



# Wright Technical Center

1405 3rd Ave. NE Buffalo, MN 55313 Phone: 763-682-4112  
www.wtc.k12.mn.us



## Governing Board Meeting

May 7, 2024

6:00 p.m.

The Mission of the Wright Technical Center is "To partner with member school districts and industry to prepare students for careers, post-secondary education and lifelong learning."

### AGENDA

- 1.0 Call to Order
- 2.0 Roll Call
- 3.0 Pledge of Allegiance
- 4.0 Agenda Approval
- 5.0 Approval of Consent Items - Action required
  - 5.1 Approval of Minutes - April 2 Regular Meeting
  - 5.2 Bills for Payment
  - 5.3 Acceptance of teacher resignation.
  - 5.4 Approval of the 24-25 agreement with the Special Ed. Director

*Background: 5.1 & 5.2 - Approval of the minutes from previous meetings and bills. 5.3 - Acceptance of the resignation from the Cosmetology teacher. 5.4 Approval of the contract for Special Ed. Director (this is an increase of \$2,200 due to 3 additional days and daily rate).*

*Recommendation: Approve the consent agenda as presented.*

- 6.0 Financial Report - Anh Glewwe
  - 6.1 Approval of the financial report
- 7.0 Committee Reports
  - 7.1 & 7.2 Principals Report - Mr. Karson and Directors Report - Mr. Koslofsky
  - 7.3 Finance - Mealey, Lee & Bravinder

- 8.0 New Business - Action required
  - 8.1 Approval of the second and final reading of policy:  
606 Field Trips

*Background: This is a new policy that is in alignment with MSBA. We have the form that has been used in the past but have not had a policy in place.*

*Recommendation: Approve as presented*

8.2 Acceptance of the proposal from All-State Communications for the C4000 bell and announcement system.

*Background: The current Atlas system is requiring expensive updates in a repetitive cycle of 3-4 years. By switching to a Bogan system the updates are negligible. We will receive 1 year of software subscription with the system. A 3 year extension will be \$750.00*

*Recommendation: Approve as presented*

8.3 Approval to not fill the WBL teaching vacancy created when moving the WBL teacher to the Heavy Equipment Operations and Maintenance program.

*Background: This will be a savings of \$64,334. Administration recommendation.*

*Recommendation: Approve as presented*

8.4 Approval to reduce Tamara Smith, Paraprofessional/Custodian from 12 months to a 9 month position.

*Background: This will be a savings of approximately \$12,600. Administration recommendation.*

*Recommendation: Approve as presented*

8.5 Resolution of Termination of Licensed Teacher

*Background: Administration recommendation.*

*Recommendation: Approve as presented*

8.6 Approval of the Contract for Cooperation between WTC and Minnesota Virtual Academy MNVA for providing the Heavy Equipment Operators Instructor for the 24-25 school year.

*Background: The contract has been reviewed and approved by the MNVA Administration.*

*Recommendation: Approve as presented*

9.0 Adjournment

**Next meeting June 4, 2024** Please call or email if you have questions or cannot make the meeting.

## WRIGHT TECHNICAL CENTER School District 966

The meeting of the Governing Board of Wright Technical Center, School District 966, was held on Tuesday April 2, 2024 at 1405 3rd Ave. NE, Buffalo, Minnesota 55313.

Members Present: Mealey, Steffens, Lee, Sixberry, Gierke, Bravinder, Curtis, Carlson.

Others Present: Brian Koslofsky-Executive Director, Shaun Karson-Principal, Anh Glewwe-Business Manager, Dana Watters-Administrative Assistant, Russell Pearson, Mary Pierce-Slocum-American Federation of Teachers.

The meeting was called to order by Member Mealey at 6:03 p.m. followed by the Pledge of Allegiance.

### Agenda Review

On motion by Member Sixberry, second by Member Curtis, the agenda was approved as presented. Motion carried by unanimous vote.

### Consent Agenda

On motion by Member Sixberry, second by Member Lee, the consent agenda was approved as presented. 5.1 March 6 regular meeting, 5.2 Bills for payment, 5.3 Acceptance of the donation of 2000 Lincoln, 5.4 Approval of 24-25 Internet Services Agreement, 5.5 Acceptance of teacher resignation and to post for the open position, 5.6 Approval of the HOSA overnight trip.

### Financial Report

Business Manager Glewwe reported on the current finances. On motion by Member Bravinder, second by Member Lee, the financial report was approved as presented. Motion carried by unanimous vote.

### Principal and Director's Report

Principal Karson discussed 24-25 registration and current WA enrollment, upcoming CMJTS Trades & Healthcare Camp, Scholarships, tours and presentations and program highlights. Director Koslofsky reported that the Heavy Equipment enrollment numbers are high enough to offer three full sections for next year. With some member districts offering their own OJT classes, WT will be recommending in May, to shift our current instructor, Drew Bengston, into the additional two classes and not fill his OJT position. Director Koslofsky also reported on the Legislation and ductwork on rooftop unit #4 deferring the replacement for an additional year. The bell/announcement system will be replaced this summer as well.

