



# Wright Technical Center

1405 3rd Ave. NE Buffalo, MN 55313

Phone: 763-682-4112  
www.wrtc.k12.mn.us



**W R I G H T**  
ACADEMY

## Governing Board Meeting

April 2, 2024

6:00 p.m.

The Mission of the Wright Technical Center is "To partner with member school districts and industry to prepare students for careers, post-secondary education and lifelong learning."

### AGENDA

- 1.0 Call to Order
- 2.0 Roll Call
- 3.0 Pledge of Allegiance
- 4.0 Agenda Approval
- 5.0 Approval of Consent Items - Action required
  - 5.1 Approval of Minutes - March 6 Regular Meeting
  - 5.2 Bills for Payment
  - 5.3 Acceptance of Donation - 2000 Lincoln valued at \$2,200
  - 5.4 Approval of the 24-25 Internet Services Agreement.
  - 5.5 Acceptance of teacher resignation and to post for the open position.
  - 5.6 Approval of the HOSA overnight trip.

*Background: 5.1 & 5.2 - Approval of the minutes from previous meetings and bills. 5.3 Acceptance of auto donation. 5.4 - Approval of the agreement (annual increase of \$4.48). 5.5 - Acceptance of the resignation from the Construction Technology teacher and to post for the position. 5.6 - Approval of the Overnight Trip for HOSA Students.*

*Recommendation: Approve the consent agenda as presented.*

- 6.0 Financial Report - Anh Glewwe
  - 6.1 Approval of the financial report
- 7.0 Committee Reports
  - 7.1 & 7.2 Principals Report - Mr. Karson and Directors Report - Mr. Koslofsky
  - 7.3 Finance - Mealey, Lee & Bravinder
- 8.0 New Business - Action required
  - 8.1 Approval of the first reading of policy:  
606 Field Trips

*Background: This is a new policy that is in alignment with MSBA. We have the form that has been used in the past but have not had a policy in place.*

*Recommendation: Approve as presented*

8.2 Approval of the three year agreement with BerganKDV for auditor services.

*Background: We received two proposals for audit services. The accounting profession is in a crisis right now with demand greater than supply. Audit firms are reluctant to provide quotes because firms are so short staffed. Firms are raising their fees because of the shortage of staff and they are trying to keep the staff they have by raising wages. This is an increase of \$3,000 from FY23 and an increase of \$14,500 over the previous 3-year agreement.*

*Recommendation: Approve as presented*

8.3 Approval to not make-up the two days of school lost on March 25th and 26th and implement the Faculty Make-up days as presented.

*Background: With the two lost days, we are 1.6 days over the required minimum amount of instructional minutes. The implementation of the Faculty Make-up Days will provide an independent opportunity for faculty to make-up the lost contract days. This will be reviewed and added to the staff handbook.*

*Recommendation: Approve as presented*

9.0 Adjournment

**Next meeting May 7, 2024** Please call or email if you have questions or cannot make the meeting.

**WRIGHT TECHNICAL CENTER School District 966**

The meeting of the Governing Board of Wright Technical Center, School District 966, was held on Tuesday March 6, 2024 at 1405 3rd Ave. NE, Buffalo, Minnesota 55313.

**Members Present:** Mealey, Steffens, Lee, Sixberry, Delano Alternate Black, HLWW Alternate Mulvihill.

**Others Present:** Brian Koslofsky-Executive Director, Shaun Karson-Principal, Virtual, Anh Glewwe-Business Manager, Dana Watters-Administrative Assistant, Russell Pearson-American Federation of Teachers.

The meeting was called to order by Member Mealey at 6:30 p.m. followed by the Pledge of Allegiance.

**Agenda Review**

On motion by Member Steffens, second by Member Sixberry, the agenda was approved as presented. Motion carried by unanimous vote.

**Consent Agenda**

On motion by Member Sixberry, second by Member Lee, the consent agenda was approved as presented. 5.1 February 6 regular meeting, 5.2 Bills for payment, 5.3 Acceptance of the donation of auto parts valued at \$155.

**Financial Report**

Business Manager Glewwe reported on the current finances. On motion by Member Lee, second by Member Sixberry, the financial report was approved as presented. Motion carried by unanimous vote.

**Principal and Director's Report**

Principal Karson discussed 24-25 registration and current WA enrollment, upcoming CMJTS Trades & Healthcare Camp, tours and presentations. Director Koslofsky reported on the member district LTFM Resolutions, finances and the current condition rooftop unit #4.

**Finance Committee**

Member Lee reported on the negotiations stating they were going well and making good progress.

**New Business**

- On motion by Member Steffens, second by Member Sixberry to approve the 2024-2025 school calendar, as presented, followed by discussion and vote. Motion carried by unanimous vote.
- On motion by Member Steffens, second by Member Lee to approve to change the Governing Board meeting time to 6:00PM as presented, followed by discussion and vote. Motion carried by unanimous vote.
- On motion by Member Steffens, second by Member Lee, for adjournment. Motion carried by unanimous vote. Meeting was adjourned at 7:04P.M.



