



**Governing Board Meeting
November 6, 2024
6:00 p.m.**

The Mission of the Wright Technical Center is “To partner with member school districts and industry to prepare students for careers, post-secondary education and lifelong learning.”

AGENDA

- 1.0 Call to Order
- 2.0 Roll Call
- 3.0 Pledge of Allegiance
- 4.0 Agenda Approval
- 5.0 Approval of Consent Items - Action required
 - 5.1 Approval of Minutes - October 1st Regular Meeting
 - 5.2 Bills for Payment
 - 5.3 Accept donation of miscellaneous electrical supplies valued at \$500

Background: 5.1 & 5.2 - Approval of the minutes from previous meetings and bills. 5.2 - Acceptance of donation.

- 6.0 Financial Report - Anh Glewwe
 - 6.1 Audit Presentation - Janel Bitzan, berganKDV (Virtual)
 - 6.1.1 Approval of the 2024 Audit as presented
 - 6.2 Approval of the financial report

- 7.0 Committee Reports
 - 7.1 Director Search Sub-Committee - Update from member superintendents:
 - Tim Prom - Annandale, Tim Truebenbach - Big Lake, Eric Olson - Monticello.
 - 7.2 Principal Karson
 - 7.3 Director Koslofsky

- 8.0 New Business - Action required
 - 8.1 Approval to invoice the member districts for a “Fund Balance Stabilization Aid totaling \$27,000.

Background: Discussed at the WTC Advisory Finance Subcommittee and presented to the member superintendents on October 30. The amount is determined from the Unassigned Fund Balance Deficit from the FY24 Audit and billed using the FY25 Allocation %'s.

Recommendation: Approve as presented

- 9.0 Adjournment

Tentative Working Session for Director RFP presentations TBD.

Next regularly scheduled Governing Board meeting Tuesday, December 3, 2024

Please call or email if you have questions or cannot make the meeting.

WRIGHT TECHNICAL CENTER School District 966

The meeting of the Governing Board of Wright Technical Center, School District 966, was held on Tuesday October 1, 2024 at 1405 3rd Ave. NE, Buffalo, Minnesota 55313.

Members Present: Steffens, Lee, Bravinder, Carlson, Mealey, Delano Alternate Depa, Sixberry.

Others Present: Brian Koslofsky-Executive Director, Shaun Karson-Principal, Anh Glewwe-Business Manager, Dana Watters-Administrative Assistant, Russell Pearson-American Federation of Teachers.

The meeting was called to order by Member Mealey at 6:00 p.m. followed by the Pledge of Allegiance.

Agenda Review

On motion by Member Lee, second by Member Carlson, the agenda was approved as presented. Motion carried by unanimous vote.

Consent Agenda

On motion by Member Bravinder, second by Member Lee, the consent agenda was approved as presented. 5.1 September 4 regular meeting, 5.2 Bills for Payment, 5.3 Approval of the annual HVAC Preventative Maintenance Agreement 5.4 Approval of the 2024-2025 Faculty Seniority List, 5.5 Approval of the 2024-2025 Support Staff Seniority List.

Financial Report

Business Manager Glewwe reported on the current finances. On motion by Member Steffens, second by Member Lee, the financial report was approved as presented. Motion carried by unanimous vote.

Principal and Director's Report

Principal Karson discussed 24-25 enrollment, Career Fair and meetings attended. Director Koslofsky reported on the moving of the WTC student-built house, technology and facility updates and upcoming meetings.

New Business

- On motion by Member Sixberry, second by Member Bravinder to approve the insurance with Hanover for property and Employers for workmans comp, for 2024-2025 as presented, followed by discussion and vote. Motion carried by unanimous vote.
- On motion by Member Lee, second by Member Sixberry to approve the Wind/Hail Deductible Buy-Back option insurance for 2024-2025 as presented, followed by discussion and vote. Motion carried by unanimous vote.
- On motion by Member Steffens, second by Member Lee to approve the acceptance of the letter of resignation for retirement from Executive Director effective June 30, 2025 as presented, followed by discussion and vote. Motion carried by unanimous vote.

- On motion by Member Steffens, second by Member Bravinder, for adjournment. Motion carried by unanimous vote. Meeting was adjourned at 6:39P.M.



Wright Technical Center

Phone: 763-682-4112
www.wtc.k12.mn.us

1405 3rd Ave. NE • Buffalo, MN 55313

Donation Form

Date: October 30, 2024

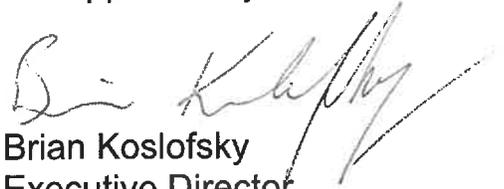
Name: Suz Bedell

Address: 2746 Baker Ave NW

City, State, Zip: Buffalo, MN 55313

Donation: Electrical equipment and supplies, valued at \$500.00.