### Finance Committee

Member Bravinder reported that the negotiations continue to go well and are making good progress.

### New Business

- On motion by Member Sixberry, second by Member Curtis to approve the first reading of policy 606 Field Trips, as presented, followed by discussion and vote. Motion carried by unanimous vote.
- On motion by Member Sixberry, second by Member Lee to approve the three year agreement with BerganKDV for auditor services, as presented, followed by discussion and vote. Motion carried by unanimous vote.
- On motion by Member Carlson, second by Member Curtis to approve to not make-up the two days of school lost on March 25 & 26 and implement the faculty make-up days, as presented, followed by discussion and vote. Motion carried by unanimous vote.
- On motion by Member Steffens, second by Member Bravinder, for adjournment. Motion carried by unanimous vote. Meeting was adjourned at 6:42P.M.

Mr. Brian Koslofsky  
Principal  
Wright Technical Center

Jolene Forsberg  
WTC Cosmetology Teacher  
(763) 742-4710  
jolene.forsberg@gmail.com

April 3rd, 2024

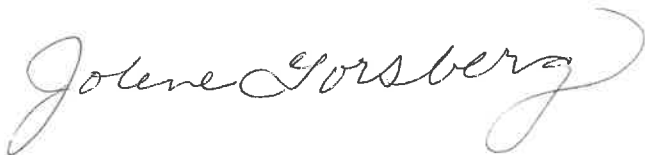
Dear Brian,

Please accept this letter as formal notification of my resignation as Cosmetology teacher at the Wright Technical Center, effective the end of my teaching contract for the 2023/24 school year.

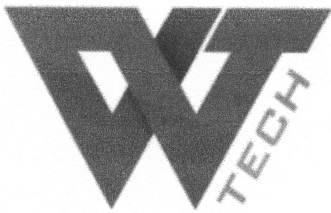
Being a teacher at WTC these past four years has been a privilege. In my many years in the cosmetology industry, I can honestly say working at Wright Tech with the students and staff has been the most rewarding experience of my career. This has been a difficult decision and I have given it a great deal of thought. With the stresses of caring for aging parents and a wish to be more present in my children's and grandchildren's lives I've come to the decision to take early retirement and focus my energy on my family.

I want to thank you for this opportunity and I want to assure you that I am happy to help with the transition of a replacement and a smooth start to the coming school year. I can always be reached at my personal number or email address.

Best regards,

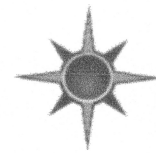
A handwritten signature in cursive script that reads "Jolene Forsberg". The signature is written in black ink and is positioned above the printed name.

Jolene Forsberg



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**WRIGHT**  
ACADEMY

## Employment Agreement

2024-2025

The School Board of Independent School District No. 966 of the State of Minnesota, enters into this agreement with Allyson Kuehn who agrees to serve in the capacity of **Director of Special Education** for the 2024-2025 School Year

1. The basic work year and other conditions of employment are listed below:

- Up to 18 days to provide Special Education Director duties for Wright Technical Center.
- Oversight for special education program and due process requirements
- Oversight for special education services
- Assistance and training for case managers
- Advise building principal and instructors regarding special education topics including programming and compliance
- Complete required MDE reports and documentation, serving as WTC director of record for special education

2. Consideration and Payment:

A. In consideration for services provided under the terms of this contract, the Wright Technical Center shall pay Allyson Kuehn an amount not to exceed: \$11,520 total or \$640 per day.

B. This contract shall become effective on July 1, 2024, and shall remain in effect until June 30, 2025. Provided that this contract may be canceled prior to said termination date by either of the parties hereto, upon thirty (30) days written notice and without showing cause.

3. No changes may be made in the terms of this contract, except by the mutual written consent of the parties hereto.

4. In the event this contract is canceled prior to the termination date specified in Section 2, Clause B, Allyson Kuehn shall be entitled to payment, determined on a pro-rata basis, for work or services satisfactorily performed.

5. No payment or reimbursement shall be made under this contract for any services performed or expenses incurred in a manner contrary to any provision contained herein or in a manner inconsistent with any federal, state, or local law, rule or regulation.

6. Wright Technical Center agrees to pay Allyson Kuehn for services upon receipt of an invoice.

7. Wright Technical Center agrees to reimburse Allyson Kuehn for mileage at the IRS rate.

IN WITNESS THEREOF, I have subscribed my signature this 2nd of May, 2024.

Allyson Kuehn  
ALLYSON KUEHN

IN WITNESS THEREOF, I have subscribed my signature this \_\_\_\_\_ of \_\_\_\_\_, 2024.

