	62,243	64,567	647,918	83%	128,365	2,325					
300 Purchased Services	454,820	37,902	51,247	33,851	396,460	87%	58,360	(17,396)					
400 Supplies & Materials	241,042	20,087	29,850	14,430	235,905	98%	5,138	(15,420)					
500 Capital Expenditures	344,843	28,737	0	0	217,866	63%	126,977	0					
700 Loan Payment			459	459	5,809			(0)					
800 Other Expenditures	3,000	250	0	204	2,820	94%	180	204					
General Fund Total	\$ 3,793,572	\$ 316,131	\$ 313,279	\$ 281,722	\$ 3,211,328	85%	\$ 582,244	(31,557)					
03-Expanded Summer Program Funding													
400 Federal Funding	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -						
	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -						
08-Scholarships													
800 Other Expenditures	2,000	167	500	0	3,200	160%	(1,200)	(500)					
Scholarships Total	\$ 2,000	\$ 167	\$ 500	\$ -	\$ 3,200	160%	\$ (1,200)	(500)					
12-Student Activities													
400 Supplies & Materials	0	0	1,095	(220)	7,165	0%	(7,165)	(1,314)					
Student Activities Total	\$ -	\$ -	\$ 1,095	\$ (220)	\$ 7,165	0%	\$ (7,165)	(1,314)					
13-Carl Perkins													
100 Salaries & Wages	78,519	6,543	0	0	0	0%	78,519	0					
200 Employee Benefits	0	0	0	0	0	0%	0	0					
300 Purchased Services	299,988	24,999	40,235	5,756	105,046	35%	194,942	(34,479)					
400 Supplies & Materials	60,900	5,075	255	1,946	53,746	88%	7,154	1,691					
500 Capital Expenditures	107,034	8,920	1,970	2,052	58,668	55%	48,366	82					
Carl Perkins Total	\$ 546,442	\$ 45,537	\$ 42,460	\$ 9,754	\$ 217,461	40%	\$ 328,981	(32,706)					
18-Custodial Fund - SWETC													
Custodial Fund Total	\$ 46,963	\$ 3,914	\$ 11,109	\$ -	\$ 33,326	71%	\$ 13,636	(11,109)					
	\$ 46,963	\$ 3,914	\$ 11,109	\$ -	\$ 33,326	71%	\$ 13,636	(11,109)					
Total All Funds													
	\$ 4,388,977	\$ 365,748	\$ 368,443	\$ 291,256	\$ 3,472,480	79%	\$ 916,497	(77,186)					

13% less than budget

WTC Fund Balance Trend												
Fund Balance Trend	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan	Feb	March	April	May	June
2017-2018	1,174,457	1,292,831	1,186,456	1,029,753	998,374	823,080	902,561	1,063,750	1,062,611	1,087,424	933,580 [1]	704,108 [2]
2018-2019	792,503 [3]	1,154,266 [4]	875,546 [5]	1,342,886 [6]	818,197 [7]	549,995 [8]	530,710 [9]	508,106 [10]	318,500 [11]	267,523 [12]	367,534 [13]	93,314 [14]
2019-2020	181,770 [15]	461,362 [16]	348,666	212,723	296,286	143,359	229,710	199,504	244,270	176,819	264,732 [17]	20,486 [18]
2020-2021	240,300	315,133	249,655	360,127	413,909	360,928	351,359	250,669	344,303	254,407	231,538 [19]	136,964 [20]
2021-2022	299,422 [21]	323,129 [22]	302,307 [23]	218,998 [24]	361,225 [25]	136,343 [26]	130,696 [27]	175,647 [28]	202,633 [29]	141,405 [30]	167,840 [31]	47,025
2022-2023	212,851	108,811	130,517	102,289	61,081	60,503	170,702	91,914	91,792	66,650	97,200	