We appreciate your interest in the Wright Technical Center's programs.



Brian Koslofsky
Executive Director



FINANCIAL SUMMARY



Nov 6th, 2024 Board Meeting

1. Business Office Report

2. Financial Report

a. Main Revenues

October 2024 – FY25

- Quarter 2 Assessment Invoices (\$562,566)
- General Ed Aid (\$6,051), State aid for READ Act (\$4,132), Special Ed Aid (\$8,242)
- Final ESSER III draw (\$3,049)
- FY25 Fund Stabilization Fee (\$27,000)
- WA Tuition Billing (\$63,999)
- SWETC payment (\$4,285)
- Head Start Oct and Nov Rent (\$3,334)

September 2024 – FY25

- SWETC payment (\$4,285)
- Rent (\$1,667)

b. Main Expenditures

October 2024 – FY25

- Payroll & benefits (\$229,990)
- Network consultant: Paumen KnowBe4, Tech Support (\$6,766), Roadrunner (\$630)
- Electricity (\$6,737), Water & Sewer (\$552)
- LTFM: Bogen C4000 Head End Materials and Installation (\$20,000), Electrical (\$4,185)
- Property Insurance (\$6,123)
- General supplies (\$1,026), Maintenance supplies (\$1,486)

September 2024 – FY25

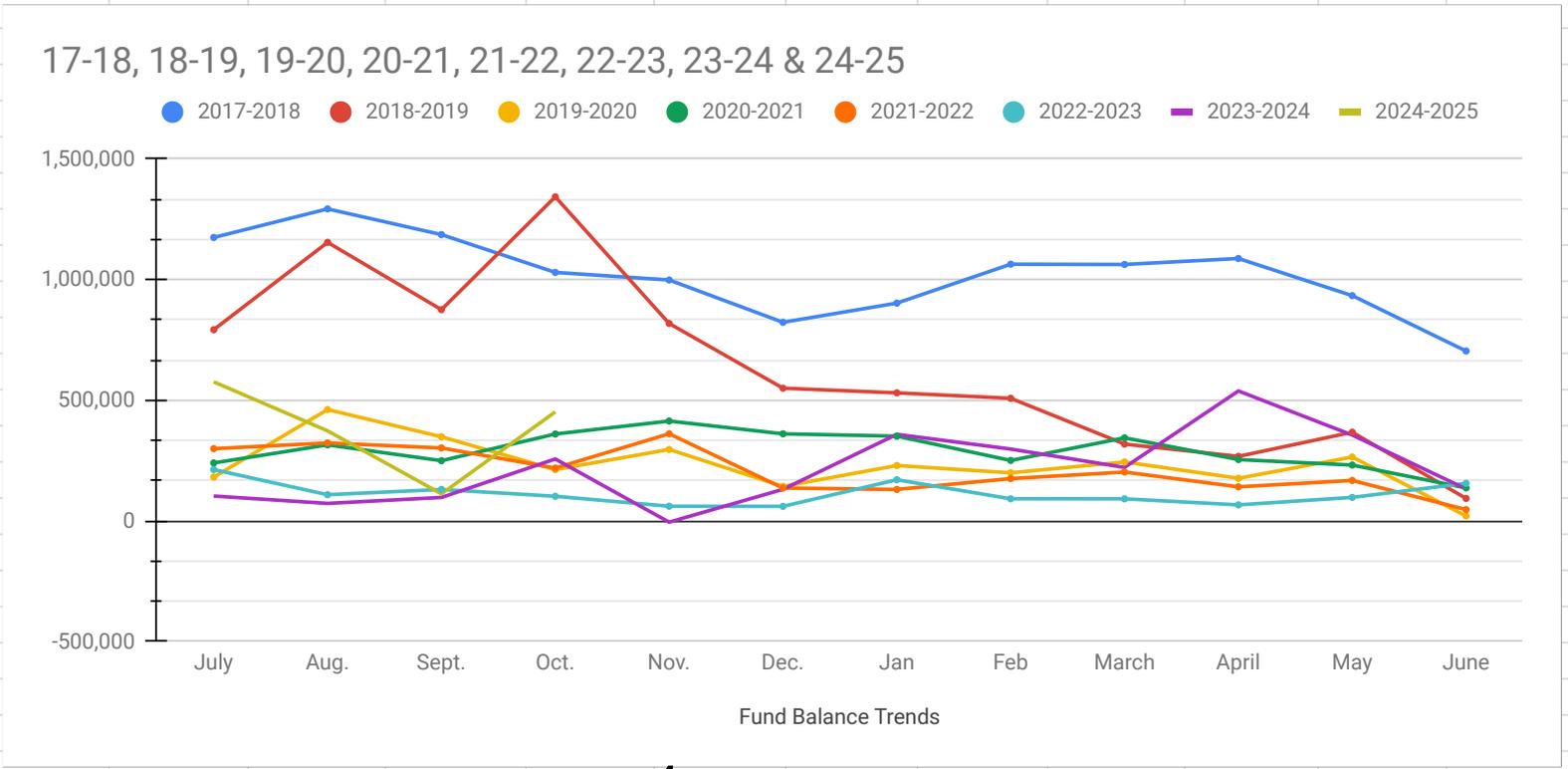
- Payroll & benefits (\$226,254)
- Network Consultant (\$4,970)
- Electricity (\$6,505), Water & Sewer (\$546)
- General supplies (\$3,810)
- Maintenance supplies (\$2,211)
- Capital improvements: (\$1,626)
- Dues/Memberships (\$1,995)