Independent School District No. 966

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Clerk



# FINANCIAL SUMMARY



*May 7<sup>th</sup>, 2024 Board Meeting*

## 1. Business Office Report

## 2. Financial Reports

### a. Revenue Report

#### April 2024 – FY2024

- Quarterly Assessment Invoices (\$552,660)
- General Education Aid (\$31,223)
- Special Education Aid (\$4,067)
- WA Billing (\$76,196)

#### March 2024 – FY2024

- Special Education Aid (\$37,353)
- ESSER III (\$15,011)
- WA Tuition Billing (\$70,916)

### b. Expenditure Report

#### April 2024 – FY2024

- Payroll & benefits (\$229,423)
- Admin Contract (\$3,112 – cmERDC, \$1,074 – Internet)
- Network Consultant (\$1,575)
- District Electric (\$7,824), Water & Sewer (\$716)
- LTFM: Mechanical system (\$1,200)
- Property Insurance (\$4,800)
- Maintenance Supplies (\$1,989), General supplies (\$1,766)
- House materials (\$7,707)
- Tech Equipment (\$3,102 – Webroot)
- Capital Improvement (\$5,248 – Sonic wall)

#### March 2024 – FY2024

- Payroll & benefits (\$232,305)
- Admin Contract – cmERDC (\$3,452)
- Network Consultant (\$1,550)
- District Electric (\$8,375), Water & Sewer (\$671)
- Maintenance Supplies (\$1,368)
- Natural Gas 12/11/23-2/11/24 (\$10,023)
- House materials (\$18,159)

		Wright Technical Center							
		Revenue Report							
		April 30, 2024							
		FY24 Revised Budget	FY24 Monthly Budget	Mar 2024	Apr 2024	FY24 Year to Date	% YTD	Remaining Balance	
<b>Budgeted YTD percentage is 83%</b>									
Apr Rev. less Exp.		\$	380,639						
Mar Rev. less Exp.		\$	(160,841)						
YTD Rev. less Exp.		\$	655,211						
<b>01- General Fund</b>									
021	Tuition from MN Schools	3,282,484	273,540	75,201	633,141	2,917,266	89%	365,217.53	
092	Interest Earnings	300	25	0	0	494	165%	(193.92)	
093	Rent	15,955	1,330	1,635	1,635	14,719	92%	1,236.04	
096	Gifts & Bequest	30,000	2,500	0	0	16,315	54%	13,685.00	
098	Misc. Rev- Cornerstone Maint.	48,000	4,000	0	0	28,935	60%	19,064.66	
099	Misc Rev- Local Source	3,000	250	0	0	139,212	4640%	(136,211.63)	
211	General Education Aid	112,248	9,354	0	31,223	91,960	82%	20,288.15	
300	Misc State Aid			0	0	56,137			
360	Special Education Aid	240,000	20,000	37,353	4,067	204,303	85%	35,696.71	
400	Fed Aid/MN CFL (ESSER, GEER, Summer)	62,127	5,177	15,012		60,876	98%	1,251.12	
621	Sale-Mater.purch/Resale2Pupils	120,000	10,000	0		12,550	10%	107,450.00	
625	Insurance Recovery	0	0			0	0%	-	
<b>General Fund Total</b>		<b>\$ 3,914,114</b>	<b>\$ 326,176</b>	<b>\$ 129,202</b>	<b>\$ 670,067</b>	<b>\$ 3,542,767</b>	<b>91%</b>	<b>2,565,467.00</b>	
<b>03-Expanded Summer Program Funding</b>									
400	Fed Aid/MN CFL	\$ -	\$ -	\$ -	\$ -	\$ -	0%		
		\$ -	\$ -	\$ -	\$ -	\$ -	0%		
<b>08-Scholarships</b>									
092	Interest Earnings	0	0	0	0	0	0%	-	
096	Gifts & Bequest	2,000	167	0	0	1,200	60%	800.00	
<b>Scholarships Total</b>		<b>\$ 2,000</b>	<b>\$ 167</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,200.00</b>	<b>60%</b>	<b>800.00</b>	
<b>12-Student Activities</b>									
050	Fees from Students or Patrons	0	0	0	0	250	0%	(250.00)	
060	SPO Revenue	0	0	167	635	2,709	0%	(2,708.70)	
619	Fundraiser Expenses	0	0	(180)	7,736	0	0%	-	
620	Fundraiser Revenue	0	0	420	925	14,287	0%	(14,287.16)	
621	Sale-Mater.purch/Resale2Pupils	0	0	2,053	900	8,872	0%	(8,871.83)	
<b>Student Activities Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,460</b>	<b>\$ 10,195</b>	<b>\$ 26,118</b>	<b>0%</b>	<b>(26,117.69)</b>	
<b>13-Carl Perkins</b>									
400	Fed Aid/MN CFL	584,400	48,700	18,921	13,036	290,869	50%	293,530.57	
<b>Carl Perkins Total</b>		<b>\$ 584,400</b>	<b>\$ 48,700</b>	<b>\$ 18,921</b>	<b>\$ 13,036</b>	<b>\$ 290,869</b>	<b>50%</b>	<b>293,530.57</b>	
<b>18-Custodial Fund SWETC</b>									
99	Misc Rev - Local Source	\$ 53,328	\$ 4,444	\$ 4,444	\$ 4,444	\$ 48,725	91%	4,603.00	
		\$ 53,328	\$ 4,444	\$ 4,444	\$ 4,444	\$ 48,725	91%	4,603.00	
<b>Total All Sources</b>		<b>\$ 4,553,842</b>	<b>\$ 379,487</b>	<b>\$ 155,027</b>	<b>\$ 697,743</b>	<b>\$ 3,909,679</b>	<b>86%</b>	<b>2,838,282.88</b>	

