



# Wright Technical Center

1405 3rd Ave. NE Buffalo, MN 55313 Phone: 763-682-4112  
www.wtc.k12.mn.us



## Governing Board Meeting

March 4, 2025

6:00 p.m.

The Mission of the Wright Technical Center is “To partner with member school districts and industry to prepare students for careers, post-secondary education and lifelong learning.”

### AGENDA

- 1.0 Call to Order
- 2.0 Roll Call
- 3.0 Pledge of Allegiance
- 4.0 Agenda Approval
- 5.0 Approval of Consent Items - Action required
  - 5.1 Approval of Minutes - February 4 Regular Meeting and February 24th Special Meeting
  - 5.2 Bills for Payment
  - 5.3 Approval of the HOSA overnight trip
  - 5.4 Acceptance of resignation for retirement from Administrative Assistant.

*Background: 5.1 & 5.2 - Approval of the minutes from previous meetings and bills. 5.4- Approval of overnight trip. 5.4- Acceptance of resignation.*

*Recommendation: Approve the consent agenda as presented.*

- 6.0 Financial Report - Anh Glewwe
  - 6.1 Approval of the financial report
- 7.0 Committee Reports
  - 7.1 Principals Report - Mr. Karson
  - 7.2 Directors Report - Mr. Koslofsky
  - 7.3 Director Search Committee Update
    - 7.3.1 Approval to enter into negotiations with Brian Nutter as Wright Technical Centers new executive director effective July 1, 2025.
  - 7.4 Facility -Gierke, Paumen & Mulvihill
- 8.0 New Business - Action required
  - 8.1 Approval of the 2025-2026 School Calendar

*Background: Staff have reviewed the calendar options and had the opportunity to vote as presented.*

*Recommendation: Approve as presented.*

- 8.2 Approval of the MOU with the WTC FOT providing compensation for READ Act Training.

*Background: State of MN mandated READ Act training. This MOU has been shared and reviewed with the Finance / Negotiations Committee.*

*Recommendation: Approve as presented.*

- 9.0 Adjournment

**Next meeting April 1, 2025**

## WRIGHT TECHNICAL CENTER School District 966

The meeting of the Governing Board of Wright Technical Center, School District 966, was held on Tuesday February 4, 2025 at 1405 3rd Ave. NE, Buffalo, Minnesota 55313.

Members Present: Paumen, Mulvihill, Mealey, Curtis, Steffens, Sixberry, Gierke, Sansevere.

Others Present: Brian Koslofsky-Executive Director, Shaun Karson-Principal, Anh Glewwe-Business Manager, Dana Watters-Administrative Assistant, Russ Pearson-American Federation of Teachers.

The meeting was called to order by Member Mealey at 6:00 p.m. followed by the Pledge of Allegiance.

### **Agenda Review**

On motion by Member Curtis, second by Member Sansevere, to approve the agenda. Motion carried by unanimous vote.

### **Annual Reorganization**

Election of Officers:

Board Chair:

Member Sansevere nominated Member Mealey for the office of Chair. After hearing no other nominations after 3 calls, the nomination was closed and a unanimous ballot was cast for Member Mealey..

Vice Chair:

Member Mealey nominated Member Sixberry for the office of Vice Chair. After hearing no other nominations after 3 calls, the nomination was closed and a unanimous ballot was cast for Member Sixberry.

Clerk:

Member Sansevere nominated Member Steffens for the office of Clerk. After hearing no other nominations after 3 calls, the nomination was closed and a unanimous ballot was cast for Member Steffens.

Treasurer:

Member Sansevere nominated Member Curtis for the office of Treasurer. After hearing no other nominations after 3 calls, the nomination was closed and a unanimous ballot was cast for Member Curtis.

### **Appointment of Committees:**

On motion by Member Steffens, seconded by Member Sixberry, to approve the board committee as follows. Motion carried by unanimous vote.

**Executive:** Curtis, Mealey, Sixberry, Steffens

**Meet and Confer:** Sansevere

**Facility:** Gierke, Paumen, Mulvihill

**Finance/Negotiations:** Sixberry, Sansevere, Mealey

**Relicensure:** Sixberry

### **Board Compensation Rates:**

On motion by Member Steffens, second by Member Sixberry, to set the board compensation rates as listed. Motion carried by unanimous vote.

Meetings under 4 hours: \$60

Over 4 hours: \$90

Chair: \$70

Clerk: \$60

Treasurer: \$60

**Mileage Reimbursement**

On motion by Member Steffens second by Member Sixberry, to set the mileage reimbursement as the current Federal rate as follows: 2025 Federal Rate \$.70 per mile. Motion carried by unanimous vote.

**Official Designations:**

On motion by Member Sansevere, second by Member Paumen, to approve the designations as follows. Motion carried by unanimous vote.

Depositories – Old National, National Bank of Commerce, Minnesota School District Liquid Asset Fund (MSDLAF+)  
Meeting Dates – First Tuesday of every month with the exception of Wednesday September. 3rd, Wednesday November 5th and Wednesday February 4th, in the WTC boardroom.

Meeting Time – 6:00PM

Notification Methods – District Office, Website

Legal Counsel – Knutson, Flynn and Deans, PA

Official Publication – Howard Lake Herald Journal

**Signature Authorizations:**

On Motion by Member Curtis, second by Member Sansevere, to set the signature authorizations as listed. Motion carried by unanimous vote.

Electronic Fund Transfers

- Brian Koslofsky, Executive Director
- Anh Glewwe, Business Manager
- Lisa Stine, Finance Assistant
- Curtis, Treasurer
- Mealey, Chair
- Steffens, Clerk

**Safe Keeping Investment Securities**

On motion by Member Sixberry, second by Member Gierke, to authorize the director and financial administrator to make investments in Federally insured/secured accounts which will yield the greatest interest rates and approve Old National and National Bank of Commerce pledged collateral as required by MN Statute 118A.03. Motion carried by unanimous vote.

**Consent Agenda**

On motion by Member Steffens, second by Member Sansevere, to approve consent agenda as presented. Motion carried by unanimous vote. 6.1 January 7th regular meeting & January 28th special meeting, 6.2 Bills for Payment, 6.3 Donation of 2014 of KIA Soul.

**Financial Report**

Business Manager Glewwe reported on the current finances. On motion by Member Curtis, second by Member Paumen to approve the financial report as presented. Motion carried by unanimous vote.

**Principal and Director's Report**

Principal Karson discussed the current WTC and WA Enrollment, 25-26 Pre-Registration, Tours and Presentations and program highlights. Director Koslofsky reviewed the need for a SRO, finance and facilities, and the Bonding Bill.

**New Business**

On motion by Member Sixberry, second by Member Curtis, to approve to rescind the 2024 version of Policy 522 and adopt the 2020 version, as presented, followed by discussion and vote. Motion carried by unanimous vote.

On motion by Member Steffens, second by Member Sansevere, for adjournment. Motion carried by unanimous vote. Meeting was adjourned at 7:27 PM.

**WRIGHT TECHNICAL CENTER School District 966**

The meeting of the Governing Board of Wright Technical Center, School District 966, was held on Monday February 24, 2025 at 1405 3rd Ave. NE, Buffalo, Minnesota 55313.

Members Present: Steffens, Sansevere, Mealey, Sixberry, Gierke, Monticello Superintendent Olson, Maple Lake Superintendent Rowe, Big Lake Superintendent Truebenbach.

Others Present: Shaun Karson-Principal.

The meeting was called to order by Member Mealey at 3:30 p.m. followed by the Pledge of Allegiance.

**Agenda Review**

On motion by Member Sixberry, second by Member Sansevere, the agenda was approved as presented. Motion carried by unanimous vote.

**Director Search Report**

- Dan Bitman of Ray & Associates, reported on the details of the Director search.
- On motion by Member Sansevere, second by Member Sixberry, to approve from Ray & Associates, the candidates to be invited in for interviews, interview schedule and the process to be conducted on March 4, 2025, as determined by discussion. Motion carried by unanimous vote.
- On motion by Member Sansevere, second by Member Steffens, for adjournment. Motion carried by unanimous vote. Meeting was adjourned at 5:30 p.m.
- Next meeting March 4, 2025 @ 6:00 p.m.

FORM #606  
Reviewed 4/2/24

### GOVERNING BOARD OVERNIGHT FIELD TRIP APPROVAL FORM

Please answer the following questions:

1. Instructor: \_\_\_\_\_ Cheryl Morrissette \_\_\_\_\_  
 a. Other Adults Accompanying: \_\_\_\_\_ None \_\_\_\_\_
2. Program: \_\_\_\_\_ Health Science Technology \_\_\_\_\_
3. Name of the event: \_\_\_\_\_ HOSA State Leadership Conference \_\_\_\_\_
4. Location: \_\_\_\_\_ Hotel: Courtyard Marriot \_\_\_\_\_ Event: St. Cloud Civic Center \_\_\_\_\_
5. Date of Trip: \_\_\_ March 30th, 31st & April 1st \_\_\_ Number of School Days Missed: **2 days**
6. Number of students participating: Female \_\_\_\_\_ 5 \_\_\_\_\_ Male \_\_\_\_\_ 1 \_\_\_\_\_
7. Grade level of the students participating: \_\_\_\_\_ Junior & Seniors \_\_\_\_\_
8. Objective of trip: \_\_\_\_\_ HOSA State Leadership Competition \_\_\_\_\_
9. Cost per student: \_\_\_ \$290 \_\_\_ : Fees raised through fundraising \_\_\_\_\_ TBD \_\_\_\_\_  
 a. Trip funded by:
  - i. School Account: \_\_\_\_\_ Hotel Cost & Competition & Meal Fees \_\_\_\_\_
  - ii. Individual Student: \_\_\_\_\_ \$0 \_\_\_\_\_
10. Mode of transportation: \_\_\_\_\_ Students will drive themselves \_\_\_\_\_ yes \_\_\_\_\_
11. ATTACH A COPY OF THE FIELD TRIP ITINERARY

The itinerary for this event has not yet been posted.

Dana Watters  
13670 55th St NE  
St. Michael, MN 55376  
763.516.2764  
dana.watters12@gmail.com

February 26, 2025

Wright Tech Center  
1405 3rd Ave NE  
Buffalo, MN 55313

Dear Brian and Shaun,

Please accept this letter as formal notification that I will be retiring from my position as Administrative Assistant at Wright Tech Center as of June, 2025.

I have enjoyed my time and appreciate the opportunities and experiences I have gained during my 17 years at Wright Tech.

To ensure a smooth transition, I am committed to fully assisting with the handover of my responsibilities and providing necessary documentation to my replacement.

I wish Wright Tech Center continued success in the future and look forward to staying connected.

