



Governing Board Meeting

October 1, 2024

6:00 p.m.

The Mission of the Wright Technical Center is “To partner with member school districts and industry to prepare students for careers, post-secondary education and lifelong learning.”

AGENDA

- 1.0 Call to Order
- 2.0 Roll Call
- 3.0 Pledge of Allegiance
- 4.0 Agenda Approval
- 5.0 Approval of Consent Items - Action required
 - 5.1 Approval of Minutes - September 4th Regular Meeting
 - 5.2 Bills for Payment
 - 5.3 Approval of the annual HVAC Preventative Maintenance Agreement
 - 5.4 Approval of the 2024-2025 Faculty Seniority List
 - 5.5 Approval of the 2024-2025 Support Staff Seniority List

Background: 5.1 & 5.2 - Approval of the minutes from previous meetings and bills. 5.4 - Agreement with Gilbert Mechanical (\$81 increase from last year) 5.5 - Teacher Seniority. 5.6 - Support Staff Seniority.

- 6.0 Financial Report - Anh Glewwe
 - 6.1 Approval of the financial report
- 7.0 Committee Reports
 - 7.1 Principal Karson
 - 7.2 Director Koslofsky
- 8.0 New Business - Action required
 - 8.1 Approve the insurance with Hanover for property and Employers for workmans comp. for 2024-2025 as presented.

Background: This is an annual renewal for property, general liability, workmans comp. insurance. This is a new insurance company. This is an increase of \$9,311 from last year.

Recommendation: Approve as presented.

- 8.2 Approve the Wind/Hail Deductible Buy-Back option insurance for 2024-2025 as presented.

Background: This is a separate policy in order to reduce the deductible from \$100K to \$10K.

Recommendation: Motion, Second, Discussion, Approve, Deny or Table as presented.

- 8.H Approval to accept the letter of resignation for retirement from the Executive Director effective June 30, 2025.

Recommendation: Approve as presented.

- 9.0 Adjournment

Next meeting Wednesday, November 6, 2024

Please call or email if you have questions or cannot make the meeting.

WRIGHT TECHNICAL CENTER School District 966

The meeting of the Governing Board of Wright Technical Center, School District 966, was held on Wednesday September 4, 2024 at 1405 3rd Ave. NE, Buffalo, Minnesota 55313.

Members Present: Steffens, Lee, Bravinder, Curtis, Carlson, Gierke, Mealey.

Others Present: Brian Koslofsky-Executive Director, Shaun Karson-Principal, Anh Glewwe-Business Manager, Dana Watters-Administrative Assistant, Russell Pearson-American Federation of Teachers.

The meeting was called to order by Member Mealey at 6:00 p.m. followed by the Pledge of Allegiance.

Agenda Review

On motion by Member Curtis, second by Member Lee, the agenda was approved as presented. Motion carried by unanimous vote.

Consent Agenda

On motion by Member Bravinder, second by Member Curtis, the consent agenda was approved as presented. 5.1 August 6 regular meeting, 5.2 Bills for Payment, 5.3 Approval of teaching contract for Academy Special Education Teacher, 5.4 Acceptance of resignation from Paraprofessional, 5.5 Acceptance of donation of 2012 Chrysler Town & Country, 5.6 Acceptance of donation of two John Deer Gators and a Polaris Ranger.

Financial Report

Business Manager Glewwe reported on the current finances. On motion by Member Lee, second by Member Carlson, the financial report was approved as presented. Motion carried by unanimous vote.

Principal and Director's Report

Principal Karson discussed 24-25 enrollment, cell phone policy and the staff in-services. Director Koslofsky reported on his evaluation summary review, the upcoming Buffalo City Council meeting pertaining to the continued use of shipping containers for the HEOM class and the utility expenditure trends.

New Business

- On motion by Member Steffens, second by Member Curtis to approve the second and final readings of policies 404 Employee Background Checks, 406 Public and Private Personnel Data, 516 Student Medication and Telehealth, 522 Title IX Sex Nondiscrimination as presented, followed by discussion and vote. Motion carried by unanimous vote.
- On motion by Member Steffens, second by Member Bravinder, for adjournment. Motion carried by unanimous vote. Meeting was adjourned at 6:37P.M.

Service Agreement #:

Payment Terms

This agreement shall begin on **October 1, 2024**.