3% more than budget



## Wright Technical Center Expenditure Report April 30, 2024

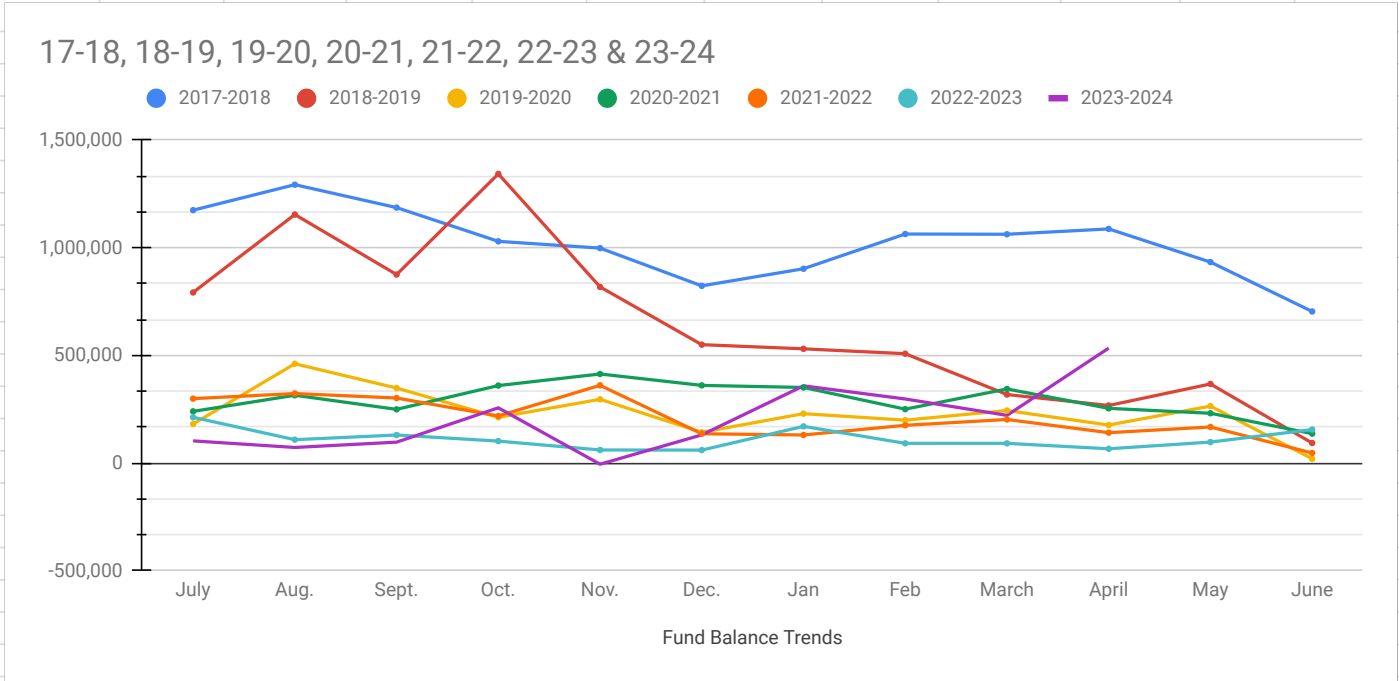


Budgeted YTD percentage is 83%								
	FY24 Revised Budget	FY24 Monthly Budget	Mar 2024	Apr 2024	FY24 Year To Date	% YTD	Remaining Balance	
<b>01-General Fund</b>								
100 Salaries & Wages	2,025,414	168,785	169,106	166,573	1,541,221	76%	484,193	
200 Employee Benefits	784,506	65,375	63,199	62,850	578,690	74%	205,816	
300 Purchased Services	415,627	34,636	29,715	22,105	362,844	87%	52,782	
400 Supplies & Materials	266,475	22,206	30,919	15,869	188,580	71%	77,896	
500 Capital Expenditures	337,514	28,126		12,503	155,557	46%	181,957	
700 Loan Payment				0	1,867			
800 Other Expenditures	3,000	250		0	3,369	112%	(369)	
<b>General Fund Total</b>	<b>\$ 3,832,536</b>	<b>\$ 319,378</b>	<b>\$ 292,939</b>	<b>\$ 279,900</b>	<b>\$ 2,832,128</b>	<b>74%</b>	<b>1,000,409</b>	
<b>07-Debt Service</b>								
700 Debt Service	\$ -	\$ -	\$ -	\$ -	\$ 79,658	0	(79,658)	
	\$ -	\$ -	\$ -	\$ -	\$ 79,658	0%	(79,658)	
<b>08-Scholarships</b>								
800 Other Expenditures	2,000	167	0	0	2,200	110%	(200)	
<b>Scholarships Total</b>	<b>\$ 2,000</b>	<b>\$ 167</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,200</b>	<b>110%</b>	<b>(200)</b>	
<b>12-Student Activities</b>								
400 Supplies & Materials	0	0	5,750	10,645	22,972	0%	(22,972)	
<b>Student Activities Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,750</b>	<b>\$ 10,645</b>	<b>\$ 22,972</b>	<b>0%</b>	<b>(22,972)</b>	
<b>13-Carl Perkins</b>								
100 Salaries & Wages	80,000	6,667	0	0	45,000	56%	35,000	
200 Employee Benefits	0	0	0	0	0	0%	0	
300 Purchased Services	322,888	26,907	14,011	12,313	69,244	21%	253,643	
400 Supplies & Materials	65,900	5,492	2,339	214	62,220	94%	3,680	
500 Capital Expenditures	115,612	9,634	829	509	100,478	87%	15,134	
<b>Carl Perkins Total</b>	<b>\$ 584,399</b>	<b>\$ 48,700</b>	<b>\$ 17,178</b>	<b>\$ 13,036</b>	<b>\$ 276,943</b>	<b>47%</b>	<b>307,457</b>	