WRIGHT TECHNICAL CENTER ISD 966

CASH FLOW REVIEW

	Old National Bank	RiverWood Bank	
Bank balance as of 06/01/2023	\$ 12,998.99	\$ 54,187.93	
Outstanding checks & wires	\$ -	\$ (6,510.19)	
Est. June Board Bills		\$ (183,664.24) <i>Including Lease payment</i>	
Est. Perkins Reimbursement		\$ 6,399.00	
June 2023 Payroll		\$ (228,000.00)	
Aged Open Invoices		\$ 193,908.00	
Est. May/June WA Billing		\$ 80,000.00	
Est. Transition disable billing		\$ 87,815.00	
Estimated End of June 2023 Balance	\$ 12,998.99	\$ 4,135.50	\$ 17,134.49

Wright Technical Center Aged Open Invoice Report

Aging Date 05/30/23

Co	Grp	Code	Customer	Inv No	Type	Terms	Inv Date	Current	31 - 60	61 - 90	91 - 120	121 - 150	151 +	Total
0966	1	1004	ANNANDALE SCHOOLS #876	4880	Invoice	RECEIPT	03/02/2022	0.00	0.00	0.00	0.00	0.00	0.79	0.79
0966	1	1004	ANNANDALE SCHOOLS #876	4915	On Acct		04/01/2022	0.00	0.00	0.00	0.00	0.00	(0.79)	(0.79)
0966	1	1004	ANNANDALE SCHOOLS #876	5242	Invoice	RECEIPT	05/02/2023	10,209.46	0.00	0.00	0.00	0.00	0.00	10,209.46
0966	1	1004	ANNANDALE SCHOOLS #876	5254	Invoice	RECEIPT	06/01/2023	12,888.32	0.00	0.00	0.00	0.00	0.00	12,888.32
			Customer Total					\$23,097.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,097.78
0966	1	1351	BELKE, EUGENE	5262	Invoice	RECEIPT	05/26/2023	400.00	0.00	0.00	0.00	0.00	0.00	400.00
			Customer Total					\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
0966	1	1011	BIG LAKE DISTRICT OFFICE #727	5255	Invoice	RECEIPT	06/01/2023	19,368.57	0.00	0.00	0.00	0.00	0.00	19,368.57
			Customer Total					\$19,368.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,368.57
0966	1	1014	BUFFALO SCHOOLS #877	5256	Invoice	RECEIPT	06/01/2023	44,120.77	0.00	0.00	0.00	0.00	0.00	44,120.77
			Customer Total					\$44,120.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44,120.77
0966	1	1015	DELANO SCHOOLS # 879	5257	Invoice	RECEIPT	06/01/2023	17,522.08	0.00	0.00	0.00	0.00	0.00	17,522.08
			Customer Total					\$17,522.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,522.08
0966	1	1050	ELK RIVER SCHOOL DIST ISD# 725217		Invoice	RECEIPT	04/04/2023	0.00	701.44	0.00	0.00	0.00	0.00	701.44
			Customer Total					\$0.00	\$701.44	\$0.00	\$0.00	\$0.00	\$0.00	\$701.44
0966	1	1016	HOW LK/WAV/WIN SCH #2687	5246	Invoice	RECEIPT	05/02/2023	392.20	0.00	0.00	0.00	0.00	0.00	392.20
0966	1	1016	HOW LK/WAV/WIN SCH #2687	5238	Invoice	RECEIPT	05/03/2023	105.26	0.00	0.00	0.00	0.00	0.00	105.26
0966	1	1016	HOW LK/WAV/WIN SCH #2687	5258	Invoice	RECEIPT	06/01/2023	7,082.12	0.00	0.00	0.00	0.00	0.00	7,082.12
			Customer Total					\$7,579.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,579.58
0966	1	1017	MAPLE LAKE SCHOOLS #881	5259	Invoice	RECEIPT	06/01/2023	8,343.11	0.00	0.00	0.00	0.00	0.00	8,343.11
			Customer Total					\$8,343.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,343.11
0966	1	1018	MONTICELLO SCHOOLS #882	5260	Invoice	RECEIPT	06/01/2023	28,469.45	0.00	0.00	0.00	0.00	0.00	28,469.45
			Customer Total					\$28,469.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,469.45
0966	1	1302	RIVERWOOD BANK	5145	Invoice	RECEIPT	01/24/2023	0.00	0.00	0.00	0.00	500.00	0.00	500.00
			Customer Total					\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
0966	1	1349	SERENITY LANDSCAPE SERVICE	5223	Invoice	RECEIPT	04/13/2023	0.00	553.50	0.00	0.00	0.00	0.00	553.50
			Customer Total					\$0.00	\$553.50	\$0.00	\$0.00	\$0.00	\$0.00	\$553.50
0966	1	1350	SIXBERRY, AMBER	5253	Invoice	RECEIPT	05/16/2023	300.00	0.00	0.00	0.00	0.00	0.00	300.00
			Customer Total					\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0966	1	1045	ST CLOUD SCHOOLS # 742	5251	Invoice	RECEIPT	05/02/2023	1,743.12	0.00	0.00	0.00	0.00	0.00	1,743.12
			Customer Total					\$1,743.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,743.12