Sincerely,

  
Dana Watters



# FINANCIAL SUMMARY



*March 4<sup>th</sup>, 2025 Board Meeting*

## 1. Business Office Report

## 2. Financial Report

### a. Main Revenues

#### February 2025 – FY2025

- General Education Aid (\$42,919)
- Special Education Aid (\$1,329)
- Capital Improvement Revenue (\$4,285)
- Wright Academy Billing (\$2,730 – Middle School, \$66,564 – High School)

#### January 2025 – FY 2025

- Quarterly Assessment Invoices (\$562,566) – most were paid early in December 2024.
- Special Education Aid (\$31,807)
- Q3 Student Support Personnel Aid Billing (\$19,755)
- First half of CEO Program Costs Billing (\$16,991)
- Capital Improvement Revenue (\$4,285)



### b. Main Expenditures

#### February 2025 – FY2025

- Payroll & Benefits (\$233,950)
- Admin. Service: cmERDC Finance System fees (\$3,259)
- Network Consultant: Internet (\$538), School Website (\$630), Computer services (\$1,250)
- Electricity (\$8,031), Water & Sewer (\$714), Gas (\$2,719 – Mid. Nov-Dec, \$4,565 – Mid. Dec-Jan)
- LTFM: Bond payments (\$71,195), Electrical wiring (\$2,183), Welding Fume Collector (\$11,561)
- Tech. Equipment (\$1,019 – 360 camera, mic and speaker)

#### January 2025 – FY 2025

- Payroll & Benefits (\$230,915)
- Admin. Service: cmERDC fees (\$3,000)
- Network Consultant (\$1,827)
- Electricity (\$6,886), Water & Sewer (\$734)
- LTFM: IEA fees (\$1,881)
- Property Insurance (\$6,440)
- Marketing Supplies (\$1,203), Maintenance Supplies (\$2,717)

|  |                                      | <b>Wright Technical Center</b><br><b>Revenue Report</b><br><b>February 28, 2025</b> |                     |                   |                   |  |            |                     |
|---|--------------------------------------|---|---------------------|-------------------|-------------------|---|------------|---------------------|
| <b>Budgeted YTD percentage is 67%</b>   |                                      |   |                     |                   |                   |   |            |                     |
| <b>YTD Rev. less Exp. \$ 379,471</b>  |                                      |   |                     |                   |                   |   |            |                     |
|   |                                      | FY25 Revised Budget   | FY25 Monthly Budget | Jan 2025          | Feb 2025          | FY25 Year to Date   | % YTD      | Remaining Balance   |
| <b>01- General Fund</b>   |                                      |   |                     |                   |                   |   |            |                     |
| 021   | Tuition from MN Schools              | 3,149,152   | 262,429             | 566,851           | 73,580            | 2,123,684   | 67%        | 1,025,468.37        |
| 092   | Interest Earnings                    | 500   | 42                  | 49                | 0                 | 369   | 74%        | 131.28              |
| 093   | Rent                                 | 15,344  | 1,279               | 1,667             |                   | 11,264  | 73%        | 4,079.64            |
| 096   | Gifts & Bequest                      | 30,000  | 2,500               | 16,991            |                   | 16,991  | 57%        | 13,009.00           |
| 098   | Misc. Rev- Cornerstone Maint.        | 43,000  | 3,583               | 0                 |                   | 27,346  | 64%        | 15,653.57           |
| 099   | Misc Rev- Local Source               | 3,000   | 250                 | 0                 |                   | 35,410  | 1180%      | (32,410.00)         |
| 211   | General Education Aid                | 151,387   | 12,616              | 0                 | 42,920            | 116,753   | 77%        | 34,634.15           |
| 300   | Misc State Aid                       | 79,029  | 6,586               | 19,755            |                   | 59,265  | 75%        | 19,763.59           |
| 360   | Special Education Aid                | 215,000   | 17,917              | 31,808            | 1,329             | 147,366   | 69%        | 67,634.33           |
| 400   | Fed Aid/MN CFL (ESSER, GEER, Summer) |   | 0                   | 0                 |                   | 3,050   | 0%         | (3,049.72)          |
| 621   | Sale-Mater.purch/Resale2Pupils       |   | 0                   | 0                 |                   | 0   | #DIV/0!    | -                   |
| 625   | Insurance Recovery                   |   | 0                   | 0                 |                   | 0   | 0%         | -                   |
| <b>General Fund Total</b>   |                                      | <b>\$ 3,686,411</b>   | <b>\$ 307,201</b>   | <b>\$ 637,121</b> | <b>\$ 117,829</b> | <b>\$ 2,541,497</b>   | <b>69%</b> | <b>2,565,467.00</b> |
| <b>07-Debt Services</b>   |                                      |   |                     |                   |                   |   |            |                     |
| 021   | LTFM Bond Levy                       | \$ 77,390   | \$ 6,449            | \$ -              | \$ -              | 51,593  | 67%        | 25,796.64           |
|   |                                      | <b>\$ 77,390</b>  | <b>\$ 6,449</b>     | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ 51,593.36</b>   | <b>67%</b> | <b>25,796.64</b>    |
| <b>08-Scholarships</b>  |                                      |   |                     |                   |                   |   |            |                     |
| 092   | Interest Earnings                    | 0   | 0                   | 0                 | 0                 | 0   | 0%         | -                   |
| 096   | Gifts & Bequest                      | 2,000   | 167                 | 0                 | 0                 | 0   | 0%         | 2,000.00            |
| <b>Scholarships Total</b>   |                                      | <b>\$ 2,000</b>   | <b>\$ 167</b>       | <b>\$ -</b>       | <b>\$ -</b>       | <b>\$ -</b>   | <b>0%</b>  | <b>2,000.00</b>     |
| <b>12-Student Activities</b>  |                                      |   |                     |                   |                   |   |            |                     |
| 050   | Fees from Students or Patrons        | 0   | 0                   |                   | 0                 | 0   | 0%         | -                   |
| 060   | SPO Revenue                          | 0   | 0                   | 100               | 650               | 650   | 0%         | (650.49)            |
| 619   | Fundraiser Expenses                  | 0   | 0                   | 0                 | 0                 | (2,036)   | 0%         | 2,035.80            |
| 620   | Fundraiser Revenue                   | 0   | 0                   | 0                 | 1,007             | 16,732  | 0%         | (16,732.49)         |
| 621   | Sale-Mater.purch/Resale2Pupils       | 0   | 0                   | 81                | 1,519             | 3,577   | 0%         | (3,577.13)          |
| <b>Student Activities Total</b>   |                                      | <b>\$ -</b>   | <b>\$ -</b>         | <b>\$ 181</b>     | <b>\$ 3,176</b>   | <b>\$ 18,924</b>  | <b>0%</b>  | <b>(18,924.31)</b>  |
| <b>13-Carl Perkins</b>  |                                      |   |                     |                   |                   |   |            |                     |
| 400   | Fed Aid/MN CFL                       | 571,576   | 47,631              | 63,474            | 28,572            | 247,724   | 43%        | 323,851.62          |
| <b>Carl Perkins Total</b>   |                                      | <b>\$ 571,576</b>   | <b>\$ 47,631</b>    | <b>\$ 63,474</b>  | <b>\$ 28,572</b>  | <b>\$ 247,724</b>   | <b>43%</b> | <b>323,851.62</b>   |
| <b>18-Custodial Fund SWETC</b>  |                                      |   |                     |                   |                   |   |            |                     |
| 99  | Misc Rev - Local Source              | \$ 53,328   | \$ 4,444            | \$ 4,444          | \$ 4,444          | 35,552  | 67%        | 17,776.00           |
|   |                                      | <b>\$ 53,328</b>  | <b>\$ 4,444</b>     | <b>\$ 4,444</b>   | <b>\$ 4,444</b>   | <b>\$ 35,552</b>  | <b>67%</b> | <b>17,776.00</b>    |
| <b>Total All Sources</b>  |                                      | <b>\$ 4,390,705</b>   | <b>\$ 359,443</b>   | <b>\$ 705,221</b> | <b>\$ 154,021</b> | <b>\$ 2,895,291</b>   | <b>66%</b> | <b>2,890,170.31</b> |

