



Wright Technical Center

1405 3rd Ave. NE • Buffalo, MN 55313

Phone: 763-682-4112
www.wtc.k12.mn.us

Employment Application

PERSONAL DATA:

Last Name	First Name	Middle Name	
Address	City	State	Zip
Cell Phone	Home Phone	Email	

POSITION DESIRED: Which position are you applying for? _____

EDUCATION: Please list the schools attended, starting with the most recent first.

Name of School, City & State	Dates Attended	Diploma or Degree	GPA

PREVIOUS WORK EXPERIENCE: Please provide the following information of your last three (3) employers, assignments or volunteer activities, starting with the most recent.

Date of Employment Month & Year	Name, Address & Contact Information of Employer	Position	Reason for Leaving
From			
To			
From			
To			
From			
To			

RELEVANT RECREATIONAL, EXTRACURRICULAR AND/OR COMMUNITY ACTIVITIES:

PERSONAL REFERENCES: Please list (3) people who would speak to your qualifications for the desired position.

Full Name	Relationship to Applicant	Cell or Work Number	How long have you known the applicant?

MILITARY EXPERIENCE:

Branch	Rank	Total Years of Service	Skills & Duties

CERTIFICATION

I certify that the information provided on this application is truthful and accurate. I understand that providing false or misleading information will be the basis for rejection of my application, or if employment commences immediate termination.

I authorize Wright Technical Center to contact former employers and educational organizations regarding my employment and education. I authorize my former employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance, and grades. I authorize those persons designated as references to fully and freely communicate information regarding my previous employment and education.

If an employment relationship is created, I understand that unless I am offered a specific written contract of employment signed on behalf of the organization by the Director, the employment relationship will be "at-will." In other words, the relationship will be entirely voluntary in nature and either I or my employer will be able to terminate the employment relationship at any time and without cause. With appropriate notice, I will have the full and complete discretion to end the employment relationship when I choose and for reasons of my choice. Similarly, my employer will have the right. Moreover, no agent, representative, or employee of Wright Technical Center, except in a specific written contract of employment signed on behalf of the organization by its Director, has the power to alter or vary the voluntary nature of the employment relationship.

I HAVE CAREFULLY READ THE ABOVE CERTIFICATION AND I UNDERSTAND AND AGREE TO ITS TERMS.

APPLICANT SIGNATURE

DATE OF APPLICATION

Wright Technical Center does not discriminate on the basis of race, color, creed, religion, national origin, sex, age, marital status, status with regard to public assistance, sexual orientation, or disability in its programs and activities. For inquiries, please call 763-682-4112.