



# Wright Technical Center

1405 3rd Ave. NE Buffalo, MN 55313 Phone: 763-682-4112  
www.wtc.k12.mn.us



## Governing Board Meeting

June 3, 2025

6:00 p.m.

The Mission of the Wright Technical Center is "To partner with member school districts and industry to prepare students for careers, post-secondary education and lifelong learning."

### AGENDA

- 1.0 Call to Order
- 2.0 Roll Call
- 3.0 Pledge of Allegiance
- 4.0 Agenda Approval
- 5.0 Approval of Consent Items - Action required
  - 5.1 Approval of Minutes - May 6 Regular Meeting
  - 5.2 Bills for Payment
  - 5.3 Approval of the 25-26 lease agreement with Vander Kooi Farms.
  - 5.4 Approval of the FY25-28 lease agreement with WCCA for the Head Start classrooms.
  - 5.5 Approval of 2006 Nissan Pathfinder

*Background: 5.1 & 5.2 - Approval of the minutes from previous month's meeting and bills. 5.3 - Renewal of lease agreement (reflects a 2.% increase). 5.4 - Renewal of lease agreement (This is a 3-year agreement & reflects a 2.% increase). 5.4 - Recognition of donation.*

*Recommendation: Approve the consent agenda as presented.*

- 6.0 Financial Report - Anh Glewwe
  - 6.1 Approval of the financial report
  - 6.2 Approval of the FY25 Final Revised budget
  - 6.3 Approval of the FY26 Preliminary budget (Includes a 2.74% assessment increase)
  - 6.4 Resolution approving the Long Term Facility Maintenance Plan for 2026-2035, the various components of Revenue, Expenditure and Statement of Assurances and reasons therefore.
  - 6.5 Approval of the expenditure requests for General, Capital, Long Term Facility Maintenance and Perkins for 2025-2026 as presented.
- 7.0 Committee Reports
  - 7.1 Principals Report - Mr. Karson
  - 7.2 Directors Report - Mr. Koslofsky
  - 7.3 Finance/Negotiations - Mealey, Sixberry, Sansevere

8.0 New Business - Action required

8.1 Approval of the Business Manager/HR Director/Payroll Clerk Contract for the 2025-2027 Contract Term.

*Background:* The Negotiations committee has met and reviewed the terms of the agreement.

*Recommendation:* Approve as presented

8.2 Approval of the Resolution reducing the contract for Kim Landecker.

*Background:* The reduced contract for the PAES instructor due to the lower enrollment numbers in PAES (Practical Assessment Exploration System).

*Recommendation:* Approve as presented

8.3 Approval authorizing the Director and Executive Committee to make necessary expenditure decisions in the absence of a July, 2025 Governing Board Meeting.

*Background:* Article VIII, Section 2 of the Bylaws for the Wright Technical Center states this as allowable.

*Recommendation:* Approve as presented

9.0 Adjournment

**Next meeting August 5, 2025** Please call or email if you have questions or cannot make the meeting.

**WRIGHT TECHNICAL CENTER School District 966**

The meeting of the Governing Board of Wright Technical Center, School District 966, was held on Tuesday May 6, 2025 at 1405 3rd Ave. NE, Buffalo, Minnesota 55313.

Members Present: Delano Alternate Schaust, Mealey, Curtis, Steffens, Sixberry, Sansevere.

Others Present: Brian Koslofsky-Executive Director, Shaun Karson-Principal, Anh Glewwe-Business Manager, Dana Watters-Administrative Assistant, Kelli Bishop-Administrative Assistant, Russ Pearson-American Federation of Teachers, Sue Lee-Guest.

The meeting was called to order by Member Mealey at 6:02 p.m. followed by the Pledge of Allegiance.

**Agenda Review**

On motion by Member Sixberry second by Member Sansevere, to approve the agenda. Motion carried by unanimous vote.

**Consent Agenda**

On motion by Member Sixberry, second by Member Steffens, to approve consent agenda as presented. Motion carried by unanimous vote. 5.1 April 1st regular meeting, 5.2 Bills for Payment, 5.3 Acceptance of teacher resignation, 5.4 Approval of teaching contract, 5.5 Approval of support staff agreement for Administrative Assistant.

**Financial Report**

Business Manager Glewwe reported on the current finances. On motion by Member Curtis second by Member Sixberry to approve the financial report as presented. Motion carried by unanimous vote.

**Principal and Director's Report**

Principal Karson discussed the 25-26 registration, WA enrollment, tours, scholarships, staffing and program highlights. Director Koslofsky discussed WTC house presale, finance and facilities.

**Executive Committee Report**

Member Mealey briefly discussed a parent request for an independent investigation and that the James Martin Law Firm will be conducting the investigation.

**Finance/Negotiations Committee Report**

Member Mealey discussed the Finance Manager contract and the current rooftop units.