		Wright Technical Center				WRIGHT ACADEMY		
		Expenditure Report						
		October 31, 2024						
Budgeted YTD percentage is 33%		FY25 Adopted Budget	FY25 Monthly Budget	Sept 2024	Oct 2024	FY25 Year To Date	% YTD	Remaining Balance
01-General Fund								
100 Salaries & Wages		2,100,629	175,052	165,794	140,866	476,287	23%	1,624,342
200 Employee Benefits		799,749	66,646	59,220	61,124	177,671	22%	622,077
300 Purchased Services		449,570	37,464	21,108	57,083	127,949	28%	321,621
400 Supplies & Materials		300,830	25,069	8,020	12,308	41,788	14%	259,043
500 Capital Expenditures		283,591	23,633	1,627	(374)	34,433	12%	249,158
700 Loan Payment				0	0	53		
800 Other Expenditures		3,000	250	1,995	295	6,562	219%	(3,562)
General Fund Total		\$ 3,937,370	\$ 328,114	\$ 257,764	\$ 271,302	\$ 864,743	22%	3,072,627
07-Debt Service								
700 Debt Service		\$ 77,390	\$ 6,449	\$ -		6,265	8%	71,125
07-Debt Service Total		\$ 77,390	\$ 6,449	\$ -	\$ -	\$ 6,265	8%	71,125
08-Scholarships								
800 Other Expenditures		2,000	167	0	0	0	0%	2,000
Scholarships Total		\$ 2,000	\$ 167	\$ -	\$ -	\$ -	0%	2,000
12-Student Activities								
300 Purchased Services						0		
400 Supplies & Materials		0	0	240	2,846	3,146	0%	(3,146)
Student Activities Total		\$ -	\$ -	\$ 240	\$ 2,846	\$ 3,146	0%	(3,146)
13-Carl Perkins								
100 Salaries & Wages		49,000	4,083	0	28,000	28,000	57%	21,000
200 Employee Benefits		0	0	0	0	0	0%	0
300 Purchased Services		349,405	29,117	5,430	170	6,294	2%	343,111
400 Supplies & Materials		65,521	5,460	0	2,207	9,343	14%	56,178
500 Capital Expenditures		107,650	8,971	1,641	5,344	11,471	11%	96,178
Carl Perkins Total		\$ 571,576	\$ 47,631	\$ 7,071	\$ 35,721	\$ 55,108	10%	516,468
18-Custodial Fund - SWETC		\$ 53,328	\$ 4,444	\$ -	\$ 12,570	12,570	24%	40,758
Custodial Fund Total		\$ 53,328	\$ 4,444	\$ -	\$ 12,570	\$ 12,570	24%	40,758
Total All Funds		\$ 4,641,664	\$ 386,805	\$ 265,075	\$ 322,439	\$ 941,833	20%	3,699,831

13% less than budget

WTC CASH FLOW Trend

	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan	Feb	March	April	May	June
2017-2018	1,174,457	1,292,831	1,186,456	1,029,753	998,374	823,080	902,561	1,063,750	1,062,611	1,087,424	933,580 [1]	704,108 [2]
2018-2019	792,503 [3]	1,154,266 [4]	875,546 [5]	1,342,886 [6]	818,197 [7]	549,995 [8]	530,710 [9]	508,106 [10]	318,500 [11]	267,523 [12]	367,534 [13]	93,314 [14]
2019-2020	181,770 [15]	461,362 [16]	348,666	212,723	296,286	143,359	229,710	199,504	244,270	176,819	264,732 [17]	20,486 [18]
2020-2021	240,300	315,133	249,655	360,127	413,909	360,928	351,359	250,669	344,303	254,407	231,538 [19]	136,964 [20]
2021-2022	299,422 [21]	323,129 [22]	302,307 [23]	218,998 [24]	361,225 [25]	136,343 [26]	130,696 [27]	175,647 [28]	202,633 [29]	141,405 [30]	167,840 [31]	47,025
2022-2023	212,851	108,811	130,517	102,289	61,081	60,503	170,702	91,914	91,792	66,650	97,681	155,955
2023-2024	103,283	72,734	97,384	256,754 [32]	-4,950	131,119	358,730	297,863	221,796	538,512	355,809	132,810
2024-2025	576,311	373,219	112,394	451,750								