**Wright Technical Center**

1405 3<sup>rd</sup> Ave. NE • Buffalo, MN 55313

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www.wtc.k12.mn.us

## Donation Form

**Date:** March 1, 2024

**Name:** Donald and Marilyn Moe

**Address:** 6415 Horseshoe Bend Dr

**City, State, Zip:** Corcoran, MN 55340

**Donation:** 2000 Lincoln 4D valued at \$2200.00. VIN #1LNHM81W5YY933281

We appreciate your interest in the Wright Technical Center's programs.

A handwritten signature in black ink, appearing to read 'Brian Koslofsky', written over a horizontal line.

**Brian Koslofsky**  
Executive Director



2024-2025 Central MN Internet Services Contract Agreement

By this agreement, Wright Technical Center agrees to make payments to ECMECC by the following schedule in exchange for the services outlined below according to the contract executed with Minnesota Internet Services (MnIT) based on their response to the 2023 ECMECC Internet Transport and Internet Services RFP. (Contract and RFP response available upon request)

- September 2024 - \$538.12
December 2024 - \$538.12
March 2025 - \$538.12
June 2025 - \$538.12

These payments include an E-rate discount of 70% on the following services. If the USAC approved E-rate discount changes, the costs above will change accordingly.

- 1Gbps transport circuit
Managed switch/network (including all security features of the state network)
Minimum of 75Mbps of Internet bandwidth (w/ overflow capacity to 1Gbps)
Monthly credit from MnIT of \$101.88 for hosted services

By signing this agreement, all parties agree to the terms as described above. Alterations to this agreement may only be made by mutual consent of both parties and must be placed in writing. Both parties will receive a copy of this agreement, and will be responsible for upholding its terms. Agreements will be reviewed annually and adjusted for mutually agreed upon modifications.

For: Wright Technical Center

Printed Name Signature Date

For: ECMECC

Printed Name Signature Date

ECMECC is 43,000 students, 3200 faculty/administrators and 2400 educational support staff from 18 member school districts and Pine Technical and Community College. ECMECC utilizes technology, information and communication tools to expand educational opportunities for students, staff and community members in East Central Minnesota and beyond. ECMECC was founded in 1983 to make great things happen for students. We still do.

# Curtis Tessum

5751 177<sup>th</sup> Ave. NW Ramsey, M.N.  
(712) 363-1869 curtis.tessum@gmail.com

March 27, 2024

Wright Technical Center  
1405 3<sup>rd</sup>. Ave NE.  
Buffalo, M.N. 55313  
Human Resources  
c/o Brian Koslofsky

Dear Mr. Koslofsky,

This letter is to inform you that I am resigning my position of Industrial Technology Instructor within the Wright Technical Center effective on June 4th, 2024.

It has been a pleasure working for Wright Technical Center for the past 4 years. I have grown professionally and have made many lifelong friends. I would like to thank you for the opportunity to serve the students of Wright County and look forward to seeing what the district accomplishes in the future.

You have my full commitment to fulfilling my contract and aiding with a smooth transition. Please feel free to contact me in regards to how I may assist with next steps.

Sincerely,  3/27/24

Curtis Tessum

## GOVERNING BOARD OVERNIGHT FIELD TRIP APPROVAL FORM

Please answer the following questions:

1. Instructor: Ms. Cheri Morrissette
  - a. Other Adults Accompanying: —
2. Program: Health Science + Nursing Assistant
3. Name of the event: HOSA State Conference
4. Location: St. Cloud - Kelly In.
5. Date of Trip: 4/7 - 4/9 Number of School Days Missed: 2
6. Number of students participating: Female 4 Male 0
7. Grade level of the students' participating: 11 + 12
8. Objective of trip: State Competition in Nursing
9. Cost per student: 0 - Fee Raised through Fund raising
  - a. Trip funded by:
    - i. School Account: - Hotel Cost
    - ii. Individual Student: 0
10. Mode of transportation: Students will drive themselves -

11. ATTACH A COPY OF THE FIELD TRIP ITINERARY

## HOSA Competition Times

	<b>NA Skill Test Time</b>	<b>HHA Skills Test Time</b>
<b>Mackenzie</b>	<b>12:36pm</b>	<b>X</b>
<b>Lizzy</b>	<b>12:24am</b>	<b>X</b>
<b>Riley</b>	<b>12:48pm</b>	<b>X</b>
<b>Cassandra</b>	<b>12:12pm</b>	<b>3:15pm</b>



**Sunday, April 7**

10:00am	10:00pm	Tabulations - HOSA STAFF ONLY
1:00pm	6:00pm	HOSA HQ
1:00pm	3:00pm	Registration & Hotel Check-In
1:00pm	10:00pm	Prayer Room Available
3:00pm	4:00pm	Parli Pro
3:30pm	4:30pm	Extemporaneous Writing <i>*all competitors*</i>
4:30pm	5:30pm	State Officer Applicant Exam
4:00pm	8:00pm	State Officer Tri-folds open for viewing
5:00pm	5:45pm	Forensic Science <i>*all competitors*</i>
5:30pm	6:30pm	Dinner Buffet Open
6:15pm	7:30pm	<b>General Session A - Opening Session, Health Science &amp; Virtual Awards</b>
7:30pm	8:30pm	State Officer Applicants & Voting Delegates
8:30pm	9:15pm	State Officer Applicant activity (Candidates only)
8:00pm	10:30pm	HOSA Carnival
10:45pm	10:45pm	CURFEW