Wright Technical Center Aged Open Invoice Report

Aging Date 05/30/23

Co	Grp	Code	Customer	Inv No	Type	Terms	Inv Date	Current	31 - 60	61 - 90	91 - 120	121 - 150	151 +	Total
0966	1	1020	ST MICHAEL/ALBERTVILLE SCH#	5261	Invoice	RECEIPT	06/01/2023	40,396.85	0.00	0.00	0.00	0.00	0.00	40,396.85
Customer Total								\$40,396.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,396.85
0966	1	1036	STAFF	5232	Invoice	NET30	05/02/2023	700.02	0.00	0.00	0.00	0.00	0.00	700.02
0966	1	1036	STAFF	5233	Invoice	NET30	05/02/2023	111.76	0.00	0.00	0.00	0.00	0.00	111.76
Customer Total								\$811.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$811.78
Report Total								\$192,153.09	\$1,254.94	\$0.00	\$0.00	\$500.00	\$0.00	\$193,908.03



WRIGHT TECHNICAL CENTER ISD 966
Preliminary Budget Summary 2023-2024



REVENUES	FY23 Revised Budget 2022-2023	FY24 Prelim Budget 2023-2024	CHANGES SINCE LAST BUDGET
General Fund - 01			
Unassigned	\$ 3,596,965	\$ 3,751,599	\$ 154,634
Expanded Summer Program Funding - 03	\$ 69,619	\$ -	\$ (69,619)
Trust Fund - 08	\$ 2,000	\$ 2,000	\$ -
Perkins Fund - 13	\$ 546,442	\$ 571,833	\$ 25,391
Custodial Fund (SWETC) - 18	\$ 46,963	\$ 53,328	\$ 6,365
TOTAL	\$ 4,261,988	\$ 4,378,760	\$ 116,772

EXPENDITURES	FY23 Revised Budget 2022-2023	FY24 Prelim Budget 2023-2024	CHANGES SINCE LAST BUDGET
General Fund - 01			
Unassigned	\$ 3,793,572	\$ 3,840,491	\$ 46,919
Expanded Summer Program Funding - 03	\$ -	\$ -	\$ -
Trust Fund - 08	\$ 2,000	\$ 2,000	\$ -
Perkins Fund - 13	\$ 546,442	\$ 571,833	\$ 25,392
Custodial Fund (SWETC) - 18	\$ 46,963	\$ 53,328	\$ 6,365
TOTAL	\$ 4,388,977	\$ 4,467,652	\$ 78,675

NET EXCESS/(DEFICIT)	-\$126,988	-\$88,892	\$38,096
-----------------------------	-------------------	------------------	-----------------