For services rendered, the purchaser agrees to pay GMCI an annual amount of **Six thousand Three hundred Eighty one dollars (\$ 6,381.00)**. This annual sum will be payable to GMCI and paid by purchaser according to the following payment schedule:

Invoice Date		10/15/2024	4/1/2025	7/1/2025
Total Amount		\$ 2,127.00	\$ 2,127.00	\$ 2,127.00

Purchaser agrees to pay any and all applicable: City, State, or Government taxes, fees or surcharges.

For services beyond the scope of this agreement and performed by GMCI with purchaser's authorization, purchaser agrees to pay GMCI upon receipt of itemized invoice(s) at GMCI's prevailing rates for labor and material.

By signing below, purchaser and seller accept this agreement in its entirety. This further certifies that said person of firm is authorized to act as the owner's agent in regard to this agreement. Upon execution of this agreement all prior agreements at the same properties are superseded.

PURCHASER'S ACCEPTANCE:

 (Purchaser's signature)

 (Date)

GMCI ACCEPTANCE:

Wes Gabrelcik
 (Authorized GMCI signature)

8/16/2024
 (Date)

Continuing Contract Teacher Seniority List 2024-25

No.	Name	File Folder #	Current Valid Licensure Area(s)	Expiration Date	Contract Date	Years of Service [1]	Current Assignment
1	Helling, Hans	349851	000745 Teacher/Coor. Wk. Expd Disadv. - Tier 4 150000 Social Studies-All - Tier 4	2026	08/21/97	27	Social Studies OJT
2	Bieringer, Michael	412421	170303 Vehicle Services Occupations - Tier 4	2028	07/29/03	21	Automotive Technology
3	McLain, Michael	407474	300000 Communications Technology Careers - Tier 4 020000 Visual Arts - Tier 4	2029	08/22/12	12	Art & Graphic Communications
4	Lee, Mark	440957	140050 Business - Tier 4 160000 Coord Work Based Learning - Tier 4 149997 Keyboarding for Computer Applications - Tier 4	2026	01/14/14	10	Work Based Learning Coord/CEO
5	Sewald, Hannah	477412	20000 Visual Arts - Tier 4 50111 Communication Arts/Literature - Tier 4	2029	05/06/14	10	English
6	Segerstrom, Kelsey	500401	940310 School Counselor - Tier 4	2028	08/16/18	6	Counselor
7	Pierce-Slocum, Mary	345597	180102 Pre-Kindergarten - Tier 4 180100 Elementary Education - Tier 4 190500 Early Childhood Special Education - Tier 4 300500 Early Childhood Careers - Tier 4	2026	06/19/19	5	ECEC
8	Pearson, Russell	1002425	300700 Transportation Careers - Tier 4 100100 Technology - Tier 4 160000 Teacher Coordinator Work Based Learning - Tier 4	2027	08/24/19	5	Auto Careers
9	Landecker, Kim	276011	199801 Mild to Moderate Mentally HDCP - Tier 4 199802 Moderate to Severe Mentally HDCP - Tier 4	2029	06/06/23	2	PAES
10	Tamara Hendrickson	359115	180100 Elementary Education - Tier 4	2028	06/30/23	1	Middle Level
11	Erin Dickie	390501	940710 School Social Worker - Tier 4	2026	08/17/23	1	Social Worker

Non-Continuing Contract Teacher List 2024-25

No.	Name	File Folder #	Current Valid Licensure Area(s)	Expiration Date	Contract Date [2]	Years of Service	Current Assignment
1	Hillesheim, Duane	514450	092603 Law Enforcement - Tier 2	2025	07/24/07	17	Law Enforcement/EMR
2	Zubrod, Scott	510250	300700 Transportation Careers - Tier 2	2026	09/04/18	6	Auto Technology
3	Morrisette, Cheryl	1010505	300300 Medical Careers - Tier 1	2025	05/26/21	3	Health Science
4	Mjones, Cody	1010506	300200 Manufacturing Careers - Tier 2	2025	06/04/21	3	Welding
5	Bengston, Andrew	1001925	300700 Transportation Careers - Tier 4 100100 Technology - Tier 4 160000 Teacher Coordinator Work Based Learning - Tier 4	2029	06/01/22	2	Heavy Equipment
6	Bussey, Mark	478603	150000 Social Studies - Tier 4	2025	08/02/22	2	Social Studies
7	Fisette, Katie	515610	130200 Life Science - Tier 4	2029	09/12/23	1	Science
8	Rosett, Stephanie	1036982	Cosmetology - Tier 1	2025	07/11/24	0	Cosmetology
9	Shelea Van Hoose	448357	050100 Communication Arts/Literature - Tier 4	2025	08/09/24	0	English/Special Ed