1% less than budget





## Wright Technical Center Expenditure Report February 28, 2025

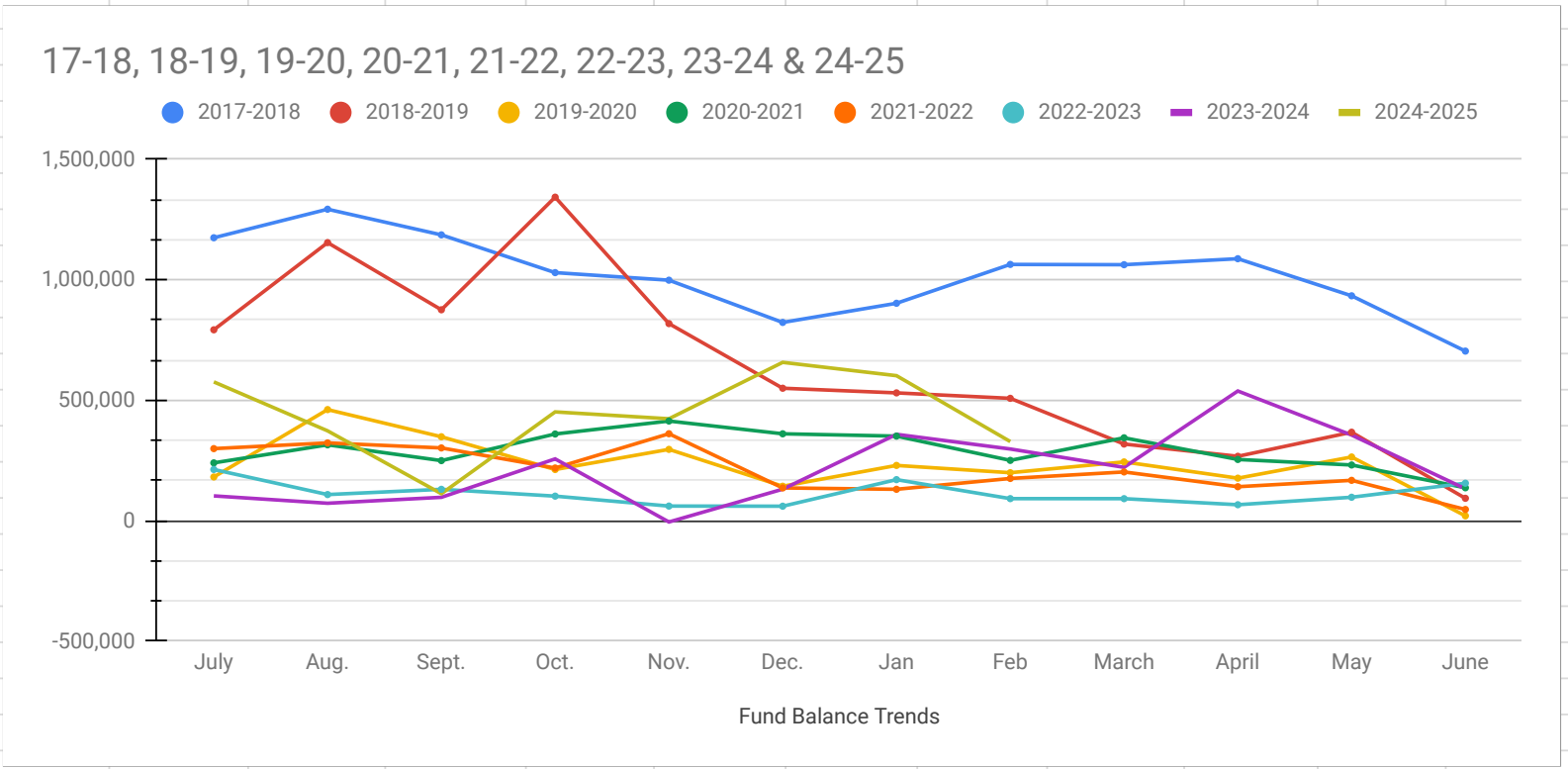


**Budgeted YTD percentage is 67%**

|                                  | FY25 Revised Budget | FY25 Monthly Budget | Jan 2025          | Feb 2025          | FY25 Year To Date   | % YTD       | Remaining Balance |
|----------------------------------|---------------------|---------------------|-------------------|-------------------|---------------------|-------------|-------------------|
| <b>01-General Fund</b>           |                     |                     |                   |                   |                     |             |                   |
| 100 Salaries & Wages             | 2,004,014           | 167,001             | 170,678           | 173,338           | 1,158,796           | 58%         | 845,218           |
| 200 Employee Benefits            | 752,545             | 62,712              | 60,237            | 60,611            | 418,244             | 56%         | 334,301           |
| 300 Purchased Services           | 467,770             | 38,981              | 31,849            | 39,749            | 284,539             | 61%         | 183,231           |
| 400 Supplies & Materials         | 141,030             | 11,753              | 6,386             | 12,405            | 107,081             | 76%         | 33,949            |
| 500 Capital Expenditures         | 283,591             | 23,633              | 0                 | 1,048             | 167,614             | 59%         | 115,977           |
| 700 Loan Payment                 |                     |                     | 0                 | 0                 | 53                  |             |                   |
| 800 Other Expenditures           | 3,500               | 292                 | 0                 | 0                 | 6,562               | 187%        | (3,062)           |
| <b>General Fund Total</b>        | <b>\$ 3,652,451</b> | <b>\$ 304,371</b>   | <b>\$ 269,150</b> | <b>\$ 287,152</b> | <b>\$ 2,142,889</b> | <b>59%</b>  | <b>1,509,562</b>  |
| <b>07-Debt Service</b>           |                     |                     |                   |                   |                     |             |                   |
| 700 Debt Service                 | \$ 77,390           | \$ 6,449            | \$ -              | \$ 71,195         | 77,460              | 100%        | (70)              |
|                                  | <b>\$ 77,390</b>    | <b>\$ 6,449</b>     | <b>\$ -</b>       | <b>\$ 71,195</b>  | <b>\$ 77,460</b>    | <b>100%</b> | <b>(70)</b>       |
| <b>08-Scholarships</b>           |                     |                     |                   |                   |                     |             |                   |
| 800 Other Expenditures           | 2,000               | 167                 | 500               | 0                 | (700)               | -35%        | 2,700             |
| <b>Scholarships Total</b>        | <b>\$ 2,000</b>     | <b>\$ 167</b>       | <b>\$ 500</b>     | <b>\$ -</b>       | <b>\$ (700)</b>     | <b>-35%</b> | <b>2,700</b>      |
| <b>12-Student Activities</b>     |                     |                     |                   |                   |                     |             |                   |
| 300 Purchased Services           |                     |                     |                   |                   | 0                   |             |                   |
| 400 Supplies & Materials         | 0                   | 0                   | 1,265             | 3,603             | 23,064              | 0%          | (23,064)          |
| <b>Student Activities Total</b>  | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ 1,265</b>   | <b>\$ 3,603</b>   | <b>\$ 23,064</b>    | <b>0%</b>   | <b>(23,064)</b>   |
| <b>13-Carl Perkins</b>           |                     |                     |                   |                   |                     |             |                   |
| 100 Salaries & Wages             | 49,000              | 4,083               | 0                 | 0                 | 28,000              | 57%         | 21,000            |
| 200 Employee Benefits            | 0                   | 0                   | 0                 | 0                 | 0                   | 0%          | 0                 |
| 300 Purchased Services           | 349,405             | 29,117              | 20,499            | 24,074            | 79,237              | 23%         | 270,169           |
| 400 Supplies & Materials         | 65,521              | 5,460               | 30,294            | 1,589             | 79,889              | 122%        | (14,369)          |
| 500 Capital Expenditures         | 107,650             | 8,971               | 12,972            | 1,414             | 60,078              | 56%         | 47,571            |
| <b>Carl Perkins Total</b>        | <b>\$ 571,576</b>   | <b>\$ 47,631</b>    | <b>\$ 63,765</b>  | <b>\$ 27,077</b>  | <b>\$ 247,204</b>   | <b>43%</b>  | <b>324,371</b>    |
| <b>18-Custodial Fund - SWETC</b> | <b>\$ 53,328</b>    | <b>\$ 4,444</b>     | <b>\$ 13,332</b>  | <b>\$ -</b>       | <b>25,902</b>       | <b>49%</b>  | <b>27,426</b>     |
| <b>Custodial Fund Total</b>      | <b>\$ 53,328</b>    | <b>\$ 4,444</b>     | <b>\$ 13,332</b>  | <b>\$ -</b>       | <b>\$ 25,902</b>    | <b>49%</b>  | <b>27,426</b>     |
| <b>Total All Funds</b>           | <b>\$ 4,356,745</b> | <b>\$ 363,062</b>   | <b>\$ 348,012</b> | <b>\$ 389,026</b> | <b>\$ 2,515,820</b> | <b>58%</b>  | <b>1,840,925</b>  |

9% less than budget

| WTC CASH FLOW Trend |              |               |              |               |               |              |              |              |                     |              |              |              |
|---------------------|--------------|---------------|--------------|---------------|---------------|--------------|--------------|--------------|---------------------|--------------|--------------|--------------|
|                     | July         | Aug.          | Sept.        | Oct.          | Nov.          | Dec.         | Jan          | Feb          | March               | April        | May          | June         |
| 2017-2018           | 1,174,457    | 1,292,831     | 1,186,456    | 1,029,753     | 998,374       | 823,080      | 902,561      | 1,063,750    | 1,062,611           | 1,087,424    | 933,580 [1]  | 704,108 [2]  |
| 2018-2019           | 792,503 [3]  | 1,154,266 [4] | 875,546 [5]  | 1,342,886 [6] | 818,197 [7]   | 549,995 [8]  | 530,710 [9]  | 508,106 [10] | <b>318,500 [11]</b> | 267,523 [12] | 367,534 [13] | 93,314 [14]  |
| 2019-2020           | 181,770 [15] | 461,362 [16]  | 348,666      | 212,723       | 296,286       | 143,359      | 229,710      | 199,504      | 244,270             | 176,819      | 264,732 [17] | 20,486 [18]  |
| 2020-2021           | 240,300      | 315,133       | 249,655      | 360,127       | 413,909       | 360,928      | 351,359      | 250,669      | 344,303             | 254,407      | 231,538 [19] | 136,964 [20] |
| 2021-2022           | 299,422 [21] | 323,129 [22]  | 302,307 [23] | 218,998 [24]  | 361,225 [25]  | 136,343 [26] | 130,696 [27] | 175,647 [28] | 202,633 [29]        | 141,405 [30] | 167,840 [31] | 47,025       |
| 2022-2023           | 212,851      | 108,811       | 130,517      | 102,289       | 61,081        | 60,503       | 170,702      | 91,914       | 91,792              | 66,650       | 97,681       | 155,955      |
| 2023-2024           | 103,283      | 72,734        | 97,384       | 256,754 [32]  | <b>-4,950</b> | 131,119      | 358,730      | 297,863      | 221,796             | 538,512      | 355,809      | 132,810      |
| 2024-2025           | 576,311      | 373,219       | 112,394      | 451,804       | 423,338       | 657,409      | 602,088      | 328,745      |                     |              |              |              |



### Wright Technical Center Aged Open Invoice Report

Aging Date 02/28/25

| Co   | Grp | Code | Customer                          | Inv No | Type           | Terms   | Inv Date   | Current     | 31 - 60     | 61 - 90    | 91 - 120 | 121 - 150 | 151 +  | Total       |
|------|-----|------|-----------------------------------|--------|----------------|---------|------------|-------------|-------------|------------|----------|-----------|--------|-------------|
| 0966 | 1   | 1013 | BECKER SCHOOLS #726               | 5774   | Invoice        | RECEIPT | 02/11/2025 | 2,159.64    | 0.00        | 0.00       | 0.00     | 0.00      | 0.00   | 2,159.64    |
|      |     |      |                                   |        | Customer Total |         |            | \$2,159.64  | \$0.00      | \$0.00     | \$0.00   | \$0.00    | \$0.00 | \$2,159.64  |
| 0966 | 1   | 1011 | BIG LAKE DISTRICT OFFICE #727     | 5734   | Invoice        | RECEIPT | 12/13/2024 | 0.00        | 0.00        | 937.50     | 0.00     | 0.00      | 0.00   | 937.50      |
| 0966 | 1   | 1011 | BIG LAKE DISTRICT OFFICE #727     | 5775   | Invoice        | RECEIPT | 02/11/2025 | 20,009.42   | 0.00        | 0.00       | 0.00     | 0.00      | 0.00   | 20,009.42   |
|      |     |      |                                   |        | Customer Total |         |            | \$20,009.42 | \$0.00      | \$937.50   | \$0.00   | \$0.00    | \$0.00 | \$20,946.92 |
| 0966 | 1   | 1014 | BUFFALO SCHOOLS #877              | 5776   | Invoice        | RECEIPT | 02/11/2025 | 7,164.94    | 0.00        | 0.00       | 0.00     | 0.00      | 0.00   | 7,164.94    |
|      |     |      |                                   |        | Customer Total |         |            | \$7,164.94  | \$0.00      | \$0.00     | \$0.00   | \$0.00    | \$0.00 | \$7,164.94  |
| 0966 | 1   | 1027 | DASSEL/COKATO SCH #466            | 5777   | Invoice        | RECEIPT | 02/11/2025 | 1,079.82    | 0.00        | 0.00       | 0.00     | 0.00      | 0.00   | 1,079.82    |
|      |     |      |                                   |        | Customer Total |         |            | \$1,079.82  | \$0.00      | \$0.00     | \$0.00   | \$0.00    | \$0.00 | \$1,079.82  |
| 0966 | 1   | 1050 | ELK RIVER SCHOOL DIST ISD# 725699 |        | Invoice        | RECEIPT | 12/03/2024 | 0.00        | 0.00        | 2,910.00   | 0.00     | 0.00      | 0.00   | 2,910.00    |
| 0966 | 1   | 1050 | ELK RIVER SCHOOL DIST ISD# 725749 |        | Invoice        | RECEIPT | 12/31/2024 | 0.00        | 771.30      | 0.00       | 0.00     | 0.00      | 0.00   | 771.30      |
| 0966 | 1   | 1050 | ELK RIVER SCHOOL DIST ISD# 725779 |        | Invoice        | RECEIPT | 02/11/2025 | 1,079.82    | 0.00        | 0.00       | 0.00     | 0.00      | 0.00   | 1,079.82    |
|      |     |      |                                   |        | Customer Total |         |            | \$1,079.82  | \$771.30    | \$2,910.00 | \$0.00   | \$0.00    | \$0.00 | \$4,761.12  |
| 0966 | 1   | 1018 | MONTICELLO SCHOOLS #882           | 5781   | Invoice        | RECEIPT | 02/11/2025 | 18,829.52   | 0.00        | 0.00       | 0.00     | 0.00      | 0.00   | 18,829.52   |
|      |     |      |                                   |        | Customer Total |         |            | \$18,829.52 | \$0.00      | \$0.00     | \$0.00   | \$0.00    | \$0.00 | \$18,829.52 |
| 0966 | 1   | 1302 | NATIONAL BANK OF COMMERCE         | 5772   | Invoice        | RECEIPT | 02/11/2025 | 500.00      | 0.00        | 0.00       | 0.00     | 0.00      | 0.00   | 500.00      |
|      |     |      |                                   |        | Customer Total |         |            | \$500.00    | \$0.00      | \$0.00     | \$0.00   | \$0.00    | \$0.00 | \$500.00    |
| 0966 | 1   | 1045 | ST CLOUD SCHOOLS # 742            | 5782   | Invoice        | RECEIPT | 02/11/2025 | 1,224.30    | 0.00        | 0.00       | 0.00     | 0.00      | 0.00   | 1,224.30    |
|      |     |      |                                   |        | Customer Total |         |            | \$1,224.30  | \$0.00      | \$0.00     | \$0.00   | \$0.00    | \$0.00 | \$1,224.30  |
| 0966 | 1   | 1020 | ST MICHAEL/ALBERTVILLE SCH#       | 5783   | Invoice        | RECEIPT | 02/11/2025 | 4,565.34    | 0.00        | 0.00       | 0.00     | 0.00      | 0.00   | 4,565.34    |
|      |     |      |                                   |        | Customer Total |         |            | \$4,565.34  | \$0.00      | \$0.00     | \$0.00   | \$0.00    | \$0.00 | \$4,565.34  |
| 0966 | 1   | 1036 | STAFF                             | 5741   | Invoice        | NET30   | 12/17/2024 | 0.00        | 0.00        | 300.00     | 0.00     | 0.00      | 0.00   | 300.00      |
|      |     |      |                                   |        | Customer Total |         |            | \$0.00      | \$0.00      | \$300.00   | \$0.00   | \$0.00    | \$0.00 | \$300.00    |
| 0966 | 1   | 1239 | WCEDP                             | 5763   | Invoice        | RECEIPT | 01/23/2025 | 0.00        | 16,991.00   | 0.00       | 0.00     | 0.00      | 0.00   | 16,991.00   |
|      |     |      |                                   |        | Customer Total |         |            | \$0.00      | \$16,991.00 | \$0.00     | \$0.00   | \$0.00    | \$0.00 | \$16,991.00 |
|      |     |      |                                   |        | Report Total   |         |            | \$56,612.80 | \$17,762.30 | \$4,147.50 | \$0.00   | \$0.00    | \$0.00 | \$78,522.60 |