**Monday, April 8**

START	END	EVENT
7:00am	9:00pm	Tabulations - HOSA STAFF ONLY
7:00am	6:00pm	HOSA HQ
7:00am	10:00pm	Prayer Room Available
8:45am	10:00am	State Officer Networking
9:00am	2:00pm	State Officer Tri-Folds open for viewing
8:00am	4:30pm	Anatomage Tournament
9:00am	4:00pm	Crafts/Game Room
9:00am	12:30pm	CPR/First Aid / Life Support Skills
9:00am	9:15am	Health Career Display, Res. Poster, HCPPhoto, Med Innov. set up <i>*all competitors*</i>
9:00am	12:30pm	HOSA Bowl
9:15am	10:00am	HCD, RP, HCP, MI Public Viewing <i>*all competitors*</i>
10:00am	4:00pm	Networking/Game/Social Area
10:00am	1:00pm	Health Career Display Presentations
10:00am	11:30am	Health Career Photography Presentations
10:00am	12:00pm	Research Poster Presentations
10:00am	12:00pm	Medical Innovation Presentations

9:40am	1:30pm	Biotechnology
10:30am	12:30pm	Medical Assisting
10:30am	11:30am	Respiratory Therapy
10:00am	4:00pm	College & Career Fair
10:00am	3:00pm	*Educational Sessions*
10:00am	3:00pm	*Educational Sessions*
10:00am	3:00pm	*Educational Sessions*
10:00am	3:00pm	*Educational Sessions*
10:00am	1:30pm	Creative Problem Solving
11:00am	1:30pm	Nursing Assisting/Personal Care
11:00am	11:45am	Life Threatening Situations
11:00am	2:00pm	Biomedical Debate
12:00pm	1:15pm	Researched Persuasive Writing & Speaking
12:00pm	2:00pm	Medical Spelling Spelldown *all competitors*
12:00pm	1:30pm	<b>LUNCH AVAILABLE</b>
12:00pm	2:00pm	CERT
1:00pm	2:30pm	Prepared Speaking
1:45pm	3:00pm	Clinical Lab Science
1:30pm	4:30pm	EMT
1:30pm	3:30pm	Veterinary Science/Foundations of VS
2:00pm	4:00pm	Phlebotomy
2:30pm	4:30pm	Home Health Aide
3:00pm	4:15pm	Medical Careers You May Not Have Considered (Panel)
4:30pm	7:00pm	Dinner on own
7:30pm	8:30pm	General Session B - Recognition, Leadership Awards & Officer Presentation
8:30pm	10:30pm	DANCE
11:00pm	11:00pm	CURFEW

**Tuesday, April 9**

START	END	EVENT
7:00am	12:30pm	Tabulations - HOSA STAFF ONLY
7:00am	8:00am	State Officer Transition Breakfast
7:00am	1:00pm	Prayer Room available
7:30am	9:00am	Breakfast available
8:00am	11:00am	Anatomage Top 8

8:00am	9:30am	Pharmacy Science
8:00am	10:00am	Physical Therapy
8:00am	10:00am	Sports Medicine
8:00am	10:00am	Dental Science
9:00am	12:00pm	*Educational Sessions*
9:00am	12:00pm	*Educational Sessions*
9:00am	12:00pm	*Educational Sessions*
9:00am	12:00pm	*Educational Sessions*
9:00am	12:00pm	*Educational Sessions*
10:00am	11:00am	Next Stop - ILCI Advisor & Student Session
11:00am	12:00pm	Advisor Session - MN Department of Education
11:30am	12:00pm	Anatomage Finals
12:00pm	1:00pm	<b>General Session C - Health Prof, Emerg Prep, Teamwork Awards &amp; Closing</b>



# FINANCIAL SUMMARY

*April 2<sup>nd</sup>, 2024 Board Meeting*

**1. Business Office Report**

**2. Financial Reports**

**a. Revenue Report**

**March 2024 – FY2024**

- Special Education Aid (\$37,353)
- ESSER III (\$15,011)
- WA Tuition Billing (\$70,916)

**February 2024 – FY2024**

- General Education Aid (\$33,285)
- Special Education Aid (\$19,959)
- WA Tuition Billing (\$89,537)
- Fund Balance Stabilization Fee (\$133,775)
- Capital Repair (\$8,570)
- CEO Program Cost Billing 1<sup>st</sup> Semester (\$16,315)
- Transition Disable Billing (\$55,565)

**b. Expenditure Report**

**March 2024 – FY2024**

- Payroll & benefits (\$232,305)
- Admin Contract – cmERDC (\$3,452)
- Network Consultant (\$1,550)
- District Electric (\$8,375), Water & Sewer (\$671)
- Maintenance Supplies (\$1,368)
- Natural Gas 12/11/23-2/11/24 (\$10,023)
- House materials (\$18,159)