- 1 This list reflects the date of when the Board will take action pursuant to employment with the school district and the major and minor licenses of record with the school district office on November 8, 2023. The contract date will match the date and time that the employee signed their first contract.
- 2 Time off for Board authorized leaves, with the exception of child care leave, shall not be deemed to be a break in continuous service.
- 3 Expiration refers to license expiration. A license expires June 30 in the year indicated, unless otherwise indicated.
- 4 Continuing contract year indicates when the named teacher will acquire continuing contract rights in the district (effective 7/1), if not notified or non-renewal on or before June 30, of the year shown.

Support Staff Seniority List 2024-25

NAME	POSITION	YEARS OF SERVICE	CONTRACT DATE
Stine, Lisa	Financial Assistant	17	8/13/2007
Watters, Dana	WTC Admin Assistant	16	8/25/2008
Carlson, Michon	WA Admin Assistant	11	8/26/2013
Butler, Julie	Technical Tutor	3	9/28/2020
Mjones, Keith	Maintenance Engineer	2	3/7/2022



FINANCIAL SUMMARY



Oct 1st, 2024 Board Meeting

1. Business Office Report

2. Financial Reports

a. Revenue Report

September 2024 – FY25

- SWETC (\$4,285)
- Rent (\$1,667)

August 2024 – FY25

- Special Education Aid (\$23,851)
- SWETC (\$4,285)
- WA Targeted Services (\$2,761)

b. Expenditure Report

September 2024 – FY25

- Payroll & benefits (\$226,254)
- Network Consultant (\$4,970)
- Electricity (\$6,505), Water & Sewer (\$546)
- General supplies (\$3,810)
- Maintenance supplies (\$2,211)
- Capital improvements: (\$1,626)
- Dues/Memberships (\$1,995)