**New Business**

On motion by Member Sixberry, second by Member Ckurtis, to approve the quote from Gilbert Mechanical for the replacement of Roof Top Units #1 and #4, as presented, followed by discussion and vote. Motion carried by unanimous vote.

On motion by Member Sixberry, second by Member Sansevere, to approve the quote from Russell Security for the replacement of the NVR for camera recordings and replacement cameras, as presented, followed by discussion and vote. Motion carried by unanimous vote.

On Motion by Member Steffens second by Member Sansevere to approve the Resolution reducing the contract for Mark Lee, as presented followed by discussion and vote. Motion carried by unanimous vote. The Roll Call vote: Sansevere-yes, Alternate Schaust-yes, Steffens-yes, Sixberry-yes, Curtis-yes, Mealey-yes.

On motion by Member Sansevere, second by Member Steffens, for adjournment. Motion carried by unanimous vote. Meeting was adjourned at 6:45 PM.



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**STAN VANDER KOOI FARM FACILITY AGREEMENT**

THIS FACILITY AGREEMENT (hereinafter referred to as the “agreement”) made on July 1, 2025 to June 30, 2026 by and between the Wright Technical Center #966 (WTC) and Stan Vander Kooi Farm , a non-profit corporation of Buffalo, MN; hereinafter referred to as SVKF.

**1. PURPOSE**

This agreement is to establish the terms and conditions under which the Wright Technical Center (WTC) will lease to Stan Vander Kooi Farm (SVKF) in the community of Buffalo, MN. It is a primary interest of WTC and SVKF to establish this agreement for lease of office space for SVKF.

**2. DESCRIPTION OF LEASED PREMISES**

The premises to be leased under this agreement are located at 1405 3<sup>rd</sup> Avenue NE, Buffalo, MN. The premises include one (1) office of approximately 168 sq. ft. with fixtures, heating, cooling, parking lot, and designated common space such as halls, bathrooms, etc as specified in attachment #1 (WTC floor plan).

**3. COST/METHOD OF PAYMENT**

SVKF shall pay WTC the amounts listed below, for all space including utility expenses associated with the leased premises during the occupancy.

**2025-26 Term** (24-25 Term was \$7.32/sq. ft.)  
**168 sq ft. @ \$7.47 = \$1,255**

**4. TAXES/ASSESSMENTS/PUBLIC IMPROVEMENTS**

WTC shall be responsible for and pay all taxes, assessments and public improvement expenses levied or assigned to the premises during the term of the lease.

**5. UTILITIES AND SERVICES**

WTC shall be responsible for all and pay all utilities during the term of the lease to include water, sewer, gas, electric, refuse removal, snow removal, lawn care and facility maintenance. WTC will provide telephone and internet service. Technical assistance for the SVKF computers including the Webroot virus protection software will be billed based on the actual hours used by SVKF.

**6. FACILITY MAINTENANCE AND REPAIR**

WTC hereby agrees to be responsible for maintaining the premises in good repair and payment of all expenses associated with this covenant excluding damages to the premises caused by SVKF.

**7. REPAIR OF DAMAGED PROPERTY**

If the premises upon which the building is sited are damaged as a result of SVKF'S negligence or the negligence of the employees, agents, or invitees and, in the event WTC must repair said damage, SVKF shall reimburse WTC for the cost of the damage.

**8. OPERATING MAINTENANCE**

SVKF hereby agrees to be responsible for daily maintenance of the premises used, to include light cleaning and janitorial, and to pay all expenses associated with this covenant.

**9. USE OF PREMISES**

WTC hereby provides the premises to SVKF and the conduct of legal, permissible, activities which are essential to the operation of SVKF. SVKF will be permitted to keep program equipment and supplies on-site at the facility, where needed for operations. Space will be available for use by SVKF year round (12 months) Monday-Friday 6:00am to 6:00pm and as needed for occasional evening and weekends. Where needed, WTC and SVKF mutually agree to adjust hours and make other essential accommodations needed to maintain security and avoid other personnel expense.

**10. SUBLEASING**

SVKF will not sublease space in the facility.

**11. SIGNS**

It is hereby agreed and understood that SVKF will not be installing signs on the premises.

**12. BONDING/INDEMNITY/INSURANCE**

To the best of its ability, SVKF agrees to hold WTC harmless from any lawsuits, claims or causes of action arising out of the use and operations conducted at the leased premises under this agreement. To the best of its ability, WTC agrees to hold SVKF harmless from any lawsuits, claims or causes of action arising out of the condition or repair of the premises leased under this agreement.

WTC and SVKF will each keep in force at their own and separate expense, for so long as this agreement remains in effect, public liability insurance with respect to the premises in which both WTC and SVKF shall be named as additional insured and in form acceptable to the other party, within minimum limits of \$300,000 on account of bodily injury or death of one person, and \$1,000,000 on account of bodily injuries or death of more than one person as the result of any one accident or disaster. Each party will further deposit with the other, the acceptable evidence that such insurance is in effect, which evidence shall provide that the other party shall be notified in writing thirty (30) days prior to cancellation, material change, or failure to renew the insurance. If either party shall not comply with its covenants, each agrees to pay the premium for such insurance promptly upon the demand of the other party.