WRIGHT TECHNICAL CENTER ISD 966**CASH FLOW REVIEW**

	Old National Bank	RiverWood Bank	
Bank balance as of 10/31/2024	\$ 27,706.88	\$ 405,584.67	
Outstanding checks & wires	\$ (1,650.30)	\$ (9,548.69)	
Est. Nov 2024 Payroll	\$ (1,650.30)	\$ (238,350.00)	
Est. Board Bill		\$ (131,241.20)	
Est. Perkins reimbursement Oct & Nov		\$ 95,698.57	
Est. WA Tuition Billing		\$ 60,000.00	
Aged Open Invoice		\$ 128,498.86	
Estimated End of Nov 2024 Balance	\$ 24,406.28	\$ 310,642.21	\$ 335,048.49

Wright Technical Center Aged Open Invoice Report

Aging Date 10/31/24

Co	Grp	Code	Customer	Inv No	Type	Terms	Inv Date	Current	31 - 60	61 - 90	91 - 120	121 - 150	151 +	Total
0966	1	1004	ANNANDALE SCHOOLS #876	5640	Invoice	RECEIPT	10/01/2024	36,402.78	0.00	0.00	0.00	0.00	0.00	36,402.78
0966	1	1004	ANNANDALE SCHOOLS #876	5660	Invoice	RECEIPT	10/31/2024	1,564.38	0.00	0.00	0.00	0.00	0.00	1,564.38
0966	1	1004	ANNANDALE SCHOOLS #876	5668	Invoice	RECEIPT	11/01/2024	2,287.86	0.00	0.00	0.00	0.00	0.00	2,287.86
			Customer Total					\$40,255.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,255.02
0966	1	1011	BIG LAKE DISTRICT OFFICE #727	5661	Invoice	RECEIPT	10/31/2024	2,431.26	0.00	0.00	0.00	0.00	0.00	2,431.26
0966	1	1011	BIG LAKE DISTRICT OFFICE #727	5669	Invoice	RECEIPT	11/01/2024	3,556.26	0.00	0.00	0.00	0.00	0.00	3,556.26
			Customer Total					\$5,987.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,987.52
0966	1	1014	BUFFALO SCHOOLS #877	5662	Invoice	RECEIPT	10/31/2024	5,822.97	0.00	0.00	0.00	0.00	0.00	5,822.97
0966	1	1014	BUFFALO SCHOOLS #877	5670	Invoice	RECEIPT	11/01/2024	8,523.18	0.00	0.00	0.00	0.00	0.00	8,523.18
			Customer Total					\$14,346.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,346.15
0966	1	1027	DASSEL/COKATO SCH #466	5652	Invoice	RECEIPT	10/02/2024	976.98	0.00	0.00	0.00	0.00	0.00	976.98
			Customer Total					\$976.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$976.98
0966	1	1015	DELANO SCHOOLS # 879	5663	Invoice	RECEIPT	10/31/2024	2,774.03	0.00	0.00	0.00	0.00	0.00	2,774.03
0966	1	1015	DELANO SCHOOLS # 879	5671	Invoice	RECEIPT	11/01/2024	4,058.08	0.00	0.00	0.00	0.00	0.00	4,058.08
			Customer Total					\$6,832.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,832.11
0966	1	1016	HOW LK/WAV/WIN SCH #2687	5644	Invoice	RECEIPT	10/01/2024	23,489.70	0.00	0.00	0.00	0.00	0.00	23,489.70
0966	1	1016	HOW LK/WAV/WIN SCH #2687	5664	Invoice	RECEIPT	10/31/2024	1,058.94	0.00	0.00	0.00	0.00	0.00	1,058.94
0966	1	1016	HOW LK/WAV/WIN SCH #2687	5672	Invoice	RECEIPT	11/01/2024	1,548.94	0.00	0.00	0.00	0.00	0.00	1,548.94
			Customer Total					\$26,097.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,097.58
0966	1	1017	MAPLE LAKE SCHOOLS #881	5665	Invoice	RECEIPT	10/31/2024	1,209.54	0.00	0.00	0.00	0.00	0.00	1,209.54
0966	1	1017	MAPLE LAKE SCHOOLS #881	5673	Invoice	RECEIPT	11/01/2024	1,770.22	0.00	0.00	0.00	0.00	0.00	1,770.22
			Customer Total					\$2,979.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,979.76
0966	1	1196	MAWSECO-CORNERSTONES	5596	Invoice	RECEIPT	06/27/2024	0.00	0.00	0.00	0.00	28.00	0.00	28.00
			Customer Total					\$0.00	\$0.00	\$0.00	\$0.00	\$28.00	\$0.00	\$28.00
0966	1	1018	MONTICELLO SCHOOLS #882	5666	Invoice	RECEIPT	10/31/2024	4,479.23	0.00	0.00	0.00	0.00	0.00	4,479.23
0966	1	1018	MONTICELLO SCHOOLS #882	5674	Invoice	RECEIPT	11/01/2024	6,555.38	0.00	0.00	0.00	0.00	0.00	6,555.38
			Customer Total					\$11,034.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,034.61
0966	1	1045	ST CLOUD SCHOOLS # 742	5658	Invoice	RECEIPT	10/02/2024	1,091.36	0.00	0.00	0.00	0.00	0.00	1,091.36
			Customer Total					\$1,091.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,091.36
0966	1	1020	ST MICHAEL/ALBERTVILLE SCH#	5667	Invoice	RECEIPT	10/31/2024	7,659.65	0.00	0.00	0.00	0.00	0.00	7,659.65