**February 2024 – FY2024**

- Payroll & benefits - \$236,262
- Fiscal Control Contract (\$9,625)
- Network Consultant (\$3,352)
- District Electric (\$8,545), Water & Sewer (\$662)
- Trash Removal (\$2,820)
- LTFM: Physical hazard (\$1,611), Environmental Health/Safety (\$1,014), Mechanical System (\$2,567)
- Property Ins. (\$4,715)
- Natural Gas (\$2,408)
- House materials (\$20,473)
- LTFM Bond Payment (\$72,329)



**Wright Technical Center  
Revenue Report  
March 31, 2024**



**Budgeted YTD percentage is 78%**  
 Mar Rev. less Exp. \$ (155,917)  
 Feb Rev. less Exp. \$ (25,431)  
 YTD Rev. less Exp. \$ 278,578

**01- General Fund**

	FY24 Revised Budget	FY24 Monthly Budget	Feb 2024	Mar 2024	FY24 Year to Date	% YTD	Remaining Balance
021 Tuition from MN Schools	3,282,484	273,540	153,672	75,201	2,284,125	70%	998,358.93
092 Interest Earnings	300	25	0	0	385	128%	(85.32)
093 Rent	15,955	1,330	1,635	1,635	13,084	82%	2,871.48
096 Gifts & Bequest	30,000	2,500	16,315	0	16,315	54%	13,685.00
098 Misc. Rev- Cornerstone Maint.	48,000	4,000	0	0	28,985	60%	19,064.66
099 Misc Rev- Local Source	3,000	250	133,775	0	139,212	4640%	(136,211.63)
211 General Education Aid	112,248	9,354	33,286	0	60,737	54%	51,511.16
300 Misc State Aid	0	0	0	0	56,137		
360 Special Education Aid	240,000	20,000	19,960	37,353	200,236	83%	39,764.11
400 Fed Aid/MN CFL (ESSER, GEER, Summer)	62,127	5,177	0	15,012	60,876	98%	1,251.12
621 Sale-Mater.purch/Resale2Pupils	120,000	10,000	0	0	12,550	10%	107,450.00
625 Insurance Recovery	0	0	0	0	0	0%	-
<b>General Fund Total</b>	<b>\$ 3,914,114</b>	<b>\$ 326,176</b>	<b>\$ 358,643</b>	<b>\$ 129,202</b>	<b>\$ 2,872,591</b>	<b>73%</b>	<b>2,565,467.00</b>

**03-Expanded Summer Program Funding**

400 Fed Aid/MN CFL	\$ -	\$ -	\$ -	\$ -	\$ -	0%	-
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**08-Scholarships**

092 Interest Earnings	0	0	0	0	0	0%	-
096 Gifts & Bequest	2,000	167	0	0	1,200	60%	800.00

**Scholarships Total**

	\$ 2,000	\$ 167	\$ -	\$ -	\$ 1,200.00	60%	800.00
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**12-Student Activities**

050 Fees from Students or Patrons	0	0	0	0	250	0%	(250.00)
060 SPO Revenue	0	0	0	167	2,074	0%	(2,073.84)
619 Fundraiser Expenses	0	0	0	(180)	(7,736)	0%	7,735.54
620 Fundraiser Revenue	0	0	3,510	420	13,282	0%	(13,282.16)
621 Sale-Mater.purch/Resale2Pupils	0	0	748	2,053	7,218	0%	(7,217.68)

**Student Activities Total**

	\$ -	\$ -	\$ 4,258	\$ 2,460	\$ 15,088	0%	(15,088.14)
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**13-Carl Perkins**

400 Fed Aid/MN CFL	584,400	48,700	0	18,921	277,833	48%	306,566.53
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**Carl Perkins Total**

	\$ 584,400	\$ 48,700	\$ -	\$ 18,921	\$ 277,833	48%	306,566.53
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**18-Custodial Fund SWETC**

99 Misc Rev - Local Source	\$ 53,328	\$ 4,444	\$ 8,888	\$ 4,444	\$ 44,281	83%	9,047.00
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**Total All Sources**

	\$ 4,553,842	\$ 379,487	\$ 371,790	\$ 155,027	\$ 3,210,993	71%	2,866,792.39
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**Wright Technical Center  
Expenditure Report  
March 31, 2024**