<b>18-Custodial Fund - SWETC</b>	<b>\$ 53,328</b>	<b>\$ 4,444</b>	<b>\$ -</b>	<b>\$ 13,522</b>	<b>\$ 40,567</b>	<b>76%</b>	<b>12,761</b>	
<b>Custodial Fund Total</b>	<b>\$ 53,328</b>	<b>\$ 4,444</b>	<b>\$ -</b>	<b>\$ 13,522</b>	<b>\$ 40,567</b>	<b>76%</b>	<b>12,761</b>	
<b>Total All Funds</b>	<b>\$ 4,472,264</b>	<b>\$ 372,689</b>	<b>\$ 315,867</b>	<b>\$ 317,104</b>	<b>\$ 3,254,468</b>	<b>73%</b>	<b>1,217,796</b>	

10% less than budget



WTC Fund Balance Trend												
Fund Balance Trend	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan	Feb	March	April	May	June
2017-2018	1,174,457	1,292,831	1,186,456	1,029,753	998,374	823,080	902,561	1,063,750	1,062,611	1,087,424	933,580 [1]	704,108 [2]
2018-2019	792,503 [3]	1,154,266 [4]	875,546 [5]	1,342,886 [6]	818,197 [7]	549,995 [8]	530,710 [9]	508,106 [10]	<b>318,500 [11]</b>	267,523 [12]	367,534 [13]	93,314 [14]
2019-2020	181,770 [15]	461,362 [16]	348,666	212,723	296,286	143,359	229,710	199,504	244,270	176,819	264,732 [17]	20,486 [18]
2020-2021	240,300	315,133	249,655	360,127	413,909	360,928	351,359	250,669	344,303	254,407	231,538 [19]	136,964 [20]
2021-2022	299,422 [21]	323,129 [22]	302,307 [23]	218,998 [24]	361,225 [25]	136,343 [26]	130,696 [27]	175,647 [28]	202,633 [29]	141,405 [30]	167,840 [31]	47,025
2022-2023	212,851	108,811	130,517	102,289	61,081	60,503	170,702	91,914	91,792	66,650	97,681	155,955
2023-2024	103,283	72,734	97,384	256,754 [32]	-4,950	131,119	358,730	297,863	221,796	533,911		



**WRIGHT TECHNICAL CENTER ISD 966**  
**CASH FLOW REVIEW**

	<b>Old National Bank</b>	<b>RiverWood Bank</b>	
Bank balance as of 5/2/2024	\$ 21,669.93	\$ 484,369.05	
Outstanding checks & wires	\$ -	\$ (7,613.00)	
Est. May Board Bills		\$ (57,285.73)	
May 2024 Perkins Reimbursement		\$ 15,982.55	
May 2024 Payroll		\$ (230,000.00)	
Aged Open Invoices		\$ 66,390.93	
Est. State Aids (per MDE report)		\$ 36,112.00	
WA April Tuition Billing		\$ 77,412.86	
<b>Estimated End of May 2024 Balance</b>	<b>\$ 21,669.93</b>	<b>\$ 385,368.66</b>	<b>\$ 407,038.59</b>