Wright Technical Center Aged Open Invoice Report

Aging Date 10/31/24

Co	Grp	Code	Customer	Inv No	Type	Terms	Inv Date	Current	31 - 60	61 - 90	91 - 120	121 - 150	151 +	Total
0966	1	1020	ST MICHAEL/ALBERTVILLE	SCH#5675	Invoice	RECEIPT	11/01/2024	11,210.12	0.00	0.00	0.00	0.00	0.00	11,210.12
Customer Total								\$18,869.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,869.77
Report Total								\$128,470.86	\$0.00	\$0.00	\$0.00	\$28.00	\$0.00	\$128,498.86



Request for Proposal (RFP)

Executive Director Hiring Process Wright Technical Center (WTC)

Wright Technical Center (WTC) is seeking proposals from qualified firms or individuals to assist in the recruitment, screening, and hiring of an Executive Director. The ideal candidate will hold a superintendent license, possess experience in Career and Technical Education (CTE), and demonstrate innovative leadership with business partnerships.

Scope of Work

We are seeking proposals to assist with the following:

1. Recruitment

The selected firm or individual will identify and recruit high-quality candidates for the Executive Director position, emphasizing a superintendent license, CTE experience, and demonstrated leadership in building business and educational partnerships.

2. Screening Process

The proposal should outline how you will screen applicants and present three high-quality candidates who meet the job requirements. Your screening process should ensure a thorough vetting of candidates' experience, leadership, and qualifications.

3. Final Interview Process

Proposals should include details on how you would facilitate the final interview process. The final interviews will involve subcommittees consisting of:

Subcommittee A

- Three (3) school board members
- Three (3) superintendents from participating districts

Subcommittee B

- A combination of 6 people to include: WTC staff, business partners, students, and 2 member district principals

Only the finalists will be announced publicly.

Proposal Focus Areas

Please address the following areas in your proposal:

Recruitment Strategy

- How will you source and attract qualified candidates?
- How will you ensure diversity in the candidate pool?

7.1

Screening Process

- What criteria will you use to screen candidates?
- How will you assess their experience, leadership, and qualifications?
- Describe your method for narrowing the candidate pool to three finalists.

Final Interview Process

- How will you support the subcommittees in the interview process?
- How will you assist in evaluating the finalists?

Competitive Salary Package Analysis

We are seeking an analysis of competitive salary packages to ensure WTC remains competitive in attracting top talent. This analysis should include:

- Industry Benchmarking: Provide comparative salary data for similar executive roles in Career and Technical Education centers and regional school districts.
- Benefits Package: Compare WTC's current benefits package with those offered by other education and business leaders, including health insurance, retirement benefits, and additional perks such as professional development, flexible scheduling, or performance incentives.
- Recommendations: Based on the salary and benefits comparison, provide recommendations on the salary range and additional benefits that WTC should consider offering to attract the most qualified candidates for this leadership position.

Timeline

- Posting Date January 2024
- Application Open Period: 4-6 weeks
- Hiring Goal Final candidate selected and hired by February 2024

Submission Requirements

Please submit your proposal, including any questions you may have, by [insert submission deadline], to the following contacts:

- Superintendent Tim Prom: tprom@isd876.org
- Superintendent Tim Truebenbach: t.truebenbach@biglakeschools.org
- Superintendent Eric Olson: eric.olson@monticello.k12.mn.us

We look forward to receiving your proposal and working together to identify the next Executive Director of Wright Technical Center.