	FY24 Revised Budget	FY24 Monthly Budget	Feb 2024	Mar 2024	FY24 Year To Date	% YTD	Remaining Balance
<b>Budgeted YTD percentage is 75%</b>							
<b>01-General Fund</b>							
100 Salaries & Wages	2,025,414	169,785	172,506	169,106	1,374,648	68%	650,766
200 Employee Benefits	784,506	63,375	63,756	63,199	515,839	66%	268,667
300 Purchased Services	415,627	34,636	40,811	24,894	335,918	81%	79,708
400 Supplies & Materials	266,475	22,206	36,340	30,816	172,583	65%	93,893
500 Capital Expenditures	337,514	28,126	(6,008)	0	143,055	42%	194,460
700 Loan Payment			0	0	1,867		
800 Other Expenditures	3,000	250	0	0	3,369	112%	(369)
<b>General Fund Total</b>	<b>\$ 3,832,536</b>	<b>\$ 319,378</b>	<b>\$ 307,406</b>	<b>\$ 288,015</b>	<b>\$ 2,547,279</b>	<b>66%</b>	<b>1,285,258</b>
<b>07-Debt Service</b>							
700 Debt Service	\$ -	\$ -	\$ 72,329	\$ -	\$ 79,658	0	(79,658)
	\$ -	\$ -	\$ 72,329	\$ -	\$ 79,658	0%	(79,658)
<b>08-Scholarships</b>							
800 Other Expenditures	2,000	167	500	0	2,200	110%	(200)
<b>Scholarships Total</b>	<b>\$ 2,000</b>	<b>\$ 167</b>	<b>\$ 500</b>	<b>\$ -</b>	<b>\$ 2,200</b>	<b>110%</b>	<b>(200)</b>
<b>12-Student Activities</b>							
400 Supplies & Materials	0	0	1,899	5,750	12,326	0%	(12,326)
<b>Student Activities Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,899</b>	<b>\$ 5,750</b>	<b>\$ 12,326</b>	<b>0%</b>	<b>(12,326)</b>
<b>13-Carl Perkins</b>							
100 Salaries & Wages	80,000	6,667	0	0	45,000	56%	35,000
200 Employee Benefits	0	0	0	0	0	0%	0
300 Purchased Services	322,888	26,907	14,108	14,011	56,931	18%	265,956
400 Supplies & Materials	65,900	5,492	819	2,339	62,006	94%	3,894
500 Capital Expenditures	115,612	9,634	160	829	99,969	86%	15,643
<b>Carl Perkins Total</b>	<b>\$ 584,399</b>	<b>\$ 48,700</b>	<b>\$ 15,086</b>	<b>\$ 17,178</b>	<b>\$ 263,907</b>	<b>45%</b>	<b>320,493</b>
<b>18-Custodial Fund - SWETC</b>							
Custodial Fund Total	\$ 53,328	\$ 4,444	\$ -	\$ -	\$ 27,045	51%	26,283
	\$ 53,328	\$ 4,444	\$ -	\$ -	\$ 27,045	51%	26,283
<b>Total All Funds</b>	<b>\$ 4,472,264</b>	<b>\$ 372,689</b>	<b>\$ 397,220</b>	<b>\$ 310,943</b>	<b>\$ 2,932,415</b>	<b>66%</b>	<b>1,539,849</b>