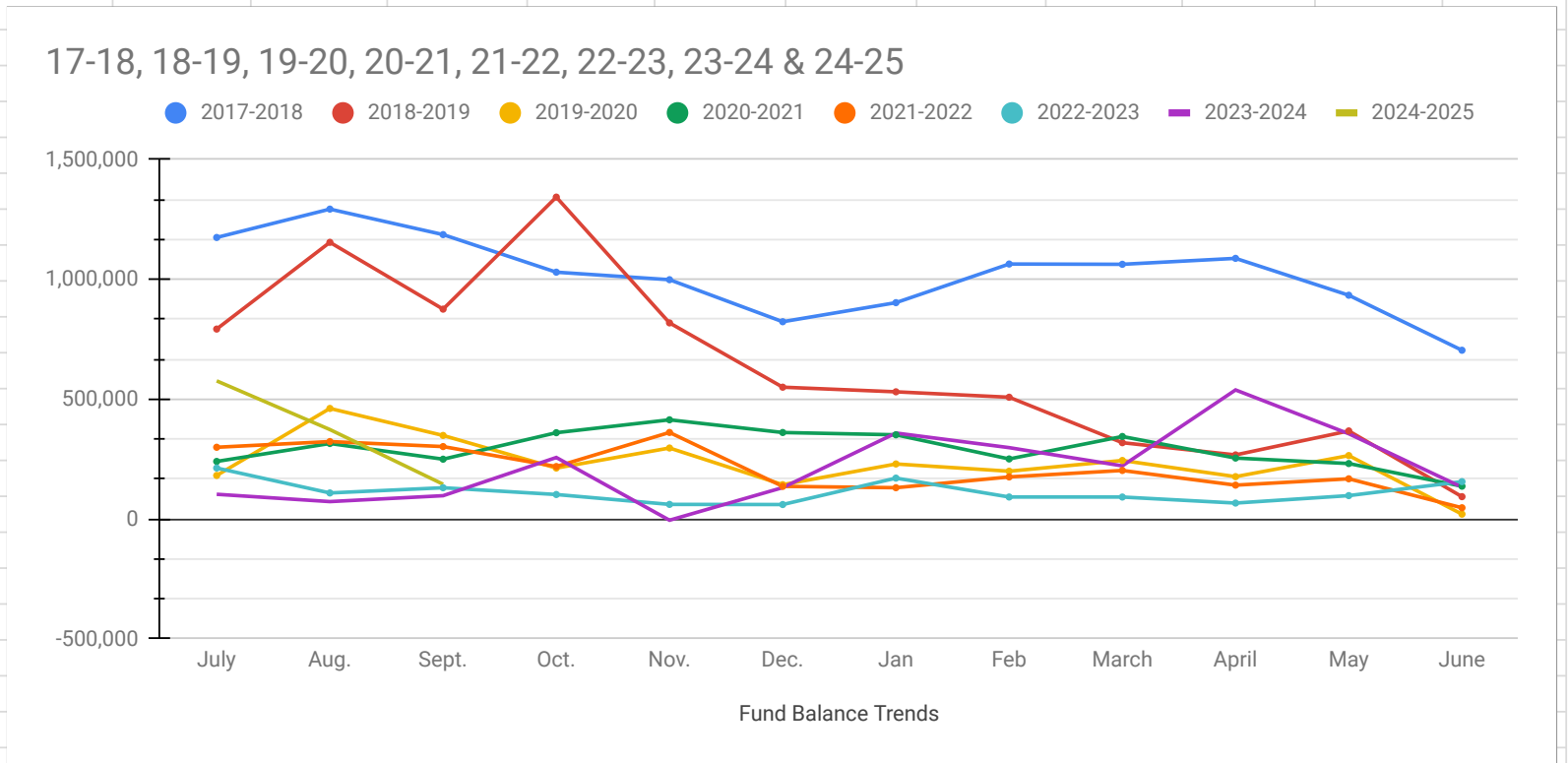
August 2024 – FY25

- Payroll & benefits (\$146,446)
- Adm Service/Consulting: Skyward hosting fee, Finance system fee (\$6,734)
- Network consultant (\$3,600)
- Electricity (\$6,336), Water & Sewer (\$564)
- LTFM: Carpet (\$2,387), RTU Repairs (\$2,288)
- Admin software: Skyward (\$7,010)
- Maint. Supplies (\$1,688)
- Textbook (\$4,500)
- Tech Equipment: Dell servers (\$14,940), Chromebook licenses (\$3,465)
- Capital Improvement: HP chrome books (\$10,775)
- Cornerstones carpet (\$4,000)
- Memberships: MSBA (\$2,300), MASP (\$890)

		Wright Technical Center				WRIGHT ACADEMY		
		Expenditure Report						
		September 30, 2024						
Budgeted YTD percentage is 25%		FY25 Adopted Budget	FY25 Monthly Budget	Aug 2024	Sept 2024	FY25 Year To Date	% YTD	Remaining Balance
01-General Fund								
100 Salaries & Wages		2,100,629	175,052	109,251	167,034	336,662	16%	1,763,968
200 Employee Benefits		799,749	66,646	37,195	59,220	116,547	15%	683,202
300 Purchased Services		449,570	37,464	27,815	19,194	68,951	15%	380,619
400 Supplies & Materials		300,830	25,069	19,897	7,560	29,020	10%	271,810
500 Capital Expenditures		283,591	23,633	33,180	1,627	34,807	12%	248,784
700 Loan Payment				0	0	53		
800 Other Expenditures		3,000	250	3,190	1,995	6,267	209%	(3,267)
General Fund Total		\$ 3,937,370	\$ 328,114	\$ 230,528	\$ 256,630	\$ 592,307	15%	3,345,063
07-Debt Service								
700 Debt Service		\$ 77,390	\$ 6,449	\$ 6,265		6,265	0	71,125
		\$ 77,390	\$ 6,449	\$ 6,265	\$ -	\$ 6,265	0%	71,125
08-Scholarships								
800 Other Expenditures		2,000	167	0	0	0	0%	2,000
Scholarships Total		\$ 2,000	\$ 167	\$ -	\$ -	\$ -	0%	2,000
12-Student Activities								
300 Purchased Services						0		
400 Supplies & Materials		0	0	60	240	300	0%	(300)
Student Activities Total		\$ -	\$ -	\$ 60	\$ 240	\$ 300	0%	(300)
13-Carl Perkins								
100 Salaries & Wages		49,000	4,083	0	0	0	0%	49,000
200 Employee Benefits		0	0	0	0	0	0%	0
300 Purchased Services		349,405	29,117	537	4,884	4,884	1%	344,521
400 Supplies & Materials		65,521	5,460	7,136	7,136	7,136	11%	58,385
500 Capital Expenditures		107,650	8,971	1,670	6,127	6,127	6%	101,522
Carl Perkins Total		\$ 571,576	\$ 47,631	\$ 9,343	\$ 18,147	\$ 18,147	3%	553,428
18-Custodial Fund - SWETC		\$ 53,328	\$ 4,444	\$ -	\$ -	0	0%	53,328
Custodial Fund Total		\$ 53,328	\$ 4,444	\$ -	\$ -	\$ -	0%	53,328
Total All Funds		\$ 4,641,664	\$ 386,805	\$ 246,197	\$ 275,017	\$ 617,019	13%	4,024,644