Annandale Public Schools
isd876.org | 320-274-5602

Delano Public Schools
delano.k12.mn.us | 763-972-3365

Monticello School District
monticello.k12.mn.us | 763-272-2000

Big Lake Schools
biglakeschools.org | 763-262-2536

HLWW Public Schools
hlww.k12.mn.us | 320-543-4646

STMA Schools
stma.k12.mn.us | 763-497-3180

BHM Schools
bhmschools.org | 763-682-8700

Maple Lake Public Schools
maplelake.k12.mn.us | 320-963-3171



General Information

- **Meetings & Events:**
 - EPIC Event (10/ 25)
 - ALC Regional Meeting (10/28)
 - Martin Marietta Visit (10/30)
 - Perkins Coordinator Meeting (11/4)
 - CTE State Conference (11/19 & 11/20)

Wright Tech

- **Enrollment 2024-2025 = 652**
- **Career Fair** - 102 different exhibitors attended - please see [survey results](#)
 - Big Ideas - Virtual Reality Trailer
 - Ridgewater Ambulance Simulator
 - 11 New vendors attended
- **Program Highlights**
 - **Automotive** - Updating Electrical Trainers
 - **ECEC** - Visited Kids Haven (10/28)
 - **Health Science** - HOSA Conference - 21 Students (11/1)
 - **Law** - Camp Ripley (10/22)
 - **HEOM** - Martin Marietta Visit (10/30)

Wright Academy

- **Enrollment = 84 Students Day School**
 - **High School** = 81 Students
 - **Middle Level** = 3 Students
- **Staffing**
 - 1.0 FTE Math - still open
- **Student Support & Engagement - PBIS Activities**
 - **Advisory Monthly Theme** - Gratitude
 - **Halloween Bake Sale (10/31)** - proceeds to support Cooking through Literature class
 - **Field Trips**
 - EPIC Career Event - SCTCC (10/22)
 - Wicked Interdisciplinary Unit - (11/25)
 - Feed My Starving Children (12/19)
 - Bell Museum - January

All Blocks	Enrollment 2024-2025												
Program	Target	Ann	Big Lake	Buff	Del	HLWW	MP LK	Monti	STMA	WA	Corner	Other	Total
Auto Career Sk	20	2	1	3		2	1	4	1		1		15
Auto Tech	120	7	4	18	20	5	5	6	20	2			87
Auto - 2nd year	16	1	1	3	5				1				11
CEO	20			4	9			1	6				20
Cosmetology	60	4	5	14	5	2	2	9	14	1			56
Cosmo - 2nd Yr	1				1								1
ECEC	72	8	6	17	5		3	4	4				47
Graphics	18	2			1		3	5		1			12
Graphics - 2nd Yr	1			1									1
Health Science	66	8	8	14	7	1	4	7	9	1			59
Heavy Equipment	60	5	2	9	10	4	6	5	13	2			56
Law Enfor/EMR	75	4	5	15	10	6	1	6	7	1			55
Law - 2nd Yr	3	2						1					3
OJT	120					12	6		100				118
PAES	24			14				5	4				23
Welding Tech.	54	3	1	17	10	1	3	10	7				52
Welding - 2nd Yr	13	1	3		2	1		1	5				13
Youth Apprent	50			6	2	1	2		11	1			23
Grand Totals	794	47	36	135	87	35	36	64	202	9	1	0	652



2024 Career Fair – Exhibitor Questionnaire – Results

Organization Type: 38= Post-Secondary Schools
 45 = Businesses
 4 = Military
 5 = Union
 6 = Other

Please rate the following:	Poor	Average	Good	Excellent	Comments:
Date & Time of Career Fair		2	31	39	<ul style="list-style-type: none"> • Maybe only ½ hour lunch • Date was good. Time was a bit long • Maybe just a little shorter • Perfect timing, wasn't rushed • Wish it wasn't on a holiday • Thought time frame was throughout and not issue with it • Early start
Event Registration & Communication			25	48	<ul style="list-style-type: none"> • Super Easy • Great job w/communication • Again, thought it was done well
Layout & Placement of Exhibitors	2	17	23	34	<ul style="list-style-type: none"> • We need a different spot for next year? Maybe • Always get the spot I request • This hallway has less traffic for sure • Small tables • We plan to bring some toys next year • Place like industries together • Like industry/trades would be nice to be by each other • Could be more together • Potentially placing colleges in a centralized area • Had too much to share, would like more tables • Back hallway was good • Wish that the other HTC reps were placed in other areas • Not a whole lot of traffic came thru, would be better down the main aisle • Enjoyed, rather all be in the same area • Agriculture businesses together w ag colleges
Event Food & Hospitality		3	11	60	<ul style="list-style-type: none"> • Thank you! • Great Lunch, as always • Amazing • No gluten free options • Amazing food and hospitality • Better than excellent • Amazing food every year • Chicken was excellent last year, was hoping for chicken • Didn't eat but looked good • Super good food
Student Professionalism		5	32	35	<ul style="list-style-type: none"> • Always a few that really stand out! • Some talkative/some not, some students used their questions/not all • I like that they had prompts to use for questions • Strong handshakes and eye contact • Maybe some dress to impress would be a nice add • Students did really good • 75% took serious w 100% reading script and not asking different questions

Student Communication Skills		9	35	26	<ul style="list-style-type: none"> • Handshakes/eye contact would help • Very outgoing and personable • Nervous but good • Most programs did awesome • Ones who did engaged talked and used eye contact • Great questions • Students seemed more engaged than at other job fairs
Overall Student Preparedness		5	35	32	<ul style="list-style-type: none"> • They have good questions they come up with on their own. • Good questions asked • Love the questionnaire • Thought for the few that spoke with us, did a good job • Students seemed more engaged than last year • Some are shy

What can we do to make your next experience at the WTC better?

