

## WRIGHT TECHNICAL CENTER School District 966

The meeting of the Governing Board of Wright Technical Center, School District 966, was held on Wednesday February 2, 2022 at 1405 3rd Ave. NE, Buffalo, Minnesota 55313.

Members Present: Benson, Sixberry, Bravinder, Mealey, Gierke, Curtis, Steffens Buffalo Alternate Bob Sansevere.

Others Present: Brian Koslofsky-Executive Director, Shaun Karson-Principal, Anna Moser, Hannah Sewald-American Federation of Teachers, Dana Watters-Administrative Assistant.

The meeting was called to order by Member Mealey at 6:32 p.m. followed by the Pledge of Allegiance.

### **Agenda Review**

On motion by Member Sixberry, second by Member Curtis, to approve the agenda. Motion carried by unanimous vote.

### **Annual Reorganization**

Election of Officers:

Board Chair:

Member Sixberry nominated Member Mealey for the office of Chair. After hearing no other nominations after 3 calls, the nomination was closed and a unanimous ballot was cast for Member Mealey..

Vice Chair:

Member Curtis nominated Member Sixberry for the office of Vice Chair. After hearing no other nominations after 3 calls, the nomination was closed and a unanimous ballot was cast for Member Sixberry.

Clerk:

Alternate Sansevere nominated Member Lee for the office of Clerk. After hearing no other nominations after 3 calls, the nomination was closed and a unanimous ballot was cast for Member Lee.

Treasurer:

Member Sixberry nominated Member Curtis for the office of Treasurer. After hearing no other nominations after 3 calls, the nomination was closed and a unanimous ballot was cast for Member Curtis.

### **Appointment of Committees:**

On motion by Member Steffens, seconded by Member Sixberry, to approve the board committee as follows.

Motion carried by unanimous vote.

**Executive:** Steffens, Sixberry, Curtis

**Meet and Confer:** Gierke

**Facility:** Gierke, Benson, Sixberry

**Finance/Negotiations:** Mealey, Lee, Bravinder

**Relicensure:** Lee

### **Board Compensation Rates:**

On motion by Member Bravinder, second by Member Sixberry, to set the board compensation rates as listed.

Motion carried by unanimous vote.

Meetings under 4 hours: \$60

Over 4 hours: \$90

Chair: \$70

Clerk: \$60

Treasurer: \$60

### **Mileage Reimbursement**

On motion by Member Sixberry, second by Member Benson, to set the mileage reimbursement as the current Federal rate as follows: 2022 Federal Rate \$.585 per mile. Motion carried by unanimous vote.

### **Official Designations:**

On motion by Member Sixberry, second by member Curtis, to approve the designations as follows. Motion carried by unanimous vote.

Depositories – Old National, RiverWood Bank, Minnesota School District Liquid Asset Fund (MSDLAF+)

Meeting Dates – First Tuesday of every month in the WTC boardroom except for Wednesday September 7 & Wednesday October 5

Meeting Time – 6:30PM

Notification Methods – District Office, Website

Legal Counsel – Knutson, Flynn and Deans, PA

Official Publication – Howard Lake Herald Journal

### **Signature Authorizations:**

On Motion by Member Bravinder, second by Member Gierke, to set the signature authorizations as listed. Motion carried by unanimous vote.

Electronic Fund Transfers

- Brian Koslofsky, Executive Director
- Anh Glewwe, Business Manager
- Lisa Stine, Finance Assistant
- Curtis, Treasurer
- Mealey, Chair
- Lee, Clerk

### **Safe Keeping Investment Securities**

On motion by Member Sixberry, second by Member Bravinder, to authorize the director and financial administrator to make investments in Federally insured/secured accounts which will yield the greatest interest rates and approve Old National Bank's and Riverwood Bank's pledged collateral as required by MN Statute 118A.03. Motion carried by unanimous vote.

### **Consent Agenda**

On motion by Alternate Steffens, second by Member Bravinder, to approve consent agenda as presented. Motion carried by unanimous vote. 5.1 January 4th regular meeting, 5.2 Bills for Payment,

### **Financial Report**

Director Koslofsky reported on the current finances. On motion by Member Sixberry, second by Member Benson to approve the financial report as presented. Motion carried by unanimous vote.

### **Revised Budget**

Director Koslofsky reported on the revised budget. On motion by Member Bravinder, second by Alternate Sansevere to approve the revised budget as presented. Motion carried by unanimous vote.

### **Principal Report**

Principal Karson reported on attended/upcoming meetings, program updates, 2022-23 pre-registration, 10th grade tours, program updates, Wright Academy student enrollment, night school and PBIS Activities.

### **Director's Report**

Director Koslofsky visited with Habitat for Humanity potentially partnering with WTC for the construction house, 2022-23 draft calendar, finance & facility updates, attended/upcoming meetings and conferences.

**Facilities Report**

Sixberry reported on the committee's discussion of prioritizing facility improvements.

**Finance Report**

Mealey reported on the committee's discussion of the budget, LTFM, bond and negotiations.

**New Business**

On motion by Member Sixberry, second by Member Benson, to approve the first reading of policy 714 Fund Balances, as presented, followed by discussion and vote. Motion carried by unanimous vote.

On motion by Member Steffens, second by Member Curtis, for adjournment. Motion carried by unanimous vote. Meeting was adjourned at 7:30 PM.