12% less than budget

WTC CASH FLOW Trend												
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan	Feb	March	April	May	June
2017-2018	1,174,457	1,292,831	1,186,456	1,029,753	998,374	823,080	902,561	1,063,750	1,062,611	1,087,424	933,580 [1]	704,108 [2]
2018-2019	792,503 [3]	1,154,266 [4]	875,546 [5]	1,342,886 [6]	818,197 [7]	549,995 [8]	530,710 [9]	508,106 [10]	318,500 [11]	267,523 [12]	367,534 [13]	93,314 [14]
2019-2020	181,770 [15]	461,362 [16]	348,666	212,723	296,286	143,359	229,710	199,504	244,270	176,819	264,732 [17]	20,486 [18]
2020-2021	240,300	315,133	249,655	360,127	413,909	360,928	351,359	250,669	344,303	254,407	231,538 [19]	136,964 [20]
2021-2022	299,422 [21]	323,129 [22]	302,307 [23]	218,998 [24]	361,225 [25]	136,343 [26]	130,696 [27]	175,647 [28]	202,633 [29]	141,405 [30]	167,840 [31]	47,025
2022-2023	212,851	108,811	130,517	102,289	61,081	60,503	170,702	91,914	91,792	66,650	97,681	155,955
2023-2024	103,283	72,734	97,384	256,754 [32]	-4,950	131,119	358,730	297,863	221,796	538,512	355,809	132,810
2024-2025	576,311	373,219	145,221									



WRIGHT TECHNICAL CENTER ISD 966
CASH FLOW REVIEW

	Old National Bank	RiverWood Bank	
Bank balance as of 8/29/2024	\$ 24,680.70	\$ 187,552.58	
Outstanding checks & wires		\$ (109,947.09)	<i>Including 9/30/24 payroll</i>
Oct 2024 Payroll		\$ (240,000.00)	
Board Bill		\$ (70,615.35)	
Perkins reimbursement		\$ 5,830.68	
Aged Open Invoices		\$ 606,249.97	<i>Including Q2 Assessment Invoices</i>
WA Tuition Billing		\$ 60,000.00	
Estimated End of Oct 2024 Balance	\$ 24,680.70	\$ 439,070.79	Total both banks \$ 463,751.49