Revenue changes:	Expenditure changes:
<ul style="list-style-type: none"> - Assessment Revenue increased by 4%. CTE levy increased by 5%. Most other Revenue are similar to FY23. - Total General and Special Education Aids increased by 5% from FY23 Revised Budget (budgeting for the normal count of students). - New Revenue: Grant Reimbursement for the Heavy Equipment program (\$19,937) - We have been spending down the ESSER money for summer program and learning recover (less dollars available for FY24 	<ul style="list-style-type: none"> - Salaries, Wages and Benefits increased by about 2% total (4% for teachers' salary increases). - Program Supply budgets are the same as FY23 Revised Budget. - Budget Reduction: Building/Ground Maintenance contract (\$30,000), Network Consultant Services (\$10,000), 25% of Social Workers' Salary, FICA & TRA are being covered with Fed. Grant ESSER III (\$10,168), Contracted Legal Services (\$5,000), Staff Development (\$4,000), Textbooks (\$3,500). - We continue to budget for high Utilities and Property Insurance

_____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING WRIGHT TECHNICAL CENTERS
LONG TERM FACILITY MAINTENANCE PROGRAM BUDGET AND AUTHORIZING
THE INCLUSION OF THOSE PROJECTS IN THE DISTRICT'S APPLICATION FOR
LONG TERM FACILITY MAINTENANCE PROGRAM REVENUE

BE IT RESOLVED by the School Board of Independent School District No. 966,
State of Minnesota as follows:

1. The school board of Independent School District No. 966 hereby approves a long-term facility maintenance program budget for its facilities for the 2024-2025 school year in the amount of \$167,000. The various components of this program budget are attached as Exhibit A here to and are incorporated herein by reference and administration is directed to apply to the Commissioner of the Department of Education for approval.
2. Minnesota Statutes, Section 123B.53, Subdivision 1, as amended, provides that if a cooperative's long term facility maintenance budget is approved by the school boards of each of the cooperative school districts, each member district may include its proportionate share of the costs of the cooperative school district program in its long-term facility maintenance revenue application.
3. It is proposed that the proportionate share of the costs of the cooperative school district's long term facility maintenance program for each member school district to be included in its application shall be determined by multiplying the total cost of the cooperative school district long term facility maintenance program times a 3-year average assessment formula. The long-term facility maintenance costs shall be funded through annual levy instead of issuing bonds.
4. Upon receipt of the proportionate share of long-term facility maintenance program revenue attributable to the cooperative school district program, a district shall promptly pay to the cooperative school district the applicable aid or levy proceeds.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

Whereupon said resolution was declared duly passed and adopted.


STATE OF MINNESOTA

COUNTY OF WRIGHT

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 966, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of Independent School District No. 966 held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Independent School District 966's long term facility maintenance program budget and authorizing the inclusion of the Independent School District's long term facility maintenance projects in the district's application for long term facility revenue.

WITNESS MY HAND officially as such Clerk this 6th day of June, 2023.

