



## Instructor - Employment Application

### PERSONAL DATA

Last Name	First	Middle	
Street Address	City	State	Zip
Daytime Phone	Home Phone	Email	

### POSITION DESIRED

Which position are you applying for?

### CONTRACT STATUS

Are you currently under contract?  Yes  No  
If yes, please provide the teaching position you hold, school name, address and phone number.

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### EDUCATION AND TRAINING (Please list the Colleges, Universities or Trainings attended. Most recent first.)

Name of School, City, State	Dates Attended	Degree Major/Minor	GPA

Number of Graduate credits beyond Bachelor's Degree: \_\_\_\_\_

Number of Graduate credits beyond Master's Degree: \_\_\_\_\_

### RELEVANT COLLEGE, RECREATIONAL, AND COMMUNITY ACTIVITIES

**EDUCATOR'S LICENSE(S)**

File Folder #	Function Code #	Student Level & Function Description	License Expiration	State if not MN

**PROFESSIONAL EXPERIENCE** Please provide the following information of your last three (3) employers, assignments or volunteer activities, starting with the most recent.

From	To	Employer	Telephone No.
Job Title		Address	
Immediate Supervisor		Summarize the nature of the work performed and job responsibilities	
May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Reason for leaving			

From	To	Employer	Telephone No.
Job Title		Address	
Immediate Supervisor		Summarize the nature of the work performed and job responsibilities	
May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Reason for leaving			

From	To	Employer	Telephone No.
Job Title		Address	
Immediate Supervisor		Summarize the nature of the work performed and job responsibilities	
May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Reason for leaving			

**EXTRACURRICULAR ACTIVITIES** Please list activities you are qualified to coach or direct.

**MILITARY EXPERIENCE**

Branch: \_\_\_\_\_ Rank in Military: \_\_\_\_\_

Total Years of Service: \_\_\_\_\_ Skills/duties: \_\_\_\_\_

**OTHER RELEVANT WORK EXPERIENCE**

Employer/City	Job Title/Position	Type of work	Dates	Reason left

How does your non-educational work experience make you a desirable candidate for this position?

**CREDENTIALS** Along with your completed application, please submit:

- Resume  
 Letter of Application  
 3 Letters of Recommendation  
 Copy of MN Teaching License  
 College Transcripts

**CERTIFICATION**

I certify that the information provided on this application is truthful and accurate. I understand that providing false or misleading information will be the basis for rejection of my application, or if employment commences, immediate termination.

I authorize Wright Technical Center to contact former employers and educational organizations regarding my employment and education. I authorize my former employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance, and grades. I authorize those persons designated as references to fully and freely communicate information regarding my previous employment and education.

If an employment relationship is created, I understand that unless I am offered a specific written contract of employment signed on behalf of the organization by the Director, the employment relationship will be "at-will." In other words, the relationship will be entirely voluntary in nature and either I or my employer will be able to terminate the employment relationship at any time and without cause. With appropriate notice, I will have the full and complete discretion to end the employment relationship when I choose and for reasons of my choice. Similarly, my employer will have the right. Moreover, no agent, representative, or employee of Wright Technical Center, except in a specific written contract of employment signed on behalf of the organization by its Director, has the power to alter or vary the voluntary nature of the employment relationship.

**I HAVE CAREFULLY READ THE ABOVE CERTIFICATION AND I UNDERSTAND AND AGREE TO ITS TERMS.**

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE

Wright Technical Center does not discriminate on the basis of race, color, creed, religion, national origin, sex, age, marital status, status with regard to public assistance, sexual orientation, or disability in its programs and activities.

For inquiries, please call 763-682-4112.