Wright Technical Center Aged Open Invoice Report

Aging Date 09/30/24

Co	Grp	Code	Customer	Inv No	Type	Terms	Inv Date	Current	31 - 60	61 - 90	91 - 120	121 - 150	151 +	Total
0966	1	1004	ANNANDALE SCHOOLS #876	5586	Invoice	RECEIPT 07/01/2024		0.00	0.00	0.00	36,402.78	0.00	0.00	36,402.78
0966	1	1004	ANNANDALE SCHOOLS #876	5599	Invoice	RECEIPT 07/17/2024		0.00	0.00	3,994.27	0.00	0.00	0.00	3,994.27
0966	1	1004	ANNANDALE SCHOOLS #876	5611	Invoice	RECEIPT 07/18/2024		0.00	0.00	14.53	0.00	0.00	0.00	14.53
0966	1	1004	ANNANDALE SCHOOLS #876	5620	Invoice	RECEIPT 07/30/2024		0.00	0.00	570.74	0.00	0.00	0.00	570.74
0966	1	1004	ANNANDALE SCHOOLS #876	5628	Invoice	RECEIPT 08/02/2024		0.00	809.69	0.00	0.00	0.00	0.00	809.69
0966	1	1004	ANNANDALE SCHOOLS #876	5640	Invoice	RECEIPT 10/01/2024		36,402.78	0.00	0.00	0.00	0.00	0.00	36,402.78
			Customer Total					\$36,402.78	\$809.69	\$4,579.54	\$36,402.78	\$0.00	\$0.00	\$78,194.79
0966	1	1011	BIG LAKE DISTRICT OFFICE #727	5571	Invoice	RECEIPT 06/11/2024		0.00	0.00	0.00	1,088.64	0.00	0.00	1,088.64
0966	1	1011	BIG LAKE DISTRICT OFFICE #727	5641	Invoice	RECEIPT 10/01/2024		53,236.08	0.00	0.00	0.00	0.00	0.00	53,236.08
			Customer Total					\$53,236.08	\$0.00	\$0.00	\$1,088.64	\$0.00	\$0.00	\$54,324.72
0966	1	1014	BUFFALO SCHOOLS #877	5642	Invoice	RECEIPT 10/01/2024		125,754.96	0.00	0.00	0.00	0.00	0.00	125,754.96
			Customer Total					\$125,754.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125,754.96
0966	1	1015	DELANO SCHOOLS # 879	5643	Invoice	RECEIPT 10/01/2024		56,856.57	0.00	0.00	0.00	0.00	0.00	56,856.57
			Customer Total					\$56,856.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$56,856.57
0966	1	1016	HOW LK/WAV/WIN SCH #2687	5644	Invoice	RECEIPT 10/01/2024		23,489.70	0.00	0.00	0.00	0.00	0.00	23,489.70
			Customer Total					\$23,489.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,489.70
0966	1	1017	MAPLE LAKE SCHOOLS #881	5645	Invoice	RECEIPT 10/01/2024		23,887.65	0.00	0.00	0.00	0.00	0.00	23,887.65
			Customer Total					\$23,887.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,887.65
0966	1	1196	MAWSECO-CORNERSTONES	5596	Invoice	RECEIPT 06/27/2024		0.00	0.00	0.00	28.00	0.00	0.00	28.00
			Customer Total					\$0.00	\$0.00	\$0.00	\$28.00	\$0.00	\$0.00	\$28.00
0966	1	1018	MONTICELLO SCHOOLS #882	5646	Invoice	RECEIPT 10/01/2024		93,362.13	0.00	0.00	0.00	0.00	0.00	93,362.13
			Customer Total					\$93,362.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$93,362.13
0966	1	1045	ST CLOUD SCHOOLS # 742	5610	Invoice	RECEIPT 07/17/2024		0.00	0.00	775.08	0.00	0.00	0.00	775.08
			Customer Total					\$0.00	\$0.00	\$775.08	\$0.00	\$0.00	\$0.00	\$775.08
0966	1	1020	ST MICHAEL/ALBERTVILLE SCH#	5647	Invoice	RECEIPT 10/01/2024		149,576.37	0.00	0.00	0.00	0.00	0.00	149,576.37
			Customer Total					\$149,576.37	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$149,576.37
			Report Total					\$562,566.24	\$809.69	\$5,354.62	\$37,519.42	\$0.00	\$0.00	\$606,249.97



Principal's Report – October 1, 2024

Mr. Shaun Karson



General Information

- **Meetings & Events:**
 - MDE Perkins Coordinator Meeting (10/1)
 - Safe Schools Meeting (10/2)
 - Career Fair & Parent/Teacher Conferences (10/14)
 - Law Conference (11/7)
 - CTE State Conference (11/19 & 11/20)

Wright Tech

- **Enrollment 2024-2025 = 657**
- **Career Fair** – Information has been sent out to businesses, post-secondary partners for our Annual Career Fair on Monday, October 14th from 8:00am – 2:00pm. Over 75 exhibitors have already committed to attend.
- **Program Highlights**
 - **Welding** - Donation of a sand blasting cabinet
 - **Law** - Camp Ripley (10/22)
 - **HEOM** - Ames Construction hands on event (10/5)