Clerk
Wright Technical Center
Independent School District #966

 Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266		Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only										ED - 02478-06	
Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes, section 123B.595, subdivision 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.													
District Info.		Enter Information		District Info.		Enter Information							
District Name:		Wright Technical Center		Date:		7/15/2023							
District Number:		966		Email:		brian.koslofsky@wrighttech.org							
District Contact Name:		Brian Koslofsky											
Contact Phone #:		(763) 684-2200											
Fiscal Year (FY) Ending June 30													
Expenditure Categories			2023 (base year)	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.													
Finance Code	Category (1)												
347	Physical Hazards		\$724	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
349	Other Hazardous Materials		\$0	\$0	\$0	\$17,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
352	Environmental Health and Safety Management		\$4,505	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500
358	Asbestos Removal and Encapsulation		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety		\$6,527	\$5,000	\$4,000	\$5,000	\$4,000	\$5,000	\$4,000	\$5,000	\$4,000	\$5,000	\$4,000
366	Indoor Air Quality		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects			\$11,756	\$10,500	\$9,500	\$27,500	\$9,500	\$10,500	\$9,500	\$10,500	\$9,500	\$10,500	\$9,500
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year													
Finance Code	Category (2)												
358	Asbestos Removal and Encapsulation		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects \$100,000 or More			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151													
Finance Code	Category (3)												
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Remodeling for Approved Voluntary Pre-K Projects			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility													
Finance Code	Category (4)												
367	Accessibility		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Accessibility Projects			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Capital Expenditures and Maintenance Projects													
Finance Code	Category (5)												
368	Building Envelope		\$4,619	\$2,000	\$0	\$1,000	\$70,000	\$12,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
369	Building Hardware and Equipment		\$11,298	\$1,000	\$2,000	\$2,000	\$2,000	\$2,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
370	Electrical		\$62,280	\$8,000	\$8,000	\$8,000	\$9,000	\$9,000	\$9,000	\$10,000	\$10,000	\$10,000	\$10,000
379	Interior Surfaces		\$690	\$10,000	\$15,000	\$15,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
380	Mechanical Systems		\$8,272	\$6,000	\$38,000	\$34,000	\$25,000	\$5,000	\$40,000	\$5,000	\$50,000	\$5,000	\$5,000
381	Plumbing		\$1,964	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
382	Professional Services and Salary		\$0	\$16,000	\$16,000	\$16,000	\$17,000	\$17,000	\$17,000	\$18,000	\$18,000	\$18,000	\$18,000
383	Roof Systems		\$3,575	\$2,000	\$3,000	\$4,000	\$95,000	\$5,000	\$5,000	\$5,000	\$56,000	\$62,000	\$62,000
384	Site Projects		\$86	\$10,000	\$20,000	\$15,000	\$5,000	\$30,000	\$5,000	\$20,000	\$20,000	\$20,000	\$20,000
Total Deferred Capital Expense and Maintenance			\$92,784	\$60,000	\$107,000	\$100,000	\$248,000	\$105,000	\$106,000	\$88,000	\$184,000	\$145,000	\$145,000
Total Annual 10-Year Plan Expenditures			\$104,540	\$70,500	\$116,500	\$127,500	\$257,500	\$115,500	\$115,500	\$98,500	\$193,500	\$155,500	\$154,500
Fund Balance Section													
Fund 01													
	Beginning Fund Balance 01-467-XX		\$0	-\$14,386	\$2,456	-\$24,434	-\$65,055	-\$233,233	-\$261,968	-\$288,086	-\$219,586	-\$246,086	-\$234,586
	LTFM Fiscal Year Revenue - Levy		\$90,154	\$87,342	\$89,610	\$86,879	\$89,322	\$86,765	\$89,382	\$167,000	\$167,000	\$167,000	\$167,000
	LTFM Fiscal Year Revenue - AID if Applicable		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Revenue Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT if applicable (COVID-19) by End of Fiscal Year (06-30-20)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Estimated Fiscal Year Expenditures		\$104,540	\$70,500	\$116,500	\$127,500	\$257,500	\$115,500	\$115,500	\$98,500	\$193,500	\$155,500	\$154,500
	Ending Fiscal Year Fund Balance 01-467-XX		-\$14,386	\$2,456	-\$24,434	-\$65,055	-\$233,233	-\$261,968	-\$288,086	-\$219,586	-\$246,086	-\$234,586	-\$222,086
Fund 06													
	Beginning Fund Balance 06-467-XX		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Bonded Revenue		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Revenue Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT if applicable (COVID-19) by End of Fiscal Year (06-30-20)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Estimated Fiscal Year Expenditures		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Ending Fiscal Year Fund Balance 06-467-XX		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
End of worksheet													



Division of School Finance
400 NE Stinson Blvd.
Minneapolis, MN 55413

Fiscal Year (FY) 2024 Application for Long-Term Facilities Maintenance Revenue Statement of Assurances