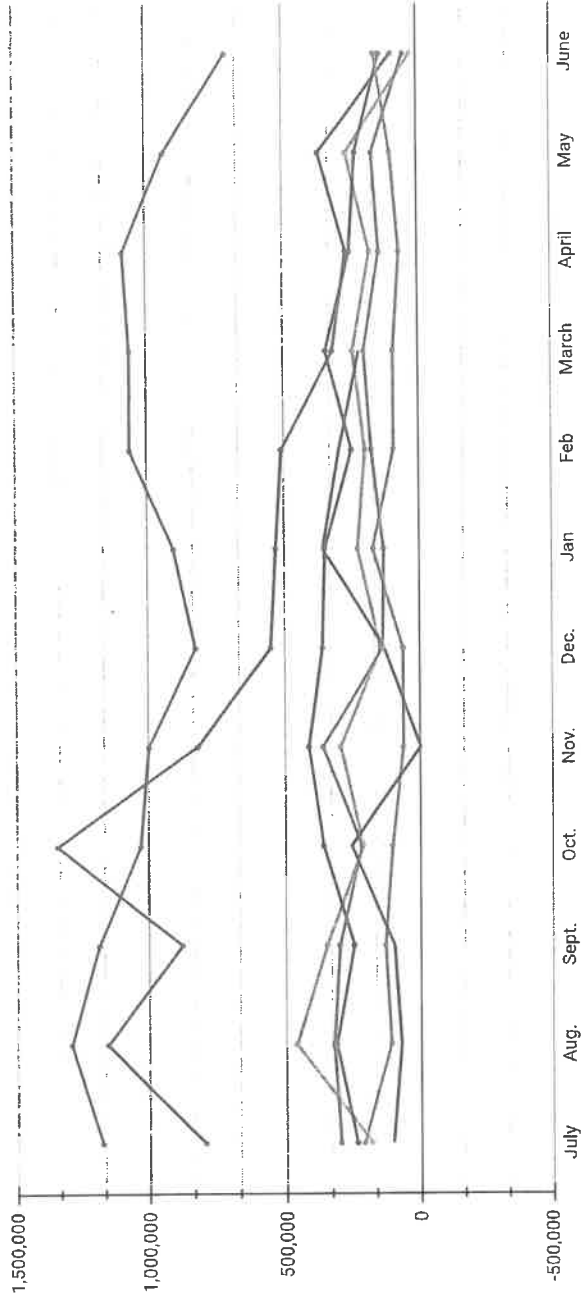
8% less than budget

### WTC Fund Balance Trend

Fund Balance Trend	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan	Feb	March	April	May	June
2017-2018	1,174,457	1,292,831	1,186,456	1,029,753	998,374	823,080	902,561	1,063,750	1,062,611	1,087,424	933,580	[1] 704,108 [2]
2018-2019	792,503 [3]	1,154,266 [4]	875,546 [5]	1,342,886 [6]	818,197 [7]	549,995 [8]	530,710 [9]	508,106 [10]	318,500 [11]	267,523 [12]	367,534 [13]	314 [14]
2019-2020	181,770 [15]	461,362 [16]	348,666	212,723	296,286	143,359	229,710	199,504	244,270	176,819	264,732 [17]	20,486 [18]
2020-2021	240,300	315,133	249,655	360,127	413,909	360,928	351,359	250,669	344,303	254,407	231,538 [19]	136,964 [20]
2021-2022	299,422 [21]	323,129 [22]	302,307 [23]	218,998 [24]	361,225 [25]	136,343 [26]	130,696 [27]	175,647 [28]	202,633 [29]	141,405 [30]	167,840 [31]	47,025
2022-2023	212,851	108,811	130,517	102,289	61,081	60,503	170,702	91,914	91,792	66,650	97,681	155,955
2023-2024	103,283	72,734	97,384	256,754 [32]	-4,950	131,119	358,730	296,897	220,623			

17-18, 18-19, 19-20, 20-21, 21-22, 22-23 & 23-24

● 2017-2018 ● 2018-2019 ● 2019-2020 ● 2020-2021 ● 2021-2022 ● 2022-2023 ■ 2023-2024



Fund Balance Trends

## WRIGHT TECHNICAL CENTER ISD 966

### CASH FLOW REVIEW

	Old National Bank	RiverWood Bank
Bank balance as of 3/28/2024	\$ 22,751.82	\$ 201,157.00
Outstanding checks & wires	\$ (869.87)	\$ (30,788.58) <i>including 3/29/24 payroll</i>
Est. April Board Bills		\$ (62,421.52)
April 2024 Perkins Reimbursement		\$ 11,612.00
April 2024 Payroll		\$ (230,000.00)
Aged Open Invoices		\$ 559,356.31 <i>including Quarter 4 Assessment Invoices</i>
Est. State Aids (per MDE report)	\$	\$ 39,507.00
WA March Tuition Billing	\$	\$ 60,000.00
<b>Estimated End of April 2024 Balance</b>	<b>\$ 21,881.95</b>	<b>\$ 548,422.21</b>
		<b>\$ 570,304.16</b>

**Total both banks**



## Wright Technical Center Aged Open Invoice Report

Aging Date 04/01/24

Co	Grp Code	Customer	Inv No	Type	Terms	Inv Date	Current	31 - 60	61 - 90	91 - 120	121 - 150	151 +	Total
0966	1	1004	ANNANDALE SCHOOLS #876	4880	Invoice	RECEIPT 03/02/2022	0.00	0.00	0.00	0.00	0.00	0.78	0.78
0966	1	1004	ANNANDALE SCHOOLS #876	4915	On Acct	04/01/2022	0.00	0.00	0.00	0.00	0.00	(0.79)	(0.79)
0966	1	1004	ANNANDALE SCHOOLS #876	5467	Invoice	RECEIPT 01/25/2024	0.00	0.00	1,390.18	0.00	0.00	0.00	1,390.18
0966	1	1004	ANNANDALE SCHOOLS #876	5520	Invoice	RECEIPT 04/01/2024	41,511.00	0.00	0.00	0.00	0.00	0.00	41,511.00
			Customer Total				\$41,511.00	\$0.00	\$1,390.18	\$0.00	\$0.00	(\$0.01)	\$42,901.17
0966	1	1011	BIG LAKE DISTRICT OFFICE #727	5521	Invoice	RECEIPT 04/01/2024	54,063.00	0.00	0.00	0.00	0.00	0.00	54,063.00
			Customer Total				\$54,063.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54,063.00
0966	1	1014	BUFFALO SCHOOLS #877	5519	Invoice	RECEIPT 03/06/2024	147.49	0.00	0.00	0.00	0.00	0.00	147.49
0966	1	1014	BUFFALO SCHOOLS #877	5522	Invoice	RECEIPT 04/01/2024	134,490.00	0.00	0.00	0.00	0.00	0.00	134,490.00
			Customer Total				\$134,637.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$134,637.49
0966	1	1015	DELANO SCHOOLS # 879	5523	Invoice	RECEIPT 04/01/2024	55,344.00	0.00	0.00	0.00	0.00	0.00	55,344.00
			Customer Total				\$55,344.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$55,344.00
0966	1	1363	DULUTH PUBLIC SCHOOLS ISD# 75518	5518	Invoice	RECEIPT 03/06/2024	150.50	0.00	0.00	0.00	0.00	0.00	150.50
			Customer Total				\$150.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.50
0966	1	1050	ELK RIVER SCHOOL DIST ISD# 725510	5510	Invoice	RECEIPT 03/06/2024	1,934.80	0.00	0.00	0.00	0.00	0.00	1,934.80
			Customer Total				\$1,934.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,934.80
0966	1	1016	HOW LKWAW/MIN SCH #2687	5511	Invoice	RECEIPT 03/06/2024	963.97	0.00	0.00	0.00	0.00	0.00	963.97
0966	1	1016	HOW LKWAW/MIN SCH #2687	5524	Invoice	RECEIPT 04/01/2024	24,396.00	0.00	0.00	0.00	0.00	0.00	24,396.00
			Customer Total				\$25,359.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,359.97
0966	1	1021	KIMBALL SCHOOLS	5513	Invoice	RECEIPT 03/06/2024	294.98	0.00	0.00	0.00	0.00	0.00	294.98
			Customer Total				\$294.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$294.98
0966	1	1017	MAPLE LAKE SCHOOLS #881	5525	Invoice	RECEIPT 04/01/2024	20,733.00	0.00	0.00	0.00	0.00	0.00	20,733.00
			Customer Total				\$20,733.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,733.00
0966	1	1018	MONTICELLO SCHOOLS #882	5526	Invoice	RECEIPT 04/01/2024	86,985.00	0.00	0.00	0.00	0.00	0.00	86,985.00
			Customer Total				\$86,985.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$86,985.00
0966	1	1045	ST CLOUD SCHOOLS # 742	5516	Invoice	RECEIPT 03/06/2024	1,814.40	0.00	0.00	0.00	0.00	0.00	1,814.40
			Customer Total				\$1,814.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,814.40
0966	1	1020	ST MICHAEL/ALBERTVILLE SCH#5527	5527	Invoice	RECEIPT 04/01/2024	135,138.00	0.00	0.00	0.00	0.00	0.00	135,138.00
			Customer Total				\$135,138.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$135,138.00
			Report Total				\$557,966.14	\$0.00	\$1,390.18	\$0.00	\$0.00	(\$0.01)	\$559,356.31