### WRIGHT TECHNICAL CENTER ISD 966

#### CASH FLOW REVIEW

|   | Old National Bank   | RiverWood Bank       |                                  |
|---|---------------------|----------------------|----------------------------------|
| Bank balance as of 02/27/2025                 | \$ 31,629.82        | \$ 382,163.64        |                                  |
| Outstanding checks & wires                    | \$ (825.15)         | \$ (113,237.20)      | <i>Including 2/28/25 Payroll</i> |
| Est. March 2025 Payroll                       | \$ -                | \$ (240,000.00)      |                                  |
| Est. Board Bills                              |                     | \$ (42,500.00)       |                                  |
| Est. Perkins Reimbursement                    |                     | \$ 3,979.98          |                                  |
| Est. Wright Academy Billing for February 2025 |                     | \$ 60,000.00         |                                  |
| Aged Open Invoice                             |                     | \$ 78,522.60         |                                  |
| <b>Estimated End of March 2025 Balance</b>    | <b>\$ 30,804.67</b> | <b>\$ 128,929.02</b> | <b>\$ 159,733.69</b>             |



## Principal's Report – March 4, 2025

Mr. Shaun Karson



### General Information

- **Meetings & Events:**
  - RCE - Read ACT (2/3)
  - Perkins Coordinator Meeting (2/25)
  - GRPC Meeting (3/10)

### Wright Tech

- **2025-2026 Pre-Registration** - Due to Wright Tech by (3/1)
  - We have received numbers from 4 schools
- **Staffing**
  - Construction 1.0 FTE Math - Interviews on (3/3) -three candidates
- **Program Highlights**
  - ECEC - Students are preparing for their internships after Spring Break
  - Welding - Welding Competitions
    - Ridgewater (2/14) -
      - Kyle Jetson -HLWW - 3rd Place Oxyacetylene
      - Mike Simons - Delano - 1st Place TIG
      - Larson Melgaard - Maple Lake - 1st Place Stick
      - Will Thesing - HLWW - 2nd Place Stick
      - Ava Stitch - STMA - 1st Place Wire
      - Grant Lynch - Annandale - 2nd Place TIG
    - Behind the Mask (2/27) - St. Paul College
      - Mike Simons - Delano - 1st Place Tig - \*1st out 120 college competitors
  - HEOM - Industry Tours
    - Local 49ers - Hinckley Training Facility (2/21)

### Wright Academy

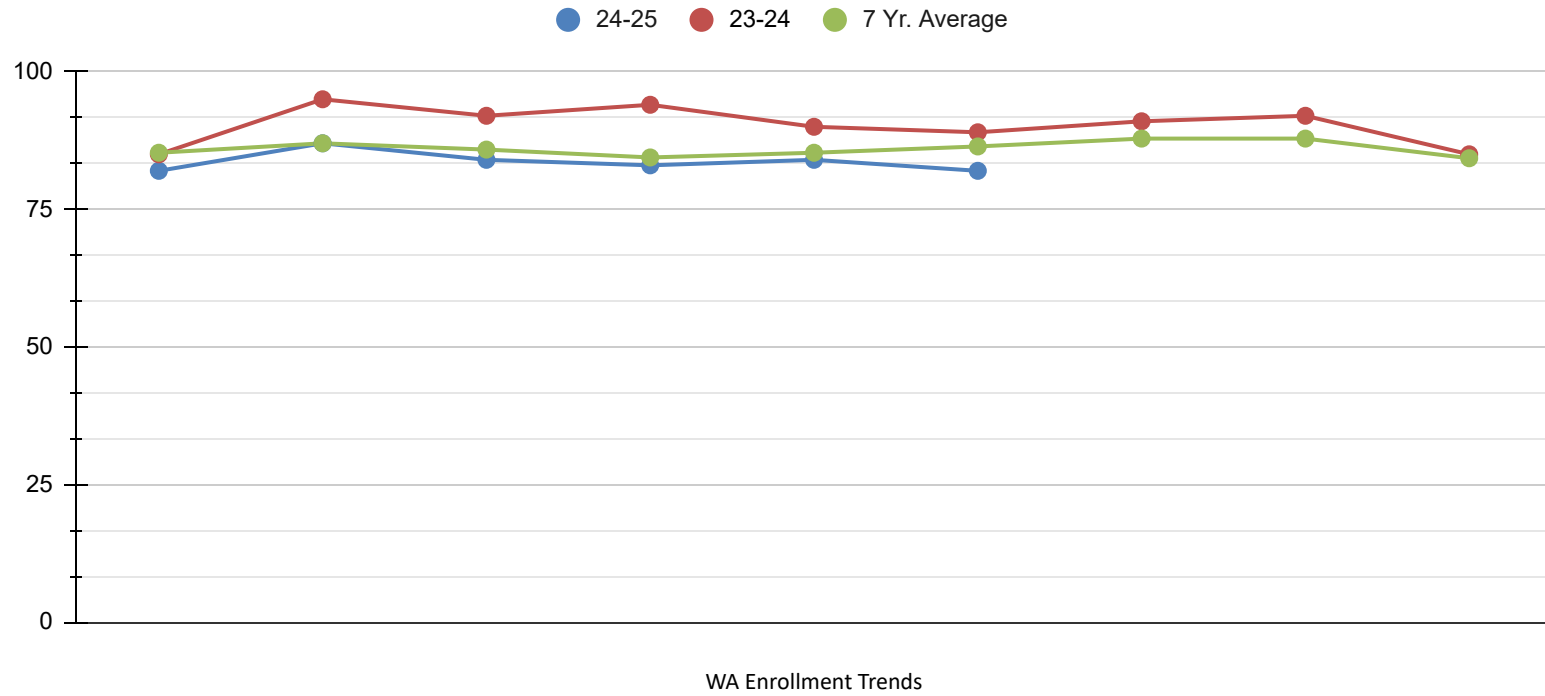
- **Enrollment** = 83 Students Day School
  - High School = 77 Students - 2 new starting 3/10, 2 referrals
  - Middle Level = 5 Students - 2 new starting 3/10
- **Night School**
  - Member School Credit Recovery - Five referrals, will try & offer second Spring Session
  - Wright Academy - Monday Nights - 2:40pm - 4:00pm - 18 Students
- **Student Support & Engagement - PBIS Activities**
  - Advisory Monthly Theme - Relationships
  - Field Trips
    - Skatin Place (3/20)
    - Guthrie - Mouse Trap (4/20)

The **WRIGHT** path for High School

ALC/GEN/SPED Enrollment Trends

| WA Enrollment Trends                           |               | Sept | Oct | Nov | Dec | Jan | Feb | March | April | May/June |
|--|---------------|------|-----|-----|-----|-----|-----|-------|-------|----------|
|  | 2017-2018     | 85   | 87  | 83  | 80  | 90  | 90  | 93    | 99    | 99       |
| <b>Day<br/>School<br/>Only<br/>No IS or NS</b> | 2018-2019     | 84   | 83  | 88  | 80  | 86  | 89  | 84    | 85    | 80       |
|  | 2019-2020     | 83   | 75  | 78  | 75  | 73  | 74  | 78    | 77    | 77       |
|  | 2020-2021     | 67   | 73  | 76  | 78  | 75  | 79  | 83    | 78    | 74       |
|  | 2021-2022     | 97   | 99  | 90  | 90  | 89  | 90  | 92    | 90    | 88       |
|  | 2022-2023     | 96   | 97  | 94  | 94  | 94  | 94  | 94    | 94    | 87       |
|  | 2023-2024     | 85   | 95  | 92  | 94  | 90  | 89  | 91    | 92    | 85       |
|  | 7 Yr. Average | 85   | 87  | 86  | 84  | 85  | 86  | 88    | 88    | 84       |
|  | 2024-2025     | 82   | 87  | 84  | 83  | 84  | 82  |       |       |          |

Academy Enrollment Trends



**Wright Technical Center, ISD 966**  
**Brian Koslofsky, Executive Director**  
**Director's Report**  
**March 4, 2025**

1. General Information
  - a. LTFM Resolutions have been sent to member districts to approve at their respective board meetings. The LTFM resolution for WTC needs approval in June.
  - b. The next scheduled meeting with the superintendents is March 26. We will be reviewing the pre-registration numbers and taking a closer look at programs offered.
  
2. Finance
  - a. FY26 Assessments
  - b. Access/Usage Trends
  - c. Revenue Sources
  - d. LTFM Reports
    - i. Coop Revenue Allocation
    - ii. 10 Year Expenditure Report
    - iii. 3 Year Average
    - iv. Project List
  - e. I'm in the process of requesting and securing quotes for potential facility projects
  
3. Facilities
  - a. The Facilities Committee has received information to review and we have met to review the facility needs.
  