ED-02477-08
Due: July 31, 2022

General Information: Minnesota school districts, intermediate school districts, cooperative districts, applying for Long-Term Facilities Maintenance revenue (LTFM) under Minnesota Statutes 2021, section 123B.595 must annually complete the Application for Long-Term Facilities Maintenance Revenue – Statement of Assurances (ED-02477). The application must be submitted to the Minnesota Department of Education (MDE) by July 31, 2022. Submit to [Sarah C. Miller](mailto:Sarah.C.Miller@mde.state.mn.us) (MDE.Facilities@state.mn.us) along with other required LTFM documentation. **Do not mail a hard copy. Please email this form with other required documentation.**

Identification Information

Name of District or Cooperative: Wright Technical Center	District Number and Type: 0966-51	Date Submitted: 7/14/2023
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Statement of Assurances

- All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety data submission system are for allowed health and safety uses under Minnesota Statutes 2021, section 123B.595, subd. 10, paragraph (a), clause (3), Minnesota Statutes 2021, section 123B.57, subd. 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety System are for uses prohibited under Minnesota Statutes 2021, section 123B.595, subd. 11.
- All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for allowed uses under Minnesota Statutes 2021, section 123B.595, subd. 10, paragraph (a), clauses (1) and (2), and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for uses prohibited under Minnesota Statutes 2021, section 123B.595, subd. 11.
- All actual expenditures to be reported in Uniform Financial Accounting and Reporting Standards (UFARS) for FY 2024 under Finance Codes 347, 349, 352, 358, 363 and 366 will be for allowed health and safety uses under Minnesota Statutes 2021, section 123B.595, subd. 10, paragraph (a), clause (3), Minnesota Statutes 2021, section 123B.57, subd. 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes 2021, section 123B.595, subd. 11.
- All actual expenditures to be reported in UFARS for FY 2024 under Finance Codes 367, 368, 369, 370, 379, 380, 381, 382, 383 and 384 for Accessibility and Deferred Maintenance will be for allowed uses under Minnesota Statutes 2021, section 123B.595, subd. 10, paragraph (a), clauses (1) and (2), and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes 2021, section 123B.595, subd. 11.
- The district will maintain a description of each project funded with long-term facilities maintenance revenue that will provide enough detail for an auditor to determine the cost of the project and if the work qualifies for revenue (Minn. Stat. 127A.411, subd. 3[2021]).
- The district’s plan includes provisions for implementing a health and safety program that complies with health, safety and environmental regulations and best practices, including indoor air quality management and mandatory lead in water testing, remediation and reporting (Minn. Stat. 121A.335 [2021]). ***The district’s ten-year plan does not include a request for a second-time project cost for: (1) replacement of an existing mechanical ventilation system to the current Minnesota State Mechanical Code/American Society of Heating, Refrigerating, and Air-Conditioning Engineers (ASHRAE) guidelines; or, (2) to provide a level of approximately 15 Cubic Feet per Minute (CFM) per person.***

Certification of Statement of Assurances

Signature – Must be signed by Superintendent or Cooperative Director: 	Name – Superintendent or Cooperative Director (Please print) Brian Koslofsky	Date: 6/6/2023
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FY24 Budget Approval Items

General

- Maintenance (FY24 Budget)
 - Custodial Supplies
 - Misc Repairs (LTFM funding is insufficient for the number of repairs needed)

Capital (SWETC Revenue - \$51,420) (\$36,420 added to Capital Reserve)

- Classroom Tables - \$3,600
- Staff Desks - \$2,500
- UTV/Plow - \$8,000
- Snow Blower - 900

LTFM - \$167,000 (\$87,342 for repairs -- \$79,658 for Bond Payment)