- Maybe have kind of like a team lead to usher students our way next year
- Direct more students down the shooter hallways.
- It was amazing!
- Location-this hallway just didn't have as much traffic.
- Add a machining program.
- Event was good! Excited to attend again!
- If the questionnaire was sent to the presenters in advance, we could better prepare tailored responses.
- Great event
- Not as long if possible
- Get a new Curtis
- Nothing, great job!
- Maintain current performance
- Consolidate construction business together
- Bring back carpentry
- You do great already
- We like it the way it is
- Always a great event to attend
- Nothing, all good
- I love coming to this career fair
- Was great
- Continue having the sheets with questions. These were helpful for students to get familiar with our booth before asking their own questions
- Please don't place all of us together from HTC
- My booth was near cosmetology and not technology so many students were not interested
- You are doing a great job!
- Put us in the main aisle
- Give a map out to students so they know where each industry is
- Nothing, very good experience
- Require student passports where students are required to get so many sign offs
- Already good turnout so already going to be tough to communicate with all vendors
- Was good, no changes to recommend
- Overall great, no improvements needed. Well put together/organized
- It would be really cool to get an agricultural area offered here to get more students (fixing equipment or hands-on

7.2

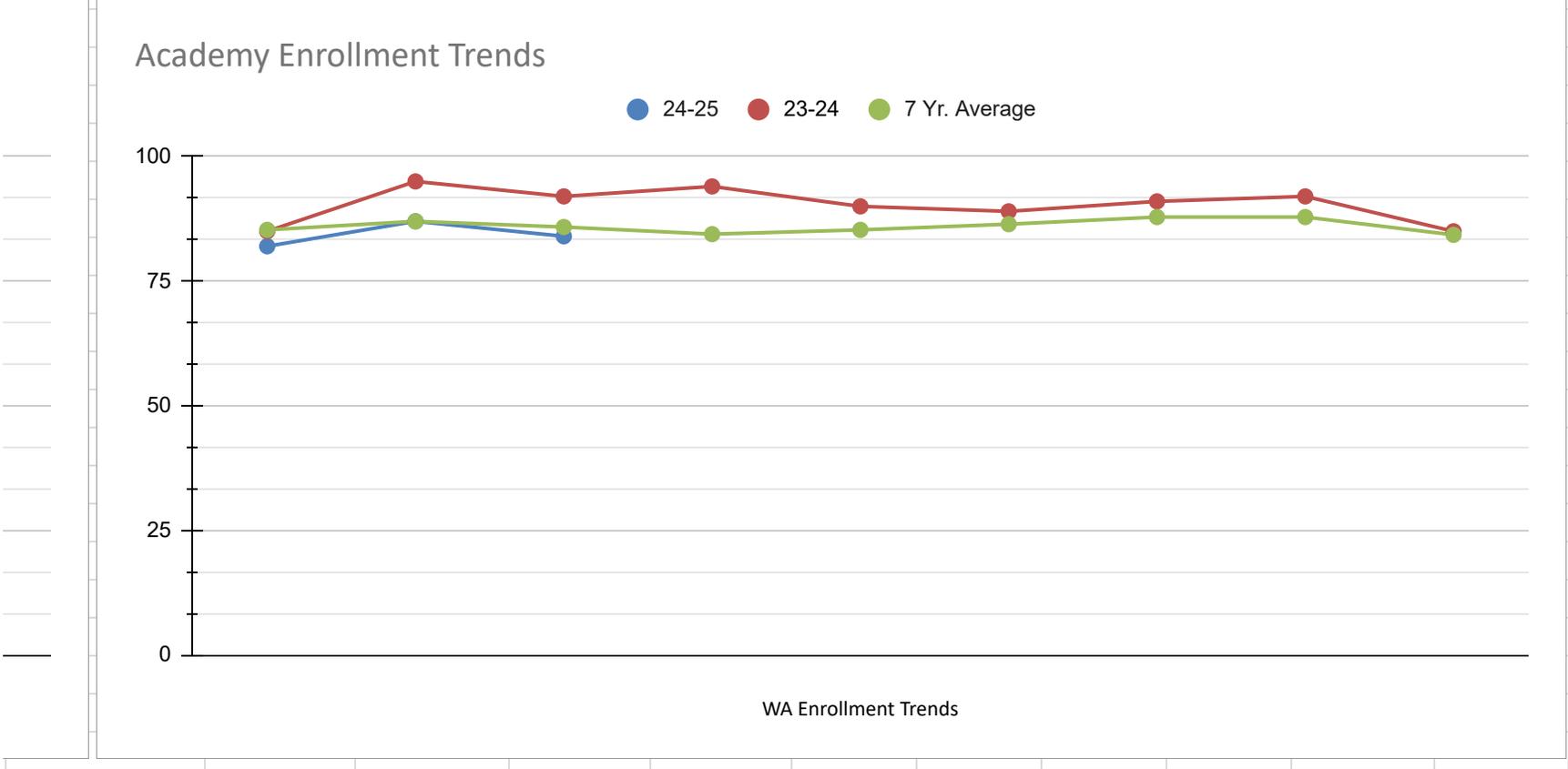
- Pick a different day besides Monday
- It was a great experience again this year. Thanks for your hospitality
- Change up location
- Ya'll are perfect
- Ya'll did great
- Make kids have more reason to stop and talk, require them to talk to different fields and interests
- My staff rotated this event. We don't always know where our table is at. Runners would be helpful, if possible. Do the table locations stay the same year after year?
- I think a spring career fair vs fall would be more ideal as students are getting closer to graduation?