4. Review Enrollment/Finance Revenue Trends
  - a. Academy Billing

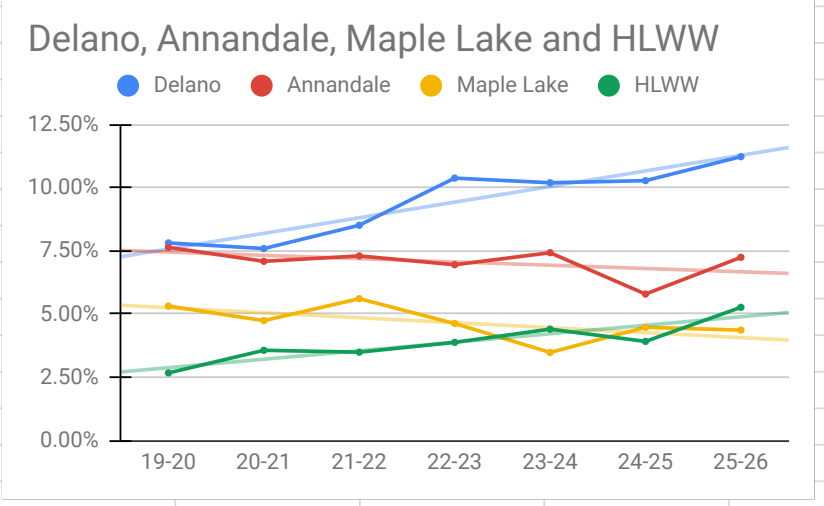
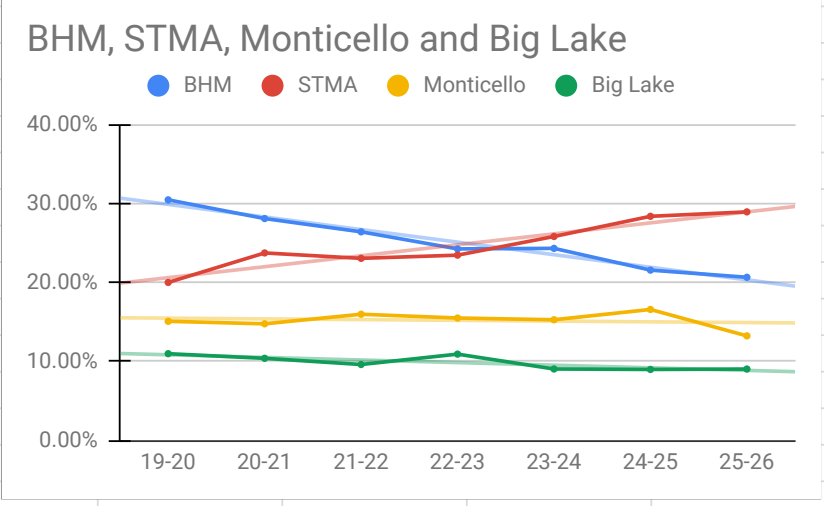
7.2 - 2a

| <b>25-26 AUA</b>  |        |          |       |         |       |         |       |         |       |            |       |            |       |         |       |         |       |
|---|--------|----------|-------|---------|-------|---------|-------|---------|-------|------------|-------|------------|-------|---------|-------|---------|-------|
| <b>23-24 ACCESS (10th &amp; 11th Grade Students Enrolled at Member Districts)</b> |        |          |       |         |       |         |       |         |       |            |       |            |       |         |       |         |       |
| Annandale   |        | Big Lake |       | BHM     |       | Delano  |       | HLWW    |       | Maple Lake |       | Monticello |       | STMA    |       | Totals  |       |
| 297 [1]   |        | 542      |       | 877     |       | 401     |       | 212     |       | 131        |       | 716        |       | 1136    |       | 4312    |       |
| %   |        | %        |       | %       |       | %       |       | %       |       | %          |       | %          |       | %       |       | %       |       |
| 6.89%   |        | 12.57%   |       | 20.34%  |       | 9.30%   |       | 4.92%   |       | 3.04%      |       | 16.60%     |       | 26.35%  |       | 100.00% |       |
| <b>24-25 USAGE (11th &amp; 12th Grade Students Enrolled at WTC)</b>               |        |          |       |         |       |         |       |         |       |            |       |            |       |         |       |         |       |
| Annandale   |        | Big Lake |       | BHM     |       | Delano  |       | HLWW    |       | Maple Lake |       | Monticello |       | STMA    |       | Totals  |       |
| Oct 1   | Feb 1  | Oct 1    | Feb 1 | Oct 1   | Feb 1 | Oct 1   | Feb 1 | Oct 1   | Feb 1 | Oct 1      | Feb 1 | Oct 1      | Feb 1 | Oct 1   | Feb 1 | Oct 1   | Feb 1 |
| 48 [2]  | 48 [3] | 36       | 34    | 136     | 129   | 87      | 79    | 36      | 35    | 36         | 36    | 66         | 59    | 202     | 196   | 647     | 616   |
| Average   |        | Average  |       | Average |       | Average |       | Average |       | Average    |       | Average    |       | Average |       | Average |       |
| 48 [4]  |        | 35       |       | 132.5   |       | 83      |       | 35.5    |       | 36         |       | 62.5       |       | 199     |       | 631.5   |       |
| %   |        | %        |       | %       |       | %       |       | %       |       | %          |       | %          |       | %       |       | %       |       |
| 7.60% [5]   |        | 5.54%    |       | 20.98%  |       | 13.14%  |       | 5.62%   |       | 5.70%      |       | 9.90%      |       | 31.51%  |       | 100.00% |       |
| <b>24-25 ASSESSMENTS for the FY26 School Year</b>                                 |        |          |       |         |       |         |       |         |       |            |       |            |       |         |       |         |       |
| Annandale   |        | Big Lake |       | BHM     |       | Delano  |       | HLWW    |       | Maple Lake |       | Monticello |       | STMA    |       | Totals  |       |
| 7.24%   |        | 9.06%    |       | 20.66%  |       | 11.22%  |       | 5.27%   |       | 4.37%      |       | 13.25%     |       | 28.93%  |       | 100.00% |       |
| Revised 2.4.25  |        |          |       |         |       |         |       |         |       |            |       |            |       |         |       |         |       |



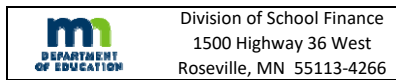
### ACCESS / USAGE / ASSESSMENT TRENDS

|                   | 19-20  | 20-21  | 21-22  | 22-23  | 23-24  | 24-25   | 25-26  |
|-------------------|--------|--------|--------|--------|--------|---------|--------|
| <b>BHM</b>        | 30.45% | 28.09% | 26.41% | 24.25% | 24.32% | 21.57%  | 20.66% |
| <b>STMA</b>       | 20.01% | 23.74% | 23.05% | 23.46% | 25.82% | 28.37%  | 28.93% |
| <b>Monticello</b> | 15.09% | 14.77% | 15.99% | 15.51% | 15.29% | 16.59%  | 13.25% |
| <b>Big Lake</b>   | 11.00% | 10.41% | 9.63%  | 10.94% | 9.06%  | 9.00%   | 9.06%  |
|                   | 19-20  | 20-21  | 21-22  | 22-23  | 23-24  | 24-25   | 25-26  |
| <b>Delano</b>     | 7.81%  | 7.59%  | 8.51%  | 10.37% | 10.19% | 10.274% | 11.22% |
| <b>Annandale</b>  | 7.64%  | 7.09%  | 7.30%  | 6.95%  | 7.43%  | 5.79%   | 7.24%  |
| <b>Maple Lake</b> | 5.32%  | 4.74%  | 5.61%  | 4.63%  | 3.49%  | 4.48%   | 4.37%  |
| <b>HLWW</b>       | 2.68%  | 3.57%  | 3.50%  | 3.89%  | 4.41%  | 3.92%   | 5.27%  |



7.2 - 2c

| District      | 2025-2026 Invoice Amounts |           |  |          |                |             |                 | We will be doing Trimester Billing |                  | Annual |                 |
|---------------|---------------------------|-----------|--|----------|----------------|-------------|-----------------|------------------------------------|------------------|--------|-----------------|
|               | 25-26 WTCA [1]            | WTCA [2]  | 25-26 BA09   | BA09 [3] | 25-26 LTFM [4] | LTFM [5]    | 25-26 CTE L [6] | CTE L [7]                          | 25-26Trans. Dabl |        | Transition Dabl |
| Annandale     | \$114,209                 | \$9,517   | <b>BOND PAID<br/>OFF AS OF<br/>JUNE, 2025<br/>w/LEVY<br/>SHIFTED TO<br/>LTFM</b> |          | \$27,336.47    | \$2,278.04  | \$18,460        | \$1,538                            |                  | \$0    | \$160,006       |
| Big Lake      | \$142,770                 | \$11,897  |  |          | \$39,303.80    | \$3,275.32  | \$28,726        | \$2,394                            |                  | \$0    | \$210,800       |
| BHM           | \$325,714                 | \$27,143  |  |          | \$95,060.98    | \$7,921.75  | \$68,771        | \$5,731                            |                  | \$0    | \$489,545       |
| Delano        | \$176,910                 | \$14,742  |  |          | \$41,784.00    | \$3,482.00  | \$32,744        | \$2,729                            |                  | \$0    | \$251,437       |
| HLWW          | \$83,068                  | \$6,922   |  |          | \$16,561.81    | \$1,380.15  | \$12,498        | \$1,042                            |                  | \$0    | \$112,127       |
| Maple Lake    | \$68,884                  | \$5,740   |  |          | \$17,076.82    | \$1,423.07  | \$14,284        | \$1,190                            |                  | \$0    | \$100,245       |
| Monticello    | \$208,905                 | \$17,409  |  |          | \$64,227.83    | \$5,352.32  | \$52,894        | \$4,408                            |                  | \$0    | \$326,026       |
| STMA          | \$456,068                 | \$38,006  |  |          | \$105,239.31   | \$8,769.94  | \$90,452        | \$7,538                            |                  | \$0    | \$651,759       |
| <b>Totals</b> | \$1,576,527               | \$131,377 |  |          | \$406,591      | \$33,882.59 | \$318,828       | \$26,569                           |                  | \$0    | \$0             |



Division of School Finance  
 1500 Highway 36 West  
 Roseville, MN 55113-4266

## Intermediate/Cooperative District Long-Term Facilities Maintenance Revenue Allocation

ED-02479-08

**General Information and Instructions:** Please read the Instructions for Completion on the Instructions tab before completing this report.

|                          |  |   |  |                        |  |
|--------------------------|--|---|--|------------------------|--|
| <b>District Name:</b>    |  | <b>Name of Person Completing this Report:</b> |  | <b>Title:</b>          |  |
| Wright Technical Center  |  | Brian Koslofsky                               |  | Executive Director     |  |
| <b>Telephone Number:</b> |  | <b>Email Address:</b>                         |  | <b>Date Submitted:</b> |  |
| (763)684-2200            |  | brian.koslofsky@wrighttech.org                |  | 7/11/2024              |  |