**13. NOTIFICATION**

Any notice between parties shall be deemed duly served if either hand delivered, emailed or mailed by U.S. Post Office to the registered address of WTC, 1405 3<sup>rd</sup> Avenue NE, Buffalo, MN 55313, or Stan Vander Kooi farm, 1499 30th St. SE Buffalo, MN 55313.

**14. TERMINATION**

This lease may be terminated at any time by WTC, with the approval of the WTC Governing Board, where it is necessitated by a change to funding, enrollment, rules, regulations, essential space needs of WTC or WTC policy. WTC and SVKF hereby mutually agree to provide each other with no less than a ninety (90) day written notice of the intention to vacate the premises in the event of early termination.

**15. DESTRUCTION OF PREMISES**

It is hereby mutually agreed by both parties that this lease may be terminated with thirty (30) days notice if the premises are injured or destroyed by fire, by act of God, or through any other cause so as to make the premises unfit for occupancy.

**16. RIGHTS OF ENTRY**

WTC shall have the right to enter upon the premises during normal business hours of WCCA to inspect their condition and make reasonable and necessary repairs or at such other times a mutually agreed upon between WTC and SVKF.

**17. TOBACCO POLICY**

Tobacco use is not permitted by any one at any time in the building or on the grounds of the WTC facility.

**18. MODIFICATION**

This agreement may be modified at any time with the written approval of both WTC and SVKF or their successors to office.

**19. VALIDITY**

It is understood and agreed by both parties that the entire agreement between parties is embodied in this contract. No verbal or previous understanding is in effect. If any term or provision of this agreement is formally judged by a court to be invalid, the remaining terms and provisions shall remain in full force and effect, and they shall be interpreted, performed and enforced as if said provision did not appear herein. In witness whereof, the parties have set their hands as approval and acceptance of this agreement.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Stan Vander Kooi Farm

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Wright Technical Center, Director

\_\_\_\_\_  
Date



## Wright Technical Center

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**WRIGHT**  
ACADEMY

### WRIGHT COUNTY COMMUNITY ACTION FACILITY AGREEMENT

THIS FACILITY AGREEMENT (hereinafter referred to as the “agreement”) made on **July 1, 2025 to June 30, 2028** by and between the Wright Technical Center #966 (WTC) and Wright County Community Action, Inc. (WCCA), a non-profit corporation of Maple Lake, MN; hereinafter referred to as WCCA.

#### 1. PURPOSE

This agreement is to establish the terms and conditions under which the Wright Technical Center (WTC) will lease to Wright County Community Action (WCCA) in the community of Buffalo, MN. It is a primary interest of WTC and WCCA to establish this agreement so that students of the child care program of WTC are able to readily access, experience and learn best practices of the child care profession through the on-site operation of a WCCA Head Start Center.

#### 2. DESCRIPTION OF LEASED PREMISES

The premises to be leased under this agreement are located at 1405 3<sup>rd</sup> Avenue NE, Buffalo, MN. The premises include two (2) classrooms (rooms 101 & 226) of approximately 900 sq ft and 1024 sq ft, totaling 1924 sq ft. The lease also includes a separate office space (room 100C) totaling 192sq. ft. which will be reviewed annually based on need. The classrooms and office space are equipped with fixtures, heating, cooling, parking lot, and designated common space such as halls, bathrooms, etc as specified in attachment #1 (WTC floor plan).

#### 3. COST/METHOD OF PAYMENT

WCCA shall pay WTC the amounts listed below, for all space which includes utility expenses associated with the leased premises during the occupancy. The annual increase each year of the three (3) year agreement will be 2%.

2025-26 Term -- 1,924 sq.ft. @ \$7.47 = \$14,372.28 -- 192 sq ft. @ \$7.47 = \$1,434.24

2026-27 Term -- 1,924 sq.ft. @ \$7.62 = \$14,660.88 -- 192 sq ft. @ \$7.62 = \$1,463.04

2027-28 Term -- 1,924 sq.ft. @ \$7.77 = \$14,949.48 -- 192 sq ft. @ \$7.77 = \$1,491.84

#### 4. TAXES/ASSESSMENTS/PUBLIC IMPROVEMENTS

WTC shall be responsible for and pay all taxes, assessments and public improvement expenses levied or assigned to the premises during the term of the lease.

#### 5. UTILITIES AND SERVICES

WTC shall be responsible for all and pay all utilities during the term of the lease to include water, sewer, gas, electric, refuse removal, snow removal, lawn care and facility maintenance. WTC will provide telephone and internet service in each of the leased spaces for WCCA's use on WTC's computer network at no expense to WCCA. Technical assistance for the WCCA computers will be billed based on the actual hours used by WCCA staff.