- Physical Hazards - (Machine Guarding & Shop PPE) \$1,000
- Environmental Health & Safety Management - (IEA) \$4,500
- Fire Safety - (Fire Sprinkler/Alarm Testing) \$5,000
- Building Envelope - (Cosmetology door replacement) \$2,000
- Building Hardware - (Bell System Computer) \$1,000
- Electrical (Misc. Electrical Work) - \$8,000
- Interior Surfaces - (Flooring & Painting) - \$10,000
- Mechanical systems - (HVAC Preventative Maintenance) - \$6,000
- Plumbing - (Misc. plumbing repairs) - \$5,000
- Professional Services & Salaries - (In-house salary for work performed on deferred capital & maintenance projects) - \$16,000
- Roof Systems - (Misc. roof repairs) - \$2,000
- Site Projects - (Concrete replacement/repairs) - \$10,000

Perkins - \$128,706.50

- Equipment - \$52,706.50
- Tech Equipment - \$45,000
- Instructional Supplies - \$10,000
- Non-Instructional Supplies - \$6,500
- Textbooks - \$10,000
- Student Transportation - \$2,000
- Travel/Conferences - \$2,000
- Standardized Tests - \$500



Principal's Report – June 6th, 2023

Mr. Shaun Karson



General Information

- **Meetings & Events:**
 - St. Xavier 8th Grade Tour (5/18) - 20 students
 - Heavy Equipment Advisory Board (6/5)
 - 11 Industry/Educational Partners Attended
 - CMJTS Trades & Health Care Camp - (6/20 - 6/30)

Wright Tech

- **Registration 2023-24** - *please see handout*
- **Student of the Fourth Quarter** - *please see handout*
- **Staffing**
 - **New Hire 2023-24**
 - PAES - Kim Landecker (continuing after long term sub in PAES - second semester of 22-23 school year)
- **Program Updates**
 - **CEO - Trade Show Event (5/24)** - 10 Students show-cased their businesses.
 - **Health Science** - 29 students passed their state CNA test
 - **Early Childhood & Elementary Careers** - Students complete 5 week practicum in a childcare setting
 - **Youth Apprenticeship** - 35 students @ 26 different businesses.

Wright Academy

- **Enrollment = 87 Students Day School**
 - **High School** = 78 Students
 - 10 Graduates in May/June - 24 Graduates for the year
 - **Middle Level** = 9 Students
 - **Night School (Member School Extended Day)** = 11 Students
 - **WA - Night School (8th Hour - Extended Day)** = 22 Students
- **Summer School (*6/20 - 7/19) - 19 days - 45 students have signed up**
 - **Day School** - English, Social Studies, Science & Math - Two Sessions
 - **Independent Study** - Mondays & Tuesdays
- **Staffing**
 - **Open Postings** - 1.0 FTE Middle Level
 - **New Hire 23-24** - 1.0 FTE Math = Thomas Savoy
- **Student Support & Engagement - PBIS Activities**
 - **Trash Bash** - Annual Community Service Event (5/10)
 - **End-of-the-Year Events**
 - Activity Day/CookOut @ Griffin Park (5/31)
 - Frolfing (6/6)
 - Fishing (6/7)
 - Bowling (6/8)

The **WRIGHT** path for High School

Wright Technical Center, ISD 966
Brian Koslofsky, Executive Director
Director's Report
June 6, 2023

1. General Information

- a. I have a meeting set up with Advanced Volumetric Alliance - AVA from Albertville about purchasing the house materials through them. They are open to the idea which could include the windows. AVA serves on the Const. Tech. Advisory Board.
- b. We will be posting for the bid process for next year's house in August with closing in October.
- c. The regulatory changes from the Federal Communications Commission (FCC), resulting in rate increases and additional expenses in maintaining the onsite phone server is the reason for making the changes.
- d. Sherburne & Northern Wright Special Education Cooperative was not able to provide Special Ed Director service for WTC. The position was posted along with contacting a retired Sped Director from MAWSEC and SNWSEC was contacted and has applied.
- e. The work that needs to be done on the school truck will be paid for with this year's budget.
- f. We have begun the process of submitting a capital budget request for the WTC project which is due by June 16th.
- g. Governor Walz signed legislation that establishes Juneteenth (June 19th) as a Minnesota State holiday. As with all Minnesota State holidays, no public business may be conducted on the holiday. Therefore, summer school will NOT be in session on Monday, June 19, 2023. WTC will be closed.