## Wright Technical Center Aged Open Invoice Report

Aging Date 05/02/24

Co	Grp	Code	Customer	Inv No	Type	Terms	Inv Date	Current	31 - 60	61 - 90	91 - 120	121 - 150	151 +	Total
0966	1	1004	ANNANDALE SCHOOLS #876	4880	Invoice	RECEIPT	03/02/2022	0.00	0.00	0.00	0.00	0.00	0.78	0.78
0966	1	1004	ANNANDALE SCHOOLS #876	4915	On Acct		04/01/2022	0.00	0.00	0.00	0.00	0.00	(0.79)	(0.79)
0966	1	1004	ANNANDALE SCHOOLS #876	5520	Invoice	RECEIPT	04/01/2024	0.00	41,511.00	0.00	0.00	0.00	0.00	41,511.00
			Customer Total					\$0.00	\$41,511.00	\$0.00	\$0.00	\$0.00	(\$0.01)	\$41,510.99
0966	1	1011	BIG LAKE DISTRICT OFFICE #727	5530	Invoice	RECEIPT	04/08/2024	1,587.60	0.00	0.00	0.00	0.00	0.00	1,587.60
			Customer Total					\$1,587.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,587.60
0966	1	1014	BUFFALO SCHOOLS #877	5519	Invoice	RECEIPT	03/06/2024	0.00	147.49	0.00	0.00	0.00	0.00	147.49
			Customer Total					\$0.00	\$147.49	\$0.00	\$0.00	\$0.00	\$0.00	\$147.49
0966	1	1050	ELK RIVER SCHOOL DIST ISD# 725534		Invoice	RECEIPT	04/08/2024	1,927.24	0.00	0.00	0.00	0.00	0.00	1,927.24
			Customer Total					\$1,927.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,927.24
0966	1	1016	HOW LK/WAV/WIN SCH #2687	5511	Invoice	RECEIPT	03/06/2024	0.00	147.49	0.00	0.00	0.00	0.00	147.49
			Customer Total					\$0.00	\$147.49	\$0.00	\$0.00	\$0.00	\$0.00	\$147.49
0966	1	1021	KIMBALL SCHOOLS	5536	Invoice	RECEIPT	04/08/2024	337.12	0.00	0.00	0.00	0.00	0.00	337.12
			Customer Total					\$337.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$337.12
0966	1	1017	MAPLE LAKE SCHOOLS #881	5525	Invoice	RECEIPT	04/01/2024	0.00	20,733.00	0.00	0.00	0.00	0.00	20,733.00
			Customer Total					\$0.00	\$20,733.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,733.00
			Report Total					\$3,851.96	\$62,538.98	\$0.00	\$0.00	\$0.00	(\$0.01)	\$66,390.93



# Principal's Report – May 7, 2024

Mr. Shaun Karson



## General Information

- **Meetings & Events:**
  - Annandale Tours (4/30) - 166 9th Graders
  - Safe Schools (5/1)
  - Buffalo 8th Graders - (5/2) - 3 classes
  - St. Xavier 8th Graders Tour (5/7) - 20 students
  - CMJTS Trades & Health Care Camp - (6/10 - 6/18)

## Wright Tech

- **24-25 Registration**
- **Student Scholarships Winners**
  - **Wright-Hennepin Coop. Electric Association \$1200** - Owen Holm - Annandale
  - **Route 55 - Corvette Cruisers \$500** - Dylan Hennen - Maple Lake
  - **Pathway Forward \$500** - Ella Rasset - Annandale
  - **Buffalo Rotary \$500 (2)** - Stacy West & Colten Borden - Buffalo
- **Program Updates**
  - **ECEC** - Students are out on their 5 week classroom practicums
  - **HEOM** - Toured RDO & Ziegler Rebuild Center (4/24) & Ames Construction presented on (5/1)
  - **Health Science** - 85% of students passed Nursing Assistant state test on first attempt
  - **Law Enforcement** - Wright County Court Day (5/2)
  - **CEO** - Business Trade Show (5/22) @ Wright County Human Services 4:00-6:00pm