## 6. **RENOVATION/CONVERSION**

It is understood and agreed that the alteration to the facilities in order to meet licensing and occupancy requirements of WCCA, will be made by WTC, and up to \$3,000 of the cost may be assigned to WCCA. In the event that any needed or requested alteration unrelated to the licensing or program requirements cannot be provided by WTC, WCCA may elect to complete such alteration at its own expense with prior written approval of WTC. No other alterations or improvements will be made without the mutual consent of both parties to this agreement.

## 7. **RESTORATION**

WTC hereby agrees that WCCA will not be required to remove alterations and restore the premises to original condition upon vacating the premises unless mutually agreeable to both parties.

## 8. **FACILITY MAINTENANCE AND REPAIR**

WTC hereby agrees to be responsible for maintaining the premises in good repair and payment of all expenses associated with this covenant excluding damages to the premises caused by WCCA.

## 9. **REPAIR OF DAMAGED PROPERTY**

If the premises upon which the building is sited are damaged as a result of WCCA'S negligence or the negligence of the employees, agents, students, or invitees and, in the event WTC must repair said damage, WCCA shall reimburse WTC for the cost of the damage.

## 10. **OPERATING MAINTENANCE**

WCCA hereby agrees to be responsible for daily maintenance of the premises used, to include light cleaning and janitorial, and to pay all expenses associated with this covenant.

## 11. **USE OF PREMISES**

WTC hereby provides the premises to WCCA for use as a Head Start Center and the conduct of legal, permissible, activities which are essential to the operation of Community Action Programs by WCCA. WCCA will be permitted to keep program equipment and supplies on-site at the facility, where needed for operations. Space will be available for use by WCCA year round (12 months) Monday-Friday 6:00am to 6:00pm and as needed for occasional evening and weekend activities. Where needed, WTC and WCCA mutually agree to adjust hours and make other essential accommodations needed to maintain security and avoid other personnel expenses. WCCA may use available space elsewhere in the Wright Tech Center through consultation with the WTC.

## 12. **SUBLEASING**

WCCA will not sublease space in the facility.

## 13. **SIGNS**

It is hereby agreed and understood that WCCA will not be installing signs on the premises.

## 14. **BONDING/INDEMNITY/INSURANCE**

To the best of its ability, WCCA agrees to hold WTC harmless from any lawsuits, claims or causes of action arising out of the use and operations conducted at the leased premises under this agreement.



WTC and WCCA will each keep in force at their own and separate expense, for so long as this agreement remains in effect, public liability insurance with respect to the premises in which both WTC and WCCA shall be named as an additional insured and in a form acceptable to the other party, within minimum limits of \$300,000 on account of bodily injury or death of one person, and \$2,000,000 on account of bodily injuries or death of more than one person as the result of any one accident or disaster. Each party will further deposit with the other, the acceptable evidence that such insurance is in effect, which evidence shall provide that the other party shall be notified in writing thirty (30) days prior to cancellation, material change, or failure to renew the insurance. If either party shall not comply with its covenants, each agrees to pay the premium for such insurance promptly upon the demand of the other party.

**15. NOTIFICATION**

Any notice between parties shall be deemed duly served if either hand delivered, emailed or mailed by U.S. Post Office to the registered address of WTC, 1405 3<sup>rd</sup> Avenue NE, Buffalo, MN 55313, or Maple Lake office of WCCA, 130 West Division, P.O. Box 787, Maple Lake, MN 55358.

**16. TERMINATION**

This lease may be terminated at any time by WCCA, with the approval of the WCCA Board of Directors, where it is necessitated by a change to funding, enrollment, rules, regulations, transportation, licensing, WCCA Policy or consolidation of center sites by WCCA.

This lease may be terminated at any time by WTC, with the approval of the WTC Governing Board, where it is necessitated by a change to funding, enrollment, rules, regulations, essential space needs of WTC or WTC policy. WTC and WCCA hereby mutually agree to provide each other with no less than three (3) months written notice of the intention to vacate the premises in the event of early termination.

**17. DESTRUCTION OF PREMISES**

It is hereby mutually agreed by both parties that this lease may be terminated within thirty (30) days notice if the premises are injured or destroyed by fire, by act of God, or through any other cause so as to make the premises unfit for occupancy.

**18. RIGHTS OF ENTRY**

WTC shall have the right to enter upon the premises during normal business hours of WCCA to inspect their condition and make reasonable and necessary repairs or at such other times a mutually agreed upon between WTC and WCCA.

**19. OPERATIONAL GUIDELINES**

WTC and WCCA do hereby agree to establish a set of acceptable operating guidelines to assist and guide in the use of space so the WCCA's activities and use of space are not in conflict with WTC. Guidelines will be jointly prepared by the designated WTC staff and the WCCA Head Start Manager.