## Principal's Report – April 2nd, 2024

Mr. Shaun Karson



### General Information

- **Meetings & Events:**
  - Local 49ers & St. Paul Schools (3/15) - Touring HEOM
  - Kaleidoscope (4/12)
  - Open House (4/15) 4:00-7:00pm
  - Principal Meeting (4/24)

### Wright Tech

- **Registration - Due by (4/2)**
  - HEOM - 3 Blocks - 60 Students
- **CMJTS Trades & Healthcare Camp - (6/10 - 6/18)**
- **Student Scholarships: Due on Friday (4/19).**
  - **Wright-Hennepin Coop. Electric Association \$1200**
  - **Route 55 - Corvette Cruisers \$500**
  - **Pathway Forward \$500**
  - **Buffalo Rotary \$500 (2)**
- **10th Grade Tours & Presentations**
  - Annandale - Tour (4/30) - 9th Graders
  - Buffalo - 8th Graders Tour (5/2)
- **Program Highlights**
  - **Welding** - 5 Welding students will be competing @ Lynnes Welding School
  - **HEOM** - 7 students took and passed the entrance exam for Local 49ers.
  - **CEO**- Business Trade Show (5/22) @ Wright County Human Services 4:00-6:00pm
  - **Health Science** - HOSA - State Conference - 4 Students (4/8 & 4/9)

*Internships - ECEC*

### Wright Academy

- **Enrollment - Day School = 95 Students Day School**
  - **High School** = 88 Students (includes 4 new students on 4/2)
  - **Middle Level** = 7 Students (+ one / - one)
  - **Night Programming** = 16 Credit Recovery + 19 WA Extended Day
- **Student Support & Engagement**
  - **Career Exploration Activities** - (3/25 - 3/28)
  - **Field Trips & Activities**
    - **Landscape Arboretum** - Early May

The **WRIGHT** path for High School

Wright Technical Center

# OPEN HOUSE

We invite you to visit our state-of-the-art facility and learn more about the exciting Career & Technical programs and answer any questions!

**WHEN:** Monday, April 15, 2024  
4:00 – 7:00 p.m.

**WHO:** All students, parents, business partners and community members.

**1405 3<sup>rd</sup> Ave NE  
Buffalo, MN 55313**



Come for a hotdog, chips, beverage and a chance to win fabulous door prizes.

Questions about the Open House event, please call 763-682-4112.