### Long-Term Facilities Maintenance (LTFM) Revenue amounts to be Allocated to member School Districts for Fiscal Year (FY) 2027

| 1. Pay-as-you-go revenue portion                                |      |                             |                                  |                                    | \$                                     | 328,913.00                               |
|---|------|-----------------------------|----------------------------------|------------------------------------|--|--|
| 2. Bond debt service revenue portion                            |      |                             |                                  |                                    | \$                                     | 77,678.00                                |
| 3. Total revenue amounts to allocate                            |      |                             |                                  |                                    | \$                                     | 406,591.00                               |
| District Number   | Type | School District Name        | Pay-as-you-go Allocation Percent | Allocated Pay-as-you-go (Number 1) | Bonded Debt Service Allocation Percent | Allocated Bonded Debt Service (Number 2) |
| 876   | 1    | Annandale                   | 6.82%                            | \$ 22,431.87                       | 6.82%                                  | \$ 5,297.64                              |
| 727   | 1    | Big Lake                    | 9.04%                            | \$ 29,733.74                       | 9.04%                                  | \$ 7,022.09                              |
| 877   | 1    | Buffalo/Hanover/Montrose    | 22.18%                           | \$ 72,963.87                       | 22.18%                                 | \$ 17,231.57                             |
| 879   | 1    | Delano                      | 10.56%                           | \$ 34,733.21                       | 10.56%                                 | \$ 8,202.80                              |
| 2687  | 1    | Howard Lake/Waverly/Winsted | 4.53%                            | \$ 14,910.72                       | 4.53%                                  | \$ 3,521.40                              |
| 881   | 1    | Maple Lake                  | 4.11%                            | \$ 13,529.29                       | 4.11%                                  | \$ 3,195.16                              |
| 882   | 1    | Monticello                  | 15.04%                           | \$ 49,479.48                       | 15.04%                                 | \$ 11,685.36                             |
| 885   | 1    | St. Michael/Albertville     | 27.71%                           | \$ 91,130.83                       | 27.71%                                 | \$ 21,521.98                             |
|   |      |                             |                                  | \$ -                               |  | \$ -                                     |
|   |      |                             |                                  | \$ -                               |  | \$ -                                     |
|   |      |                             |                                  | \$ -                               |  | \$ -                                     |
|   |      |                             |                                  | \$ -                               |  | \$ -                                     |
|   |      |                             |                                  | \$ -                               |  | \$ -                                     |
|   |      |                             |                                  | \$ -                               |  | \$ -                                     |
|   |      |                             |                                  | \$ -                               |  | \$ -                                     |
|   |      |                             |                                  | \$ -                               |  | \$ -                                     |
|   |      |                             |                                  | \$ -                               |  | \$ -                                     |
|   |      |                             |                                  | \$ -                               |  | \$ -                                     |
|   |      |                             |                                  | \$ -                               |  | \$ -                                     |
|   |      |                             |                                  | \$ -                               |  | \$ -                                     |
|   |      |                             |                                  | \$ -                               |  | \$ -                                     |
|   |      |                             |                                  | \$ -                               |  | \$ -                                     |
|   |      |                             |                                  | \$ -                               |  | \$ -                                     |
|   |      |                             |                                  | \$ -                               |  | \$ -                                     |
|   |      |                             |                                  | \$ -                               |  | \$ -                                     |
|   |      |                             |                                  | \$ -                               |  | \$ -                                     |
|   |      |                             |                                  | \$ -                               |  | \$ -                                     |
|   |      |                             |                                  | \$ -                               |  | \$ -                                     |
|   |      |                             |                                  | \$ -                               |  | \$ -                                     |
|   |      |                             |                                  | \$ -                               |  | \$ -                                     |
|   |      |                             |                                  | \$ -                               |  | \$ -                                     |
|   |      |                             |                                  | \$ -                               |  | \$ -                                     |
| <b>Totals: The column totals must agree with Lines 1 and 2.</b> |      |                             |                                  | 100.000%                           | \$ 328,913.00                          | 100.000% \$ 77,678.00                    |

**Notes - Allocation method agreed to by member districts:**

The allocation percentage is the average of the previous three years of assessments charged to the member districts for their students having access to, and attending d

End of Worksheet

|  Division of School Finance<br>400 NE Stinson Blvd<br>Minneapolis, MN 55413   |  | Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only |                                |           |             |             |             |             |             |             |             | ED - 02478-10 |
|---|--|--|--------------------------------|-----------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|---------------|
| <b>Instructions:</b> Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes 2023, section 123B.595, subd. 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided. |  |  |                                |           |             |             |             |             |             |             |             |               |
| <b>District Info. (REQUIRED) Enter Information</b>  |  | <b>District Info. (REQUIRED) Enter Information</b>   |                                |           |             |             |             |             |             |             |             |               |
| District Name:  | Wright Technical Center  | Date:  | 7/11/2025                      |           |             |             |             |             |             |             |             |               |
| District Number:  | 966  | Email:   | brian.koslofsky@wrighttech.org |           |             |             |             |             |             |             |             |               |
| District Contact Name:  | Brian Koslofsky  |  |                                |           |             |             |             |             |             |             |             |               |
| Contact Phone #   | (763) 684-2200   |  |                                |           |             |             |             |             |             |             |             |               |
| Expenditure Categories  |  | Fiscal Year (FY) Ending June 30  |                                |           |             |             |             |             |             |             |             |               |
|   |  | 2025 (base year)   | 2026                           | 2027      | 2028        | 2029        | 2030        | 2031        | 2032        | 2033        | 2034        | 2035          |
| <b>Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.</b>   |  |  |                                |           |             |             |             |             |             |             |             |               |
| <b>Finance Code Category (1)</b>  |  |  |                                |           |             |             |             |             |             |             |             |               |
| 347   | Physical Hazards   | \$3,752  | \$2,000                        | \$1,000   | \$1,000     | \$1,000     | \$2,000     | \$1,000     | \$1,000     | \$2,000     | \$2,000     | \$2,000       |
| 349   | Other Hazardous Materials  | \$10,640   | \$0                            | \$0       | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |
| 352   | Environmental Health and Safety Management                                       | \$4,500  | \$4,500                        | \$8,000   | \$4,500     | \$4,500     | \$4,500     | \$4,500     | \$4,500     | \$4,500     | \$4,500     | \$4,500       |
| 358   | Asbestos Removal and Encapsulation   | \$0  | \$0                            | \$0       | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |
| 363   | Fire Safety  | \$6,581  | \$5,000                        | \$5,000   | \$5,000     | \$7,000     | \$5,000     | \$5,000     | \$5,000     | \$6,000     | \$7,000     | \$6,000       |
| 366   | Indoor Air Quality   | \$0  | \$0                            | \$0       | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |
| <b>Total Health and Safety Capital Projects</b>   |  | \$25,473   | \$11,500                       | \$14,000  | \$10,500    | \$12,500    | \$11,500    | \$10,500    | \$10,500    | \$12,500    | \$13,500    | \$12,500      |
| <b>Health and Safety - Projects Costing \$100,000 or more per Project/Site-Year - Additional Revenue</b>  |  |  |                                |           |             |             |             |             |             |             |             |               |
| <b>Finance Code Category (2)</b>  |  |  |                                |           |             |             |             |             |             |             |             |               |
| 358   | Asbestos Removal and Encapsulation   | \$0  | \$0                            | \$0       | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |
| 363   | Fire Safety  | \$0  | \$0                            | \$0       | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |
| 366   | Indoor Air Quality   | \$0  | \$0                            | \$0       | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |
| <b>Total Health and Safety Capital Projects \$100,000 or More</b>   |  | \$0  | \$0                            | \$0       | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |
| <b>Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151</b>   |  |  |                                |           |             |             |             |             |             |             |             |               |
| <b>Finance Code Category 3 (a)</b>  |  |  |                                |           |             |             |             |             |             |             |             |               |
| 355   | Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner. | \$0  | \$0                            | \$0       | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |
| <b>Total Remodeling for Approved Voluntary Pre-K Projects</b>   |  | \$0  | \$0                            | \$0       | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |
| <b>Remodeling for Gender-Neutral Single-User Restrooms</b>  |  |  |                                |           |             |             |             |             |             |             |             |               |
| <b>Finance/Course Codes Category 3 (b) LTFM REVENUE EFFECTIVE FY 2025</b>   |  |  |                                |           |             |             |             |             |             |             |             |               |
| <b>Finance Code 384 and Course Code 684 MUST USE BOTH</b>   | Remodeling for gender-neutral single user restroom per site.                     | \$0  | \$0                            | \$0       | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |
| <b>Total Remodeling for Gender-Neutral Single User Projects</b>   |  | \$0  | \$0                            | \$0       | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |
| <b>Accessibility</b>  |  |  |                                |           |             |             |             |             |             |             |             |               |
| <b>Finance Code Category (4)</b>  |  |  |                                |           |             |             |             |             |             |             |             |               |
| 367   | Accessibility  | \$0  | \$0                            | \$0       | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |
| <b>Total Accessibility Projects</b>   |  | \$0  | \$0                            | \$0       | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |
| <b>Deferred Capital Expenditures and Maintenance Projects</b>   |  |  |                                |           |             |             |             |             |             |             |             |               |
| <b>Finance Code Category (5)</b>  |  |  |                                |           |             |             |             |             |             |             |             |               |
| 368   | Building Envelope  | \$129  | \$1,000                        | \$10,000  | \$12,000    | \$2,000     | \$2,000     | \$2,000     | \$2,000     | \$2,000     | \$2,000     | \$2,000       |
| 369   | Building Hardware and Equipment  | \$24,000   | \$2,000                        | \$2,000   | \$2,000     | \$3,000     | \$3,000     | \$3,000     | \$3,000     | \$10,000    | \$3,000     | \$3,000       |
| 370   | Electrical   | \$6,000  | \$15,000                       | \$8,000   | \$10,000    | \$8,000     | \$10,000    | \$10,000    | \$10,000    | \$10,000    | \$10,000    | \$10,000      |
| 379   | Interior Surfaces  | \$2,428  | \$35,000                       | \$20,000  | \$20,000    | \$20,000    | \$20,000    | \$20,000    | \$90,000    | \$20,000    | \$20,000    | \$20,000      |
| 380   | Mechanical Systems   | \$10,445   | \$66,000                       | \$215,000 | \$5,000     | \$10,000    | \$50,000    | \$100,000   | \$90,000    | \$70,000    | \$10,000    | \$10,000      |
| 381   | Plumbing   | \$7,027  | \$8,000                        | \$15,000  | \$8,000     | \$8,000     | \$20,000    | \$8,000     | \$8,000     | \$5,000     | \$20,000    | \$20,000      |
| 382   | Professional Services and Salary   | \$7,547  | \$16,000                       | \$18,000  | \$18,000    | \$18,000    | \$20,000    | \$20,000    | \$20,000    | \$22,000    | \$22,000    | \$22,000      |
| 383   | Roof Systems   | \$373  | \$3,000                        | \$80,000  | \$250,000   | \$250,000   | \$250,000   | \$150,000   | \$5,000     | \$5,000     | \$62,000    | \$62,000      |
| 384   | Site Projects  | \$78   | \$32,000                       | \$50,000  | \$10,000    | \$10,000    | \$30,000    | \$25,000    | \$240,000   | \$1,000     | \$25,000    | \$25,000      |
| <b>Total Deferred Capital Expense and Maintenance</b>   |  | \$58,027   | \$178,000                      | \$418,000 | \$335,000   | \$329,000   | \$405,000   | \$338,000   | \$468,000   | \$190,000   | \$174,000   | \$174,000     |
| <b>Total Annual 10-Year Plan Expenditures</b>   |  | \$83,500   | \$189,500                      | \$432,000 | \$345,500   | \$341,500   | \$416,500   | \$348,500   | \$478,500   | \$202,500   | \$187,500   | \$186,500     |
| <b>Fund Balance Section</b>   |  |  |                                |           |             |             |             |             |             |             |             |               |
| <b>Fund 01</b>  |  |  |                                |           |             |             |             |             |             |             |             |               |
|   | Beginning Fund Balance 01-467-XX   | \$0  | \$89,610                       | \$416,081 | \$744,995   | \$1,071,352 | \$1,400,326 | \$1,806,917 | \$2,213,508 | \$2,620,099 | \$3,026,690 | \$3,433,281   |
|   | LTFM Fiscal Year Revenue - Levy  | \$89,610   | \$326,471                      | \$328,914 | \$326,357   | \$328,974   | \$406,591   | \$406,591   | \$406,591   | \$406,591   | \$406,591   | \$406,591     |
|   | LTFM Fiscal Year Revenue - AID if Applicable                                     | \$0  | \$0                            | \$0       | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |
|   | LTFM Fiscal Year Revenue Other   | \$0  | \$0                            | \$0       | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |
|   | LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)          | \$0  | \$0                            | \$0       | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |
|   | LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)         | \$0  | \$0                            | \$0       | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |
|   | LTFM Transfer OUT if applicable - Special Legislation                            | \$0  | \$0                            | \$0       | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |
|   | LTFM Estimated Fiscal Year Expenditures  | \$0  | \$0                            | \$0       | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |
| <b>Ending Fiscal Year Fund Balance 01-467-XX</b>  |  | \$89,610   | \$416,081                      | \$744,995 | \$1,071,352 | \$1,400,326 | \$1,806,917 | \$2,213,508 | \$2,620,099 | \$3,026,690 | \$3,433,281 | \$3,839,872   |
| <b>Fund 06</b>  |  |  |                                |           |             |             |             |             |             |             |             |               |
|   | Beginning Fund Balance 06-467-XX   | \$0  | \$0                            | \$0       | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |
|   | LTFM Fiscal Year Bonded Revenue  | \$0  | \$0                            | \$0       | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |
|   | LTFM Fiscal Year Revenue Other   | \$0  | \$0                            | \$0       | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |
|   | LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)          | \$0  | \$0                            | \$0       | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |
|   | LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)         | \$0  | \$0                            | \$0       | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |
|   | Other Transfers  | \$0  | \$0                            | \$0       | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |
|   | LTFM Estimated Fiscal Year Expenditures  | \$0  | \$0                            | \$0       | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |
| <b>Ending Fiscal Year Fund Balance 06-467-XX</b>  |  | \$0  | \$0                            | \$0       | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |
| End of worksheet  |  |  |                                |           |             |             |             |             |             |             |             |               |