**20. TOBACCO POLICY**

Tobacco use is not permitted by any one at any time in the building or on the grounds of the WTC facility.

**21. MODIFICATION**

This agreement may be modified at any time with the written approval of both WTC and WCCA or their successors to office.

**22. SUCCESSOR**

It is understood and agreed by WTC that this lease with WCCA shall not terminate upon sale of the premises or a change in partners and it shall survive and be binding upon any succeeding owner/owners, or partners until expiration or mutual termination.

**23. VALIDITY**

It is understood and agreed by both parties that the entire agreement between the parties is embodied in this contract. No verbal or previous understanding is in effect. If any term or provision of this agreement is formally judged by a court to be invalid, the remaining terms and provisions shall remain in full force and effect, and they shall be interpreted, performed and enforced as if said provision did not appear herein. In witness whereof, the parties have set their hands as approval and acceptance of this agreement.

Carrie Tripp  
Print Name

Carrie Tripp  
Wright County Community Action, Inc.

3-19-25  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Wright Technical Center, Director

\_\_\_\_\_  
Date



**Wright Technical Center**

1405 3<sup>rd</sup> Ave. NE • Buffalo, MN 55313

Phone: 763-682-4112  
[www.wtc.k12.mn.us](http://www.wtc.k12.mn.us)

## **Donation Form**

**Date:** May 21, 2025

**Name:** Troy and Deborah Danielson

**Address:** 2393 50th St NE

**City, State, Zip:** Buffalo, MN 55313

**Donation:** 2006 Nissan 4W PFI valued at \$1600. VIN#5N1AR18W86C667863.

We appreciate your interest in the Wright Technical Center's programs.

  
Brian Koslofsky  
Executive Director



## FINANCIAL SUMMARY - May 2025



*June 3rd, 2025 Board Meeting*

### 1. Business Office Report

### 2. Financial Report

#### a. Main Revenues

##### May 2025 – FY2025

- General Education Aid (\$1,373 – READ Act)
- Special Education Aid (\$36,956)
- April 2025 Wright Academy billings (Middle Level - \$4,591, High school - \$58,335)
- Heavy Equipment billing to MNVA (\$61,853)

##### April 2025 – FY2025

- 2025 Quarter 4 Assessment Invoices (\$562,566)
- March 2025 Wright Academy Billings (Middle School - \$4,298; High School - \$60,405)
- General Education Aid (\$15,856)
- Special Education Aid (\$669)
- Capital Improvement Revenue (\$4,285)



#### b. Main Expenditures

##### May 2025 – FY2025



- Payroll & Benefits (\$235,998)
- Legal Services (\$29,875)
- Electricity (\$6,424), Water & Sewer (\$774) Gas (\$2,219)
- LTFM: Fire safety (\$3,413), Mechanical systems (\$2,127)
- Property Insurance (\$6,402)
- Fees for consulting (\$1,538 – SPED form, \$1,286 – School Psychologist services)
- Capital Improvement (\$1,940 – KUBOTA broom attachment)