2. Facilities

a. Summer Projects

1. The garden planters have been relocated outside the greenhouse.
2. Site preparation for the HEOM program will be underway with J-Barriers in place around the Perimeter.
3. In addition to the Auto Tech shop, there will be a few additional classrooms and portions of main hallways painted.

2. Finance

a. Additional Revenue Options

- After meeting with the member superintendents on Wednesday, May 24, they are in support of a [Fund balance Stabilization Fee](#) or [Increase Academy billing to 100%](#) but have decided that there are a few things that we all need additional information on following the legislative session before we enact either.
- The Superintendents will be meeting on August 17 with the Business Managers at WTC to discuss options of how to best stabilize the fund balance.

3. [Academy Enrollment Trends](#)

PARTS	C & B Diesel LLC	Ernhart's Auto Center
Engine Oil Pan	\$157.99	\$220.00
Engine Oil Valve Cover	\$209.98	\$208.30
Engine Oil Cooler Gasket Set	\$11.99	\$26.31
Turbo Charger Mounting Gasket Set	\$33.29	\$42.18
Turbocharger Up-Pipe Kit	\$212.99	\$327.17
Exhaust Clamp 4 inch	\$46.88	\$46.40
15W40 Engine Oil	\$112.76	\$116.74
Engine Oil Filter	\$36.98	\$33.45
Fuel Filter Housing	\$465.59	\$514.38
Engine Antifreeze	\$79.88	\$130.00
Differential Yoke & Seal Kit	\$354.29	\$518.46
Glow Plug Relay	\$57.97	\$88.73
Misc. Shop Supplies & small items such as hose clamps, bolts, etc.	\$500.00	\$500.00
Turbo Charger (If needed)	\$1,478.33	\$1,478.33
	\$3,758.92	\$4,250.45
+ Estimated Labor	\$2,500.00	\$2,500.00
Total Estimated Repairs	\$6,258.92	\$6,750.45
	\$4,780.59	\$5,272.12

**SUMMARY OF 2023-2025
BUSINESS MANAGER
NEGOTIATED ITEMS**

May 3, 2023

Tentative agreement.

Below is a summary of the financial package

2 Year Contract

**WRIGHT TECHNICAL CENTER ISD 966
BUSINESS MANAGER FY24-FY25 CONTRACT NEGOTIATION**

	SALARY	FICA	PERA	HEALTH	DENTAL	LIFE - 8%	LTD - 8%	HSA	403B	TOTAL	\$ Increase	% Increase
FY23 - BASE	\$59,719	\$4,568.50	\$4,478.93	\$9,600	\$930	\$130	\$181	\$500	\$800	\$80,907.43	0	0
FY24	\$60,495	\$4,627.87	\$4,537.13	\$14,000	\$930	\$140.40	\$195.48	\$1,000	\$800	\$86,725.87	\$5,818.44	7.19%
FY25	\$60,919	\$4,660.30	\$4,568.93	\$14,200	\$930	\$151.63	\$211.12	\$1,000	\$800	\$87,440.98	\$715.11	0.82%
TOTAL 2 YEAR % OF INCREASE												8.02%
Increases:	Mostly in benefits											
Salary	1.3% (\$776) increase in the 1st year; 0.7% (424) increase in the 2nd year											
Health	46% Increase to \$14,000/yr for Y1, 1.45% increase to \$14,200 for Y2											
Dental	No change											
Life	8% increase for Y1, 8% increase for Y2											
LTD	8% increase for Y1, 8% increase for Y2											
HSA	100% increase to \$1,000 for Y1, Y2 stays the same as Y1											
403b	No change											

Below is a summary of the contract language:

No Change