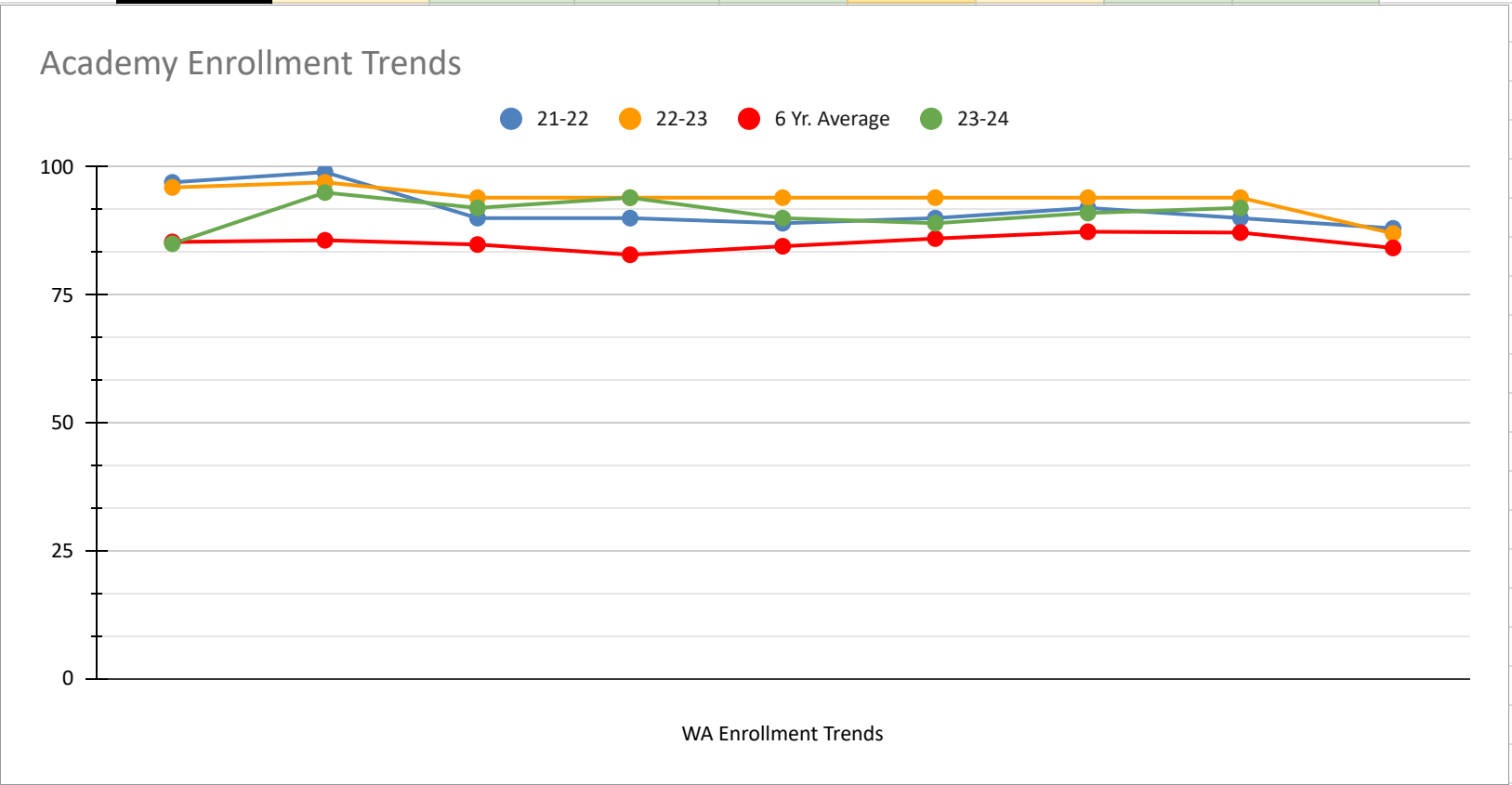
## Wright Academy

- **Enrollment - Day School = 92 Students Day School**
  - **High School** = 86 Students
  - **Middle Level** = 6 Students
- **Night Programming** = 16 Credit Recovery + 19 WA Extended Day
- **Summer School (6/12 - 7/12) - No School 6/19**
  - **Day School** - English, Social Studies, Science & Math
  - **Independent Study** - Mondays & Tuesdays
- **Student Support & Engagement - PBIS Activities**
  - **Landscape Arboretum (5/16)**
  - **End of the Year Activities**
    - Activity Day/ Annual School CookOut (5/29)

The **WRIGHT** path for High School

ALC/GEN/SPED Enrollment Trends

WA Enrollment Trends		Sept	Oct	Nov	Dec	Jan	Feb	March	April	May/June
	2017-2018	85	87	83	80	90	90	93	99	99
<b>Day School Only</b>	2018-2019	84	83	88	80	86	89	84	85	80
	2019-2020	83	75	78	75	73	74	78	77	77
	2020-2021	67	73	76	78	75	79	83	78	74
<b>No IS or NS</b>	2021-2022	97	99	90	90	89	90	92	90	88
	2022-2023	96	97	94	94	94	94	94	94	87
	6 Yr. Average	85	86	85	83	84.5	86	87	87	84
	2023-2024	85	95	92	94	90	89	91	92	



**Wright Technical Center, ISD 966**  
**Brian Koslofsky, Executive Director**  
**Director's Report**  
**May 7, 2024**

1. General Information

- a. From the superintendents on April 24, we reviewed the anticipated savings for FY25.
  1. **HEOM Program - \$64,334**
  2. **Para Time Reduction - \$12,600**
- ii. Next Member Supt. Meeting: May 29
- b. Open House on April 15 was a success. There were fewer in attendance than last year of course being the 50th Anniversary.
- c. I presented information on WTC at the State of the City for Buffalo on Tuesday, April 23 and to the MN GOP on Wednesday, May 1. I will present to the HLWW Board on Monday, May 13.
- d. The legislative bills are still alive. We have sent out an "Action Alert: asking supporters to contact key legislatures."
  - i. *Shane Zahrt - "We are at a point in session where members are negotiating over how to allocate roughly \$300M for local projects. That breaks down to about \$75 million per caucus (meaning that the House GOP, House DFL, Senate GOP, and Senate DFL will each get to determine roughly \$75M in spending)."*
  - ii. I have been asked to give a number that would be acceptable. It comes down to the priority of Deferred Maintenance. On the scope outline, the cost is \$4.8M. The \$2M for the new construction could be bonded for in the future. The remaining \$2.2M would be reduced based on not completing any new construction. I would say that \$5.5M would provide enough for ICS to manage the completion of the maintenance items. To further prioritize what needs to be done would be a challenge due to the scope of work being so great. At this point, anything will be helpful.