##### April 2025 – FY2025

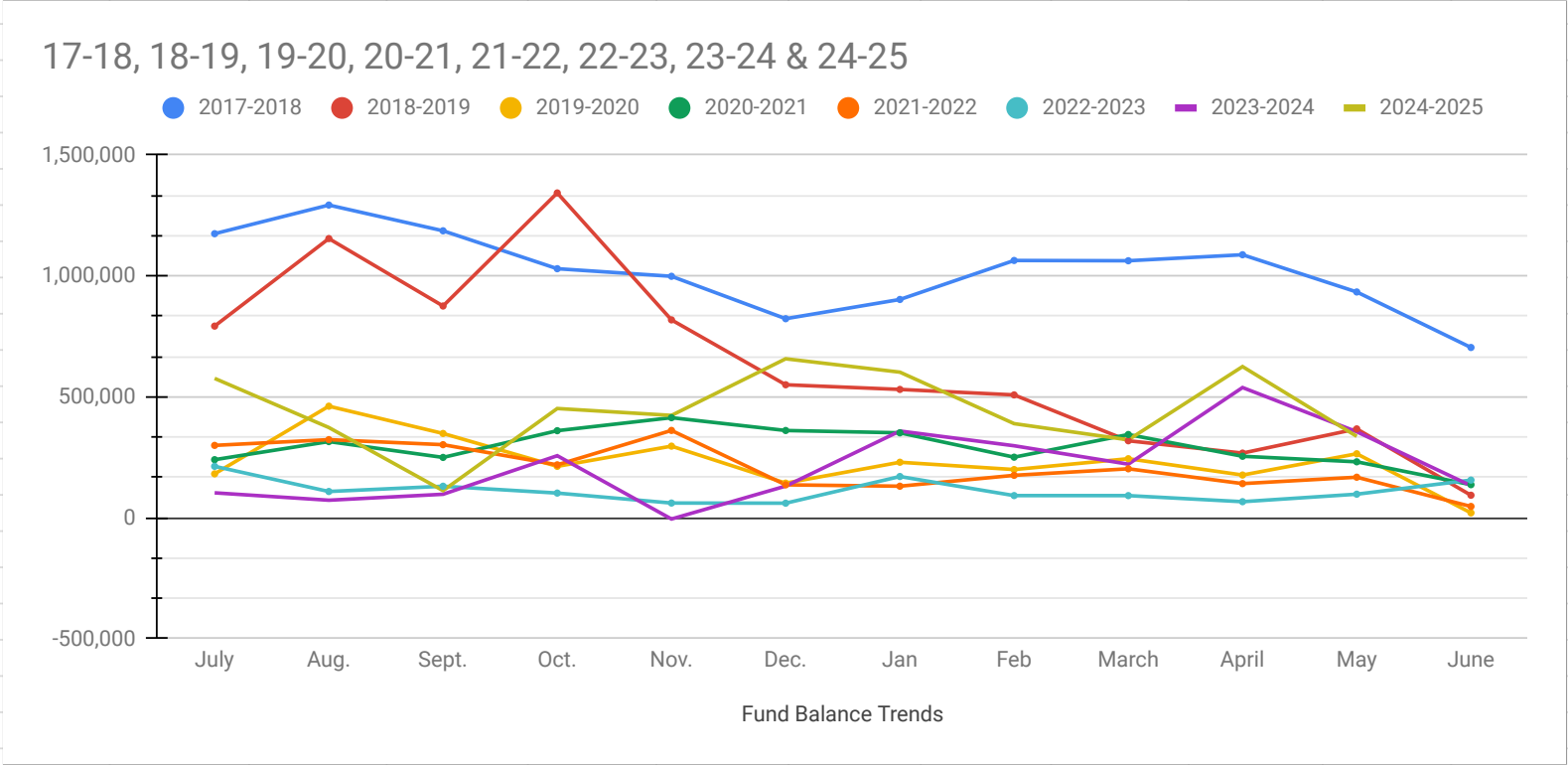
- Payroll & Benefits (\$235,466)
- Admin. Service: Finance system cmERDC fees (\$3,834)
- Legal Services (\$13,262)
- Network consultant services: Paumen computer (\$5,318)
  - Electricity (\$8,476), Water & sewer (\$768), Gas (2.13.25-3.14.25 - \$3,954)
  - Property insurance (\$6,402)
  - District General Supplies: Paper pallet (\$1,339)

		Wright Technical Center						
		Revenue Report						
		May 31, 2025						
Budgeted YTD percentage is 92%								
YTD Rev. less Exp. \$		471,259						
		FY25 Revised Budget	FY25 Monthly Budget	April 2025	May 2025	FY25 Year to Date	% YTD	Remaining Balance
01- General Fund								
021	Tuition from MN Schools	3,149,152	262,429	631,556	129,065	2,987,276	95%	161,876.43
092	Interest Earnings	500	42	47	0	507	101%	(6.83)
093	Rent	15,344	1,279	1,667	0	16,266	106%	(922.38)
096	Gifts & Bequest	30,000	2,500	0	0	16,991	57%	13,009.00
098	Misc. Rev- Cornerstone Maint.	43,000	3,583	0	0	27,346	64%	15,653.57
099	Misc Rev- Local Source	3,000	250	(7,500)	0	27,910	930%	(24,910.00)
211	General Education Aid	151,387	12,616	15,856	1,374	133,983	89%	17,403.75
300	Misc State Aid	79,029	6,586	0	0	59,265	75%	19,763.59
360	Special Education Aid	215,000	17,917	669	36,956	243,240	113%	(28,240.25)
400	Fed Aid/MN CFL (ESSER, GEER, Summer)		0	0	0	3,050	0%	(3,049.72)
621	Sale-Mater.purch/Resale2Pupils		0	0	0	0	#DIV/0!	-
625	Insurance Recovery		0		0	0	0%	-
General Fund Total		\$ 3,686,411	\$ 307,201	\$ 642,295	\$ 167,395	\$ 3,515,834	95%	170,577.16
07-Debt Services								
021	LTFM Bond Levy	\$ 77,390	\$ 6,449	\$ -	\$ -	70,941	92%	6,449.13
		\$ 77,390	\$ 6,449	\$ -	\$ -	\$ 70,940.87	92%	6,449.13
08-Scholarships								
092	Interest Earnings	0	0	0	0	0	0%	-
096	Gifts & Bequest	2,000	167	0	0	0	0%	2,000.00
Scholarships Total		\$ 2,000	\$ 167	\$ -	\$ -	\$ -	0%	2,000.00
12-Student Activities								
050	Fees from Students or Patrons	0	0	0	0	0	0%	-
060	SPO Revenue	0	0	1,985	500	4,382	0%	(4,381.51)
619	Fundraiser Expenses	0	0	1,900	0	77	0%	(77.20)
620	Fundraiser Revenue	0	0	91	2,905	22,468	0%	(22,467.62)
621	Sale-Mater.purch/Resale2Pupils	0	0		1,793	7,193	0%	(7,192.60)
Student Activities Total		\$ -	\$ -	\$ 3,975	\$ 5,198	\$ 34,119	0%	(34,118.93)
13-Carl Perkins								
400	Fed Aid/MN CFL	571,576	47,631	20,307	0	272,522	48%	299,054.28
Carl Perkins Total		\$ 571,576	\$ 47,631	\$ 20,307	\$ -	\$ 272,522	48%	299,054.28
18-Custodial Fund SWETC								
99	Misc Rev - Local Source	\$ 53,328	\$ 4,444	\$ 4,444	\$ 4,444	48,884	92%	4,444.00
		\$ 53,328	\$ 4,444	\$ 4,444	\$ 4,444	\$ 48,884	92%	4,444.00
Total All Sources		\$ 4,390,705	\$ 359,443	\$ 671,022	\$ 177,037	\$ 3,942,300	90%	448,405.64