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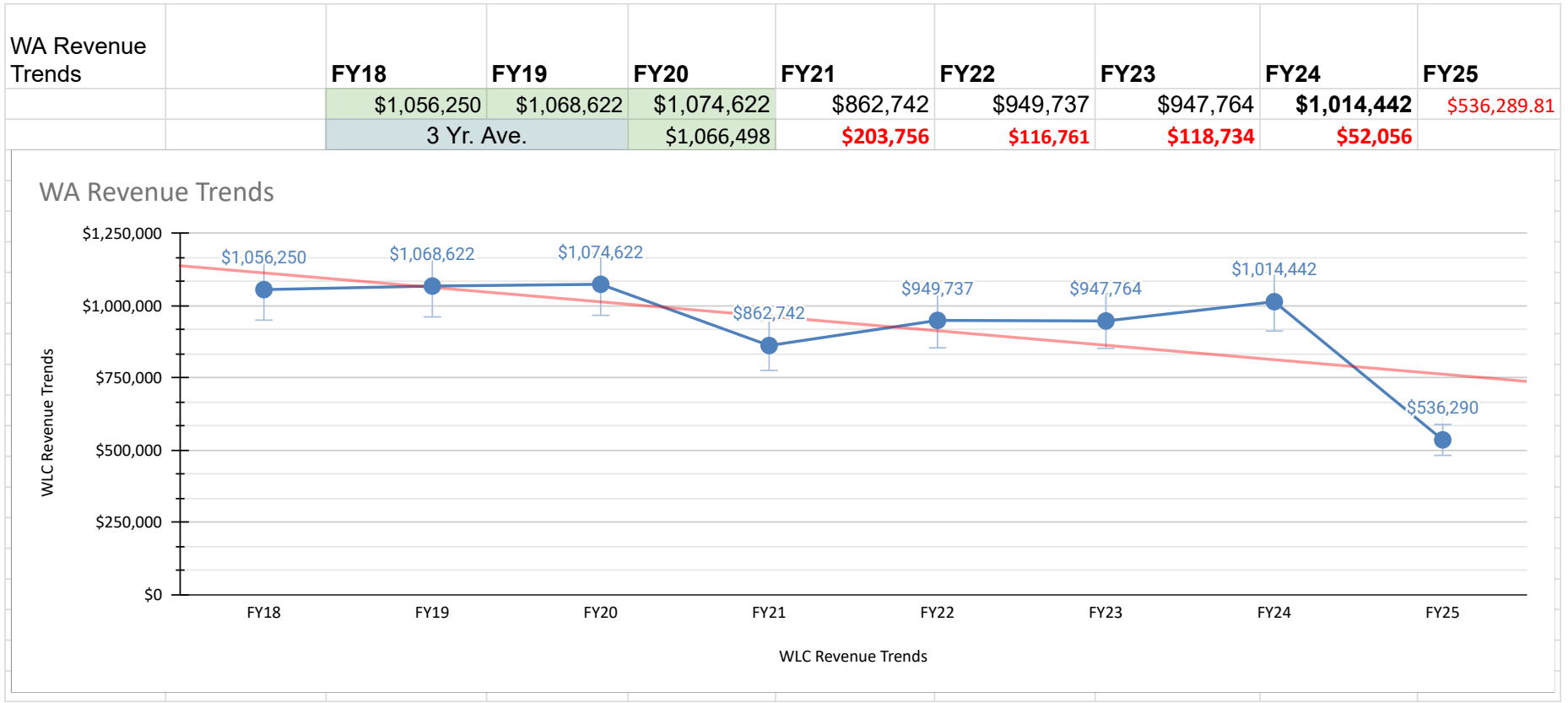
| WRIGHT TECHNICAL CENTER                      |                        | LTFM                   |                        |                    |                 |                          |                   |               |           |           |           |
|--|------------------------|------------------------|------------------------|--------------------|-----------------|--------------------------|-------------------|---------------|-----------|-----------|-----------|
| Indendependent School District #966          |                        |                        |                        |                    |                 |                          |                   |               |           |           |           |
| District Assessments for SY 2025-26 for FY27 |                        |                        |                        |                    |                 |                          |                   |               |           |           |           |
|  |                        |                        |                        |                    |                 | FY27 Billing             |                   |               |           |           |           |
| School District                              | 2022-23 Assessment [1] | 2023-24 Assessment [2] | 2024-25 Assessment [3] | 3 Year Average [4] | Pro-rated Share | Pay-as-you-go Allocation | Bond Allocation   |               |           |           |           |
| Annandale                                    | 7.43%                  | 5.79%                  | 7.24% [5]              | 6.82%              | \$27,729.51     | \$22,431.87              | \$5,297.64        | \$27,729.51   |           |           |           |
| Big Lake                                     | 9.06%                  | 9.00%                  | 9.06%                  | 9.04%              | \$36,755.83     | \$29,733.74              | \$7,022.09        | \$36,755.83   |           |           |           |
| B/H/M  | 24.32%                 | 21.57%                 | 20.66%                 | 22.18%             | \$90,195.44     | \$72,963.87              | \$17,231.57       | \$90,195.44   |           |           |           |
| Delano                                       | 10.19%                 | 10.27%                 | 11.22%                 | 10.56%             | \$42,936.01     | \$34,733.21              |                   |               |           |           |           |
| HL/W/W                                       | 4.41%                  | 3.92%                  | 5.27%                  | 4.53%              | \$18,432.13     | \$14,910.72              |                   |               |           |           |           |
| Maple Lake                                   | 3.49%                  | 4.48%                  | 4.37%                  | 4.11%              | \$16,724.44     | \$13,529.29              | \$3,195.16        | \$16,724.44   |           |           |           |
| Monticello                                   | 15.29%                 | 16.59%                 | 13.25%                 | 15.04%             | \$61,164.84     | \$49,479.48              | \$11,685.36       | \$61,164.84   |           |           |           |
| STMA   | 25.82%                 | 28.37%                 | 28.93%                 | 27.71%             | \$112,652.81    | \$91,130.83              | \$21,521.98       | \$112,652.81  |           |           |           |
| TOTAL  | 100.0%                 | 100.0%                 | 100.0%                 | 100.0%             | \$406,591.00    | \$328,913.00             | \$77,678.00       | \$406,591.00  |           |           |           |
| Revised 2.1.2024                             |                        |                        |                        |                    |                 | Previous LTFM \$         | \$167,000         |               |           |           |           |
|  |                        |                        |                        |                    |                 | Former 09 Bond           | \$239,591         |               |           |           |           |
|  |                        |                        |                        |                    |                 | New LTFM \$              | \$406,591         |               |           |           |           |
|  |                        |                        |                        |                    |                 | Bond debt service        | LTFM Bond         | \$77,678.00   |           |           |           |
|  |                        |                        |                        |                    |                 | Pay-as-you-go            | LTFM \$ Available | \$328,913     |           |           |           |
|  |                        |                        |                        |                    |                 |                          |                   | Debt Schedule |           |           |           |
| 2019   | 2020                   | 2021                   | 2022                   | 2023               | 2024            | 2025                     | 2026              | 2027          | 2028      | 2029      | 2030      |
|  |                        |                        |                        |                    |                 |                          | \$239,591         | \$239,591     | \$239,591 | \$239,591 | \$239,591 |
|  | \$167,000              | \$167,000              | \$167,000              | \$167,000          | \$167,000       | \$167,000                | \$406,591         | \$406,591     | \$406,591 | \$406,591 | \$406,591 |
| Pay-as-you-go                                | \$88,266               | \$86,060               | \$88,154               | \$90,154           | \$87,342        | \$89,610                 | \$326,470         | \$328,913     | \$326,356 | \$328,973 | \$0       |
| Bond debt service                            | \$78,734               | \$80,940               | \$78,846               | \$76,846           | \$79,658        | \$77,390                 | \$80,121          | \$77,678      | \$80,235  | \$77,618  | \$406,591 |

## WTC LTFM Project List

|              |                                       | FY2025    |   | FY2026    |   | FY27       |   |
|--------------|---------------------------------------|-----------|---|-----------|---|------------|---|
| Finance Code | Category (1)                          |           |   |           |   |            |   |
| 347          | Physical Hazards                      | \$3,752   | HEOM e-stops, Machine Guarding / Shop PPE                                       | \$2,000   | Machine Guarding / Shop PPE   | \$1,000    | Machine Guarding / Shop PPE   |
| 349          | Other Hazardous Materials             | \$10,640  | Welding Fume Collector Filters  | \$0       |   | \$0        |   |
| 352          | Environ. Health and Safety Management | \$4,500   | IEA Management Fees   | \$4,500   | IEA Management Fees   | \$8,000    | IEA Management Fees   |
| 358          | Asbestos Removal and Encapsulation    | \$0       | NA  | \$0       | NA  | \$0        | NA  |
| 363          | Fire Safety                           | \$6,581   | Alarm, Sprinkler , Extinguisher Testing & Hydrant Repair                        | \$5,000   | Alarm, Sprinkler & Extinguisher Testing   | \$5,000    | Alarm, Sprinkler & Extinguisher Testing   |
| 366          | Indoor Air Quality                    | \$0       | NA  | \$0       | NA  | \$0        | NA  |
|              |                                       | \$25,473  |   | \$11,500  |   | \$14,000   |   |
| 368          | Building Envelope                     | \$129     | Noise Barrier between Headstart & ML  | \$1,000   | Door Repairs  | \$10,000   | Window and Door Replacements  |
| 369          | Building Hardware and Equipment       | \$24,000  | Bell & PA System Upgrade, Security and auto lift repairs                        | \$2,000   | Door hardware (Closers, crashbars, re-keys)                                     | \$2,000    | Door hardware (Closers, crashbars, re-keys)                                     |
| 370          | Electrical                            | \$6,000   | Misc. electrical work Lighting Conversion                                       | \$15,000  | Misc. electrical work Lighting Conversion                                       | \$8,000    | Misc. electrical work Lighting Conversion                                       |
| 379          | Interior Surfaces                     | \$2,428   | Flooring & painting   | \$35,000  | Flooring & painting   | \$20,000   | Flooring & painting   |
| 380          | Mechanical Systems                    | \$10,445  | Repairs to RTU 2 & 4, Radiant Tube Heaters, Gas leak and HVAC PM                | \$66,000  | Replace RTU 1 & 4, repair radiant tube heaters, MAU & HVAC PM                   | \$215,000  | HVAC Zone Controls & Preventative Maintenance                                   |
| 381          | Plumbing                              | \$7,027   | Miscellaneous plumbing repairs  | \$8,000   | Miscellaneous plumbing repairs  | \$15,000   | Eye Wash & Shop Sink Replacements   |
| 382          | Professional Services and Salary      | \$7,547   | In-house salary for work performed on deferred capital and maintenance projects | \$16,000  | In-house salary for work performed on deferred capital and maintenance projects | \$18,000   | In-house salary for work performed on deferred capital and maintenance projects |
| 383          | Roof Systems                          | \$373     | Miscellaneous roofing repairs   | \$3,000   | Miscellaneous roofing repairs   | \$80,000   | Replacement of Roof D-3 & Miscellaneous roofing repairs                         |
| 384          | Site Projects                         | \$78      | Concrete replacement/repairs  | \$32,000  | Asphalt repairs   | \$50,000   | Asphalt areas D & E Replacement   |
|              |                                       | \$58,027  |   | \$178,000 |   | \$418,000  |   |
|              | Pay as You Go Projects                | \$89,610  |   | \$326,470 |   | \$328,913  |   |
|              | Bond Payment                          | \$77,390  |   | \$80,121  |   | \$77,678   |   |
|              | Total LTFM Expenditure                | \$160,890 |   | \$269,621 |   | \$509,678  |   |
|              | Total LTFM from Member Districts      | \$167,000 |   | \$406,591 |   | \$406,591  |   |
|              | LTFM Surplus/Deficit                  | \$6,110   |   | \$136,970 |   | -\$103,087 |   |
|              |                                       |           | Surplus/Deficit from previous year  | \$143,080 |   | \$39,993   |   |