Wright Academy

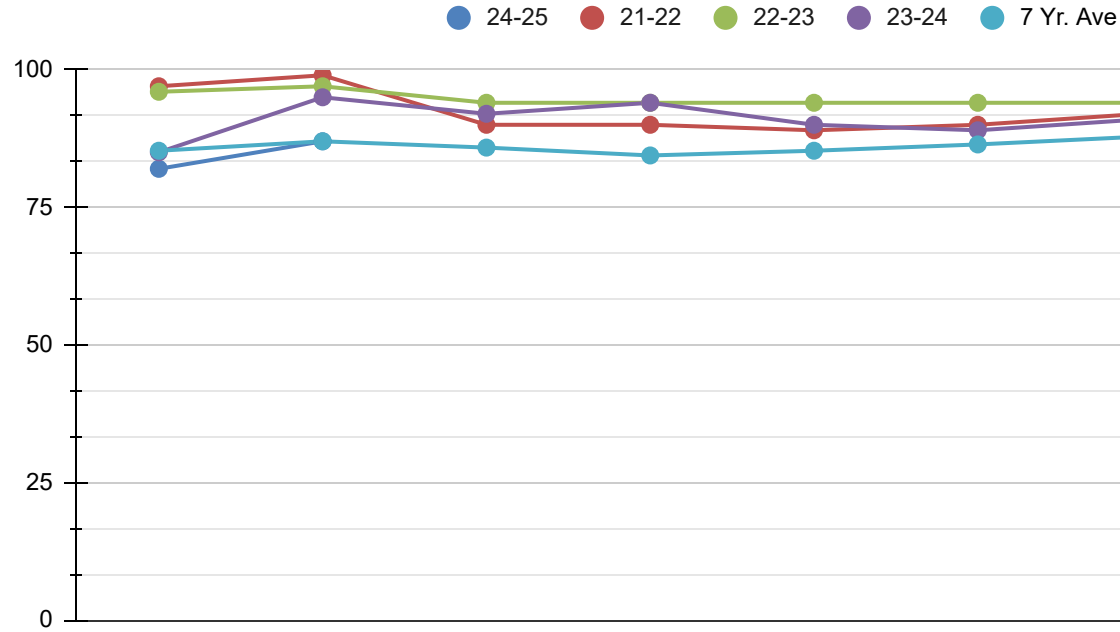
- **Enrollment = 87 Students Day School**
 - **High School** = 84 Students
 - **Middle Level** = 3 Students
- **Staffing**
 - 1.0 FTE Math - still open
- **Student Support & Engagement - PBIS Activities**
 - **Professional Development & Planning Day** - October 14th (No Students)
 - Fastbridge Training - Reading & Math Diagnostic Tool
 - Curriculum Alignment
 - **Advisory Theme** - GRIT
 - **Field Trips** -
 - Como Zoo Bell Museum (10/15)
 - School Team Building Activities - Outdoor Team Activities & Fishing- Pulaski Park (9/27)
 - EPIC Career Event - SCTCC (10/22)

The **WRIGHT** path for High School

ALC/GEN/SPED Enrollment Trends

WA Enrollment Trends		Sept	Oct	Nov	Dec	Jan	Feb	March	April	May/June
	2017-2018	85	87	83	80	90	90	93	99	99
Day School Only	2018-2019	84	83	88	80	86	89	84	85	80
	2019-2020	83	75	78	75	73	74	78	77	77
	2020-2021	67	73	76	78	75	79	83	78	74
No IS or NS	2021-2022	97	99	90	90	89	90	92	90	88
	2022-2023	96	97	94	94	94	94	94	94	87
	2023-2024	85	95	92	94	90	89	91	92	85
	7 Yr. Average	85	87	86	84	85	86	88	88	84
	2024-2025	82	87							

Academy Enrollment Trends



WA Enrollment Trends

Wright Technical Center, ISD 966
Brian Koslofsky, Executive Director
Director's Report
October 1, 2024

1. General Information

- a. Thank you all for your guidance these past seven years. The facility and finances have presented challenges. The ongoing, unwavering support for WTC has been appreciated and I sincerely hope it will continue.
- b. WTC Advisory Board (Supt's) met on Wednesday, September 25. We discussed the executive search companies and the member superintendents will meet with the Governing Board to determine the timeline and process. The next scheduled WTC Advisory Board meeting is scheduled for October 30th.
- c. The house is scheduled to be moved Friday, October 4.
- d. The Planning and Zoning meeting was rescheduled for Monday, Oct. 14 @ 7:00 PM I'll be asking the P & Z to allow us to continue to use the shipping containers for the Heavy Equipment Operations & Maintenance storage.