2% more than budget

		Wright Technical Center Expenditure Report May 31, 2025						
Budgeted YTD percentage is 92%		FY25 Revised Budget	FY25 Monthly Budget	Mar 2025	April 2025	FY25 Year To Date	% YTD	Remaining Balance
01-General Fund								
100 Salaries & Wages		2,004,014	167,001	173,681	174,280	1,679,523	84%	324,491
200 Employee Benefits		752,545	62,712	61,785	61,718	602,402	80%	150,143
300 Purchased Services		467,770	38,981	50,431	67,432	452,719	97%	15,051
400 Supplies & Materials		141,030	11,753	11,002	(5,342)	115,558	82%	25,473
500 Capital Expenditures		283,591	23,633	0	1,940	169,554	60%	114,037
700 Loan Payment				0	0	53		
800 Other Expenditures		3,500	292	0	204	6,766	193%	(3,266)
General Fund Total		\$ 3,652,451	\$ 304,371	\$ 296,899	\$ 300,232	\$ 3,026,576	83%	625,875
07-Debt Service								
700 Debt Service		\$ 77,390	\$ 6,449	\$ -	\$ -	77,460	100%	(70)
		\$ 77,390	\$ 6,449	\$ -	\$ -	\$ 77,460	100%	(70)
08-Scholarships								
800 Other Expenditures		2,000	167	500	0	(200)	-10%	2,200
Scholarships Total		\$ 2,000	\$ 167	\$ 500	\$ -	\$ (200)	-10%	2,200
12-Student Activities								
300 Purchased Services						0		
400 Supplies & Materials		0	0	5,618	4,378	37,127	0%	(37,127)
Student Activities Total		\$ -	\$ -	\$ 5,618	\$ 4,378	\$ 37,127	0%	(37,127)
13-Carl Perkins								
100 Salaries & Wages		49,000	4,083	0	0	28,000	57%	21,000
200 Employee Benefits		0	0	0	0	0	0%	0
300 Purchased Services		349,405	29,117	24,437	13,996	121,515	35%	227,890
400 Supplies & Materials		65,521	5,460	0	0	80,399	123%	(14,879)
500 Capital Expenditures		107,650	8,971	715	0	60,928	57%	46,722
Carl Perkins Total		\$ 571,576	\$ 47,631	\$ 25,153	\$ 13,996	\$ 290,843	51%	280,733
18-Custodial Fund - SWETC		\$ 53,328	\$ 4,444	\$ 13,332	\$ -	39,235	74%	14,093
Custodial Fund Total		\$ 53,328	\$ 4,444	\$ 13,332	\$ -	\$ 39,235	74%	14,093
Total All Funds		\$ 4,356,745	\$ 363,062	\$ 341,502	\$ 318,606	\$ 3,471,040	80%	885,704
12% less than budget								

	WTC CASH FLOW Trend											
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan	Feb	March	April	May	June
2017-2018	1,174,457	1,292,831	1,186,456	1,029,753	998,374	823,080	902,561	1,063,750	1,062,611	1,087,424	933,580 [1]	704,108 [2]
2018-2019	792,503 [3]	1,154,266 [4]	875,546 [5]	1,342,886 [6]	818,197 [7]	549,995 [8]	530,710 [9]	508,106 [10]	318,500 [11]	267,523 [12]	367,534 [13]	93,314 [14]
2019-2020	181,770 [15]	461,362 [16]	348,666	212,723	296,286	143,359	229,710	199,504	244,270	176,819	264,732 [17]	20,486 [18]
2020-2021	240,300	315,133	249,655	360,127	413,909	360,928	351,359	250,669	344,303	254,407	231,538 [19]	136,964 [20]
2021-2022	299,422 [21]	323,129 [22]	302,307 [23]	218,998 [24]	361,225 [25]	136,343 [26]	130,696 [27]	175,647 [28]	202,633 [29]	141,405 [30]	167,840 [31]	47,025
2022-2023	212,851	108,811	130,517	102,289	61,081	60,503	170,702	91,914	91,792	66,650	97,681	155,955
2023-2024	103,283	72,734	97,384	256,754 [32]	-4,950	131,119	358,730	297,863	221,796	538,512	355,809	132,810
2024-2025	576,311	373,219	112,394	451,804	423,338	657,409	602,088	389,286	322,288	625,126	336,815	