Additional comments or suggestions to help improve future Career Fairs.

- Other than the suggestions above, it was great. I'm happy that the students in the program are excited and checked in with me. Thanks for having us
- Keep up the great work! Best career fair of the year for us
- Thanks!
- We would be happy to host student towns so students can see mfg & machining
- Keep up the good work
- Thank you
- Would love to attend next year
- It was a nice day
- Thought it was well thought out, layout was good and turnout was good
- The last hallway was very off in no where so we didn't see very many students
- How can we help you and students
- I liked that the students had questions to ask, got the conversation going
- It's my 3rd year in a row here so I can't think of any questions or clarifications
- Thank you for lunch

ALC/GEN/SPED Enrollment Trends

WA Enrollment Trends		Sept	Oct	Nov	Dec	Jan	Feb	March	April	May/June
	2017-2018	85	87	83	80	90	90	93	99	99
Day	2018-2019	84	83	88	80	86	89	84	85	80
School	2019-2020	83	75	78	75	73	74	78	77	77
Only	2020-2021	67	73	76	78	75	79	83	78	74
No IS or NS	2021-2022	97	99	90	90	89	90	92	90	88
	2022-2023	96	97	94	94	94	94	94	94	87
	2023-2024	85	95	92	94	90	89	91	92	85
	7 Yr. Average	85	87	86	84	85	86	88	88	84
	2024-2025	82	87	84						



Wright Technical Center, ISD 966
Brian Koslofsky, Executive Director
Director's Report
November 6, 2024

1. General Information

- a. WTC Advisory Board (Supt's) met on Wednesday, October 30. We discussed the executive search companies and the member superintendents will meet with the Governing Board to determine the timeline and process. The next scheduled WTC Advisory Board meeting is scheduled for November 20th.
- b. I attended the Planning and Zoning meeting and the City Council approved the continued use of the shipping containers for HEOM. This will be an annual request for temporary use until a permanent structure can be built.
- c. Mr. Karson and I will be attending the County Wide Safety Training Wednesday, Dec. 11 at the Govt. Center. The Wright County Sheriff's Department and SRO's are implementing county wide safety terminology and protocols for consistency across the schools in Wright County.

2. Finance

- a. The finance sub-committee met on October 23 to review the FY24 audit. The sub-committee has recommended to the member superintendents to continue with a fund balance stabilization aid of \$27,000 based on the unassigned fund balance deficit.
- b. We will be billing mid-December for the third quarter assessments to allow early revenue to avoid using the Line of Credit when the December Bond payment is due.
- c. PEIP is proposing a 6% increase in Health Insurance, 5.5% increase in Dental with an increase in the UNUM (Life & Disability) with a 2-yr rate guarantee. The change in PEIP is the requirement of a 4-year commitment. The only way we would be able to change carriers is if the increase is greater than 20%. We did request a quote from MN Health Care Consortium but they declined to provide us with a quote. If we were to go outside of a group we would likely see an increase of 40%.

3. Facilities

- a. We continue to have misc. plumbing leaks. We are scheduling the replacement of a hot water heater in the mezzanine.
- b. The heavy wet snow created challenges and a reminder of how inadequate our snow removal equipment is. As soon as we are able to "flip" the donated Polaris Ranger for one more suitable for WTC that includes a plow will help.
- c. Following the February 4th organizational meeting, the Facilities committee will be asked to meet to review and prioritize the replacement schedules.

Fund Balance Stabilization Aid		
		FY24 Audit
District	FY25 Allocation %	\$27,000.00
Annandale	5.79%	\$1,564.38
Big Lake	9.00%	\$2,431.26
BHM	21.57%	\$5,822.97
Delano	10.274%	\$2,774.03
HLWW	3.92%	\$1,058.94
Maple Lake	4.48%	\$1,209.54
Monticello	16.59%	\$4,479.23
STMA	28.37%	\$7,659.66
Totals		\$27,000.00