## The WRIGHT path for High School

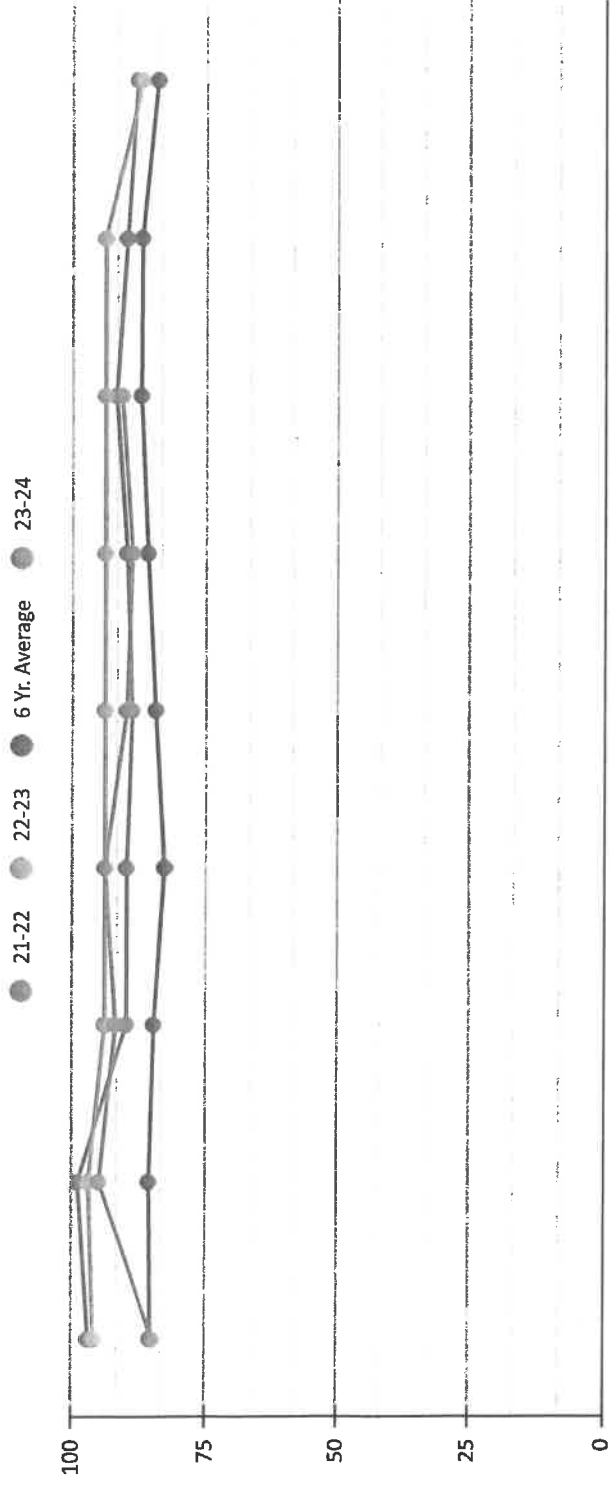






WA Enrollment Trends	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May/June
2017-2018	85	87	83	80	90	90	93	99	99
2018-2019	84	83	88	80	86	89	84	85	80
2019-2020	83	75	78	75	73	74	78	77	77
2020-2021	67	73	76	78	75	79	83	78	74
2021-2022	97	99	90	90	89	90	92	90	88
2022-2023	96	97	94	94	94	94	94	94	87
6 Yr. Average	85	86	85	83	84.5	86	87	87	84
2023-2024	85	95	92	94	90	89	91		

Academy Enrollment Trends



WA Enrollment Trends

**Wright Technical Center, ISD 966**  
**Brian Koslofsky, Executive Director**  
**Director's Report**  
**April 2, 2024**

1. General Information

- a. I met with the superintendents on March 20 to review the pre registration numbers. All the programs are strong so there are no direct recommendations for cuts. However, member districts have been pulling back their OJT students and offering the OJT program in their own districts. With the increased interest in the Heavy Equipment program we are proposing to move Drew Bengston into the position full time and not replace the Work Based Learning vacancy this will create. This may have the greatest impact on Monticello. This has been discussed with Director Olson and the group. This would create a savings for WTC as we are working with MNVA to determine what compensation they will provide as they have done for this year. We will review the proposed savings and formal action at the May 7 meeting.
- b. I asked the group to share with me the importance of WTC and they all said that they support WTC and will continue to do so. We will always look to enhance our program offerings.
- c. The WTC Finance Subcommittee is scheduled to meet on Thursday, April 18 to review the current financial status
- d. The next scheduled meeting with the superintendents is April 24. We will be reviewing the final registration numbers.
- e. The legislative bills are gaining some momentum. The meetings that have happened in the past two weeks have been beneficial. We are ramping up a letter of support campaign along with asking supporters to contact key legislatures.
- f. The Executive Committee may want to schedule a meeting to discuss the 23-24 Director Evaluation. Are there any changes that are recommended? This Director Eval should be completed for review at the June 4 board meeting.
- g. Open House is scheduled for April 15 from 4-7:00PM.

2. Finance

- a. We are working on the final FY24 revised and the FY25 proposed budgets.
- b. We will be requesting approval from the board at the May 7 meeting to replace the bell and announcement system. The system was upgraded 6 years ago with infrastructure work with blue lights, zone changes and panic buttons. We will make the necessary revisions in the LTFM budget. The two quotes received are attached.

3. Facilities

- a. Gilbert Mechanical was in to look at RTU #4 and has determined that the unit's ductwork can be redirected to prevent the unit from overheating. We hope to defer replacement for a year.