2. Finance

- a. The finance sub-committee will meet on October 23 to review the preliminary audit which will be completed soon. The sub-committee will be determining if a recommendation for a fund balance stabilization aid is in order.
- b. Our technology devices continue to plague us with end of life rollouts. We have 26 staff and office computers that are running on Windows 10 which will no longer receive updates and leave the network compromised. We have reviewed the list of devices and there are at 20 that are necessary to replace. We replaced three staff computers and were able to repurpose a few to other locations.
 - i. There are eight Wireless access points that are also at the end of life and not able to receive updates. The devices themselves are \$430 each. The licenses for the wireless access points are \$352 each for three years. Total cost will be \$6,246.54 plus labor.
 - ii. The Two-Way radios may need to be updated. These are between 2-7 years of age. We have replaced radios and batteries when needed. We are checking with the WC Sheriff's SRO's to see what other districts are using.

3. Facilities

- a. We are poised for our third attempt to secure funding from the Legislature for our facilities.
- b. Following the February 4th organizational meeting, the Facilities committee will be asked to meet to review and prioritize the replacement schedules.
- c. We have a drinking fountain across from the main office that needs to be replaced. We are pursuing a few quotes.
- d. Brothers Fire and Protection will be in over MEA to conduct their annual alarm and sprinkler tests.
- e. The Auto Lifts inspections are scheduled for MEA.

Premium Summary

Proposed Policy Term	Line of Business	Carrier	Writing Carrier	AM Best Rating
10/01/2024 - 10/01/2025	Commercial Property, General Liability, Inland Marine	The Hanover Insurance Group	Citizens Ins Co of America	A
10/01/2024 - 10/01/2025	Business Auto	The Hanover Insurance Group	Allmerica Financial Benefit	A
10/01/2024 - 10/01/2025	Workers Compensation	Employers	Employers Preferred Insurance Company	A-
10/01/2024 - 10/01/2025	Umbrella	The Hanover Insurance Group	Hanover Insurance Company	A

Line of Business	Annualized Premium	Proposed Premium
Package	\$44,629	\$53,631
Business Auto	\$4,832	\$5,376
Workers Compensation	\$8,696	\$8,169
Umbrella	\$3,140	\$3,432
Total Premium	\$61,297	\$70,608

Options	Additional Premium
Wind/Hail Deductible Buy-Back to \$10,000 - All buildings except Greenhouse	\$8,437.94

Marketing	Results
EMC <ul style="list-style-type: none"> Requires shop vehicles to be scheduled Requires higher property deductibles than Hanover \$25,000 AOP with \$50,000 or 1% Wind/Hail 	Premium indication \$75,000+
Liberty	Declined

Changes Made During Policy Year

Inland Marine:

- Add 2 JD tractors 02/08/2024
- Delete 2 JD tractors 06/18/2024

Auto

- Add 2001 Ford F150 #1855/Delete 2010 Ford Explorer #5400 11/8/2023
- Add 2010 Ford Explorer #5400 & 1995 Pontiac #9088 12/18/2023
- Delete 2010 Ford Explorer #5400 01/03/2024

Changes Made for Renewal

- Building and Business Personal Property limits automatically increased
- Increased property deductibles – see property schedule

Payment Plan

- 10 Pay EFT



BRIAN J. KOSLOFSKY

October 1, 2024

Jennifer Mealey
Governing Board Chair
Wright Technical Center

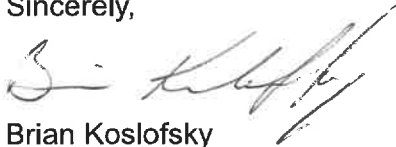
RE: Resignation

Dear Ms. Mealey,

I hereby submit my letter of resignation, retiring as Executive Director effective June 30, 2025. I want to thank the Wright Technical Center Governing Board, member district superintendents, school boards and the communities which have and continue to support WTC.

After 38 years in public education it's time to do something different. WTC is truly an amazing place and I'm so thankful for the experience and the responsibilities entrusted to me to lead WTC. The students and staff have always been a part of who I am and I will miss them greatly.

Sincerely,



Brian Koslofsky