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## Trend Data



Same time period comparison through January. February Academy billing not yet completed.  
Including Gen. Ed / SPED Revenue

- 24-25 - \$492,042
- 23-24 - \$521,864
- 22-23 - \$479,736
- 21-22 - \$538,493
- 20-21 - \$447,736



# 2025 - 2026 School Calendar Option A SPRING BREAK

| Aug 2025 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    |    |    |    | 1  | 2  |
| 3        | 4  | 5  | 6  | 7  | 8  | 9  |
| 10       | 11 | 12 | 13 | 14 | 15 | 16 |
| 17       | 18 | 19 | 20 | 21 | 22 | 23 |
| 24       | 25 | 26 | 27 | 28 | 29 | 30 |
| 31       |    |    |    |    |    |    |

| Sep 2025 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          | 1  | 2  | 3  | 4  | 5  | 6  |
| 7        | 8  | 9  | 10 | 11 | 12 | 13 |
| 14       | 15 | 16 | 17 | 18 | 19 | 20 |
| 21       | 22 | 23 | 24 | 25 | 26 | 27 |
| 28       | 29 | 30 |    |    |    |    |

| Oct 2025 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    |    | 1  | 2  | 3  | 4  |
| 5        | 6  | 7  | 8  | 9  | 10 | 11 |
| 12       | 13 | 14 | 15 | 16 | 17 | 18 |
| 19       | 20 | 21 | 22 | 23 | 24 | 25 |
| 26       | 27 | 28 | 29 | 30 | 31 |    |

| Nov 2025 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    |    |    |    |    | 1  |
| 2        | 3  | 4  | 5  | 6  | 7  | 8  |
| 9        | 10 | 11 | 12 | 13 | 14 | 15 |
| 16       | 17 | 18 | 19 | 20 | 21 | 22 |
| 23       | 24 | 25 | 26 | 27 | 28 | 29 |
| 30       |    |    |    |    |    |    |

| Dec 2025 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          | 1  | 2  | 3  | 4  | 1  | 2  |
| 7        | 8  | 9  | 10 | 11 | 12 | 13 |
| 14       | 15 | 16 | 17 | 18 | 19 | 20 |
| 21       | 22 | 23 | 24 | 25 | 26 | 27 |
| 28       | 29 | 30 | 31 |    |    |    |

| Jan 2026 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    |    |    | 1  | 2  | 3  |
| 4        | 5  | 6  | 7  | 8  | 9  | 10 |
| 11       | 12 | 13 | 14 | 15 | 16 | 17 |
| 18       | 19 | 20 | 21 | 22 | 23 | 24 |
| 25       | 26 | 27 | 28 | 29 | 30 | 31 |

| Feb 2026 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
| 1        | 2  | 3  | 4  | 5  | 6  | 7  |
| 8        | 9  | 10 | 11 | 12 | 13 | 14 |
| 15       | 16 | 17 | 18 | 19 | 20 | 21 |
| 22       | 23 | 24 | 25 | 26 | 27 | 28 |

| Mar 2026 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
| 1        | 2  | 3  | 4  | 5  | 6  | 7  |
| 8        | 9  | 10 | 11 | 12 | 13 | 14 |
| 15       | 16 | 17 | 18 | 19 | 20 | 21 |
| 22       | 23 | 24 | 25 | 26 | 27 | 28 |
| 29       | 30 | 31 |    |    |    |    |

| Apr 2026 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    |    | 1  | 2  | 3  | 4  |
| 5        | 6  | 7  | 8  | 9  | 10 | 11 |
| 12       | 13 | 14 | 15 | 16 | 17 | 18 |
| 19       | 20 | 21 | 22 | 23 | 24 | 25 |
| 26       | 27 | 28 | 29 | 30 |    |    |

| May 2026 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    |    |    |    | 1  | 2  |
| 3        | 4  | 5  | 6  | 7  | 8  | 9  |
| 10       | 11 | 12 | 13 | 14 | 15 | 16 |
| 17       | 18 | 19 | 20 | 21 | 22 | 23 |
| 24       | 25 | 26 | 27 | 28 | 29 | 30 |
| 31       |    |    |    |    |    |    |

| Jun 2026 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          | 1  | 2  | 3  | 4  | 5  | 6  |
| 7        | 8  | 9  | 10 | 11 | 12 | 13 |
| 14       | 15 | 16 | 17 | 18 | 19 | 20 |
| 21       | 22 | 23 | 24 | 25 | 26 | 27 |
| 28       | 29 | 30 |    |    |    |    |

| Jul 2026 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    |    | 1  | 2  | 3  | 4  |
| 5        | 6  | 7  | 8  | 9  | 10 | 11 |
| 12       | 13 | 14 | 15 | 16 | 17 | 18 |
| 19       | 20 | 21 | 22 | 23 | 24 | 25 |
| 26       | 27 | 28 | 29 | 30 | 31 |    |

August 25, 26, 27, 28 = Staff Workshop  
 September 1 = Labor Day (No School)  
 September 2 = 1<sup>st</sup> Day of School  
 October 13 = Evening PT Conf. & Career Fair  
 October 16, 17 = Fall Break (No School)  
 November 27, 28 = Thanksgiving (No School)

December 24 - Jan 2 = Winter Break (No School)  
 January 19 = MLK (No School)  
 February 13 - 16 = President's Day (No School)  
 March 30 - April 3 = Spring Break (No School)  
 April 13 = Evening Parent/Teacher Conf.  
 May 25 = Memorial Day (No School)

June 4 = Last Day of School  
 June 5 = Staff Workshop  
 June 19 = Juneteenth School Closed  
 Grading terms found in the handbook  
 Make-up days + End of the year

Staff Days = 182  
 Student Days = 177



**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
Independent School District #966 (Hereinafter referred to as “District”)  
AND  
Education Minnesota, Local #3780 (hereinafter referred to as “Union”)**

**WHEREAS the District and Union are parties to a collective bargaining agreement (CBA) for the period from July 1, 2024, through June 30, 2026 for Phase 1 READ Act training; and,**

**WHEREAS the District and Union desire to address the time commitment, compensation, schedule, location of training, and deadlines for teachers required to complete the state of Minnesota mandated READ Act training; and,**

**WHEREAS the District and Union have agreed that teachers will participate in Online Language & Literacy Academy (OL&LA) through Core Learning and,**

**WHEREAS the total anticipated number of hours of training required for OL&LA is estimated to be 55 hours.**

NOW THEREFORE, be it resolved that the parties agree to the following:

1. Eligibility

The Union and District will establish a list of eligible teachers, who must:

- a. Hold a license issued by the Professional Educator Licensing and Standards Board; and,
- b. Be employed by the District between July 1, 2024 and June 30, 2026 and
- c. Be required by the READ Act to complete approved training described under Minn. Stat. § 120B.123, subdivision 5.

2. Compensation earned for READ Act training

Teachers participating in OL&LA training outside of the normal contract duty day, will earn compensation as follows: Appendix C; Non Contract Time, of the Master Agreement paid out after completion of the full training. Teachers not able to complete the entire training due to illness or family emergencies may be eligible to receive compensation for the training completed.

3. Credit Recognition

Requests for graduate credits to apply toward a lane change may be made according to Article 6, Section 6.4. Credits earned through completion of OL&LA training shall be considered pre-approved by the district.

Teachers who elect to be paid through a stipend are not eligible to apply graduate credits from OL&LA training toward a lane change.

Teachers will be eligible to earn 3 graduate credits upon completion of READ Act training. Credits will be earned through the Dominican University of California Continuing Education Department. Credits earned through completion of OL&LA training shall be considered pre-approved by the district. The cost of the graduate credits will be the responsibility of the teacher. The submission of credits will follow Article 6, Section 6.4.1, Subd. E of the Master Agreement.

In all cases, teachers shall submit proof of training completion to the District Administration.

In the event that a teacher does not complete the READ Act training within the designated time frame and therefore needs to retake the training, the teacher will be responsible to pay the registration fee for the retake opportunity.

4. Failure to comply with the READ Act

Compliance with the Minnesota READ Act (Minn. Stat. § 120B.123) is mandatory for both the District and eligible teachers. Failure by the District to comply with these requirements may result in action taken by the Minnesota Department of Education. Failure by an eligible teacher to comply with the training requirements may result in a teacher being out of compliance with READ Act requirements related to reading instruction in accordance with state statute and could result in discipline pursuant to Article XIV of the CBA.

5. Effective Date and Duration

This MOU shall continue in effect until June 30, 2026.

NOW THEREFORE, be it further resolved that the parties agree to the following:

**Impact on Precedent.** Nothing in this MOU may be deemed to establish a precedent or practice or to alter any established precedent or practice arising out of or relating to the CBA between the District and the Union. Neither the District nor the Union may refer to this MOU or submit it in any proceeding or case as evidence of a precedent or practice.

**Entire Agreement.** This MOU constitutes the entire agreement between the parties related to compensation for teachers for completing READ Act training. Neither party has relied on any statements, promises, or representations that are not stated in this MOU. The terms of this MOU constitute the entire agreement between the parties and supersede any prior written or oral, or other agreement, statement, or practice between the parties relating to the subject matter of this MOU. No changes to this MOU will be valid unless they are in writing and signed by both parties. A copy of this MOU will have the same legal effect as the original.

IN WITNESS WHEREOF, the parties have voluntarily entered into this MOU on the dates shown by their signatures. This MOU will not become effective unless and until it is approved by the District's School Board and is signed by both parties.

\_\_\_\_\_  
District

\_\_\_\_\_  
Union

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Dated