2. Finance

- a. The backup server has failed and has been replaced with a temporary server provided by Paumen Computer Services to get us through the year. We also need to update the main server at a cost between \$10-15K. Our current server will function as a backup. This will be factored into the Capital budget which is the SWETC (FCC Lease) dollars received each year.
- b. We have close to 15 classroom and 11 staff computers that need to be replaced. These are at the end of life and are no longer able to receive updates which creates a security risk.

3. Facilities

- a. RTU #4 ductwork has been repaired to prevent the unit from overheating. The unit is operating and replacement will be deferred.
- b. There will be a few additional classrooms and portions of main hallways painted this summer.
- c. We are going to defer sanding and waxing the hard surface tile floors. These will be burnished in August in preparation for the school year.

## Bell & Announcement System Replacement Quotes

All State Communications	Quote	Low Quote
Remove/Replace Switchgear		<b>\$20,000</b>
Total Cost	20,000	
Graybar	Quote	
Remove/Replace Switchgear		
Total Cost	\$22,037	



March 15, 2024  
 Wright Technical Center  
 Bogen Quote

### C4000 Paging Quote (4 Zones) - \$20,000.00

- (1) Nyquist System Controller
- (1) IP Admin Phone
- (1) Input / Output Controller
- (1) Rack Mount Kit
- (1) Matrix Mixer
- (2) 2 X 240-Watt Amplifiers
- (1) License Bundle (Up to 9 zones)
- (1) PBX Integration
- (1) Blue light integration
- Testing / adjustments
- Training

Thanks for the opportunity,  
 Andrew Abelson, RCDD  
[andy.abelson@allstatecom.com](mailto:andy.abelson@allstatecom.com)  
 320-204-1560

5114 Marson Drive • Sauk Rapids, MN 56379  
 Business (320) 203-1511 • Fax (320) 203-1510

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION  
AND NONRENEWAL OF THE TEACHING CONTRACT  
OF THOMAS SAVOY, A PROBATIONARY TEACHER.

WHEREAS, Thomas Savoy is a probationary teacher in Independent School District No. 966.

BE IT RESOLVED, by the Governing Board of Independent School District No. 966, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Thomas Savoy, a probationary teacher in Independent School District No. 966, is hereby terminated at the close of the current 2023 - 2024 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his contract as provided by law:

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ and upon vote being taken thereon,

the following voted in favor thereof: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

and the following voted against the same:

whereupon said resolution was declared duly \_\_\_\_\_ and adopted.





# Wright Technical Center

Phone: 763-682-4112  
www.wtc.k12.mn.us

1405 3<sup>rd</sup> Ave. NE • Buffalo, MN 55313

## Heavy Equipment Operations & Maintenance Contract for Cooperation

Commencing with the 2024-2025 school year, the Minnesota Virtual Academy (MNVA) shall provide Heavy Equipment Operator instruction services to the Wright Technical Center, Public School (ISD #966).

### Terms of the Contract:

1. Salary Schedule and Master Contract of ISD #966 shall be used for the instructor.
2. ISD #966 shall have management rights regarding the instructor. The HEOM class and instructor will follow the WTC 24-25 School Calendar. [\(Attached\)](#)
3. MNVA shall be billed a prorated amount for all costs associated with the employment of the instructor and paraprofessional, based upon time assigned. Costs shall include salary and all fringe benefits at 1.0 FTE Instructor and paraprofessional time plus prorated benefits for the 2024-2025 school year. Billing will occur at the conclusion of the school year and prior to June 15.

\$51,861	1.0 FTE Instructor
\$12,473	324 Hrs. Paraprofessional
<b>\$64,334</b>	<b>Total</b>
*See attachment for cost details	

4. Program costs such as instructional supplies, repairs, equipment, general supplies and professional development shall be purchased by ISD 966 for the individual needs of the Heavy Equipment Operations & Maintenance program.
5. Should either district wish to discontinue the sharing arrangement for the ensuing school year it is required that notification, in writing, be submitted to the other district prior to April 1.
6. Should the position be vacated by the incumbent instructor both districts shall participate in filling the position.

BY \_\_\_\_\_  
(WTC)

\_\_\_\_\_  
(Name/Please Print)

\_\_\_\_\_  
(Date)

BY Mary Morem  
(MNVA)

Mary Morem  
(Name/Please Print)

5-3-24  
(Date)