WRIGHT TECHNICAL CENTER ISD 966  
CASH FLOW REVIEW

	Old National Bank	National Bank of Commerce	Notes
Bank balance as of 05/29/2025	\$ 33,161.21	\$ 380,803.54	
Outstanding checks & wires	\$ -	\$ (106,470.17)	Including 5/30 payroll of \$99K
Est. June 2025 Payrolls	\$ -	\$ (240,000.00)	
Est. June 2025 Board Bills	\$ -	\$ (210,000.00)	Including last lease payment of \$119,795
Est. Perkins Reimbursements	\$ -	\$ 46,039.58	
Est. Wright Academy Billing for May/June 2025	\$ -	\$ 70,000.00	
Aged Open Invoices	\$ -	\$ 141,887.23	
Estimated Cash Ending Balance - June 2025	\$ 33,161.21	\$ 82,260.18	\$ 115,421.39



Wright Technical Center  
Aged Open Invoice ReportPage 1 of 2  
5/29/2025  
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Aging Date 05/30/25														
Co	Grp	Code	Customer	Inv No	Type	Terms	Inv Date	Current	31 - 60	61 - 90	91 - 120	121 - 150	151 +	Total
0966	1	1004	ANNANDALE SCHOOLS #876	5852	Invoice	RECEIPT	05/09/2025	9,582.94	0.00	0.00	0.00	0.00	0.00	9,582.94
					Customer Total			\$9,582.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,582.94
0966	1	1013	BECKER SCHOOLS #726	5853	Invoice	RECEIPT	05/09/2025	1,953.96	0.00	0.00	0.00	0.00	0.00	1,953.96
					Customer Total			\$1,953.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,953.96
0966	1	1011	BIG LAKE DISTRICT OFFICE #727	5844	Invoice	RECEIPT	05/06/2025	942.75	0.00	0.00	0.00	0.00	0.00	942.75
0966	1	1011	BIG LAKE DISTRICT OFFICE #727	5854	Invoice	RECEIPT	05/09/2025	18,787.75	0.00	0.00	0.00	0.00	0.00	18,787.75
					Customer Total			\$19,730.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,730.50
0966	1	1014	BUFFALO SCHOOLS #877	5845	Invoice	RECEIPT	05/06/2025	2,259.46	0.00	0.00	0.00	0.00	0.00	2,259.46
0966	1	1014	BUFFALO SCHOOLS #877	5855	Invoice	RECEIPT	05/09/2025	5,130.34	0.00	0.00	0.00	0.00	0.00	5,130.34
					Customer Total			\$7,389.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,389.80
0966	1	1015	DELANO SCHOOLS # 879	5846	Invoice	RECEIPT	05/06/2025	1,075.78	0.00	0.00	0.00	0.00	0.00	1,075.78
0966	1	1015	DELANO SCHOOLS # 879	5856	Invoice	RECEIPT	05/09/2025	1,139.52	0.00	0.00	0.00	0.00	0.00	1,139.52
					Customer Total			\$2,215.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,215.30
0966	1	1050	ELK RIVER SCHOOL DIST ISD# 725779		Invoice	RECEIPT	02/11/2025	0.00	0.00	0.00	1,079.82	0.00	0.00	1,079.82
0966	1	1050	ELK RIVER SCHOOL DIST ISD# 725802		Invoice	RECEIPT	03/11/2025	0.00	0.00	205.68	0.00	0.00	0.00	205.68
0966	1	1050	ELK RIVER SCHOOL DIST ISD# 725792		Invoice	RECEIPT	03/12/2025	0.00	0.00	3,091.50	0.00	0.00	0.00	3,091.50
					Customer Total			\$0.00	\$0.00	\$3,297.18	\$1,079.82	\$0.00	\$0.00	\$4,377.00
0966	1	1016	HOW LK/WAV/WIN SCH #2687	5847	Invoice	RECEIPT	05/06/2025	410.62	0.00	0.00	0.00	0.00	0.00	410.62
0966	1	1016	HOW LK/WAV/WIN SCH #2687	5857	Invoice	RECEIPT	05/09/2025	1,031.16	0.00	0.00	0.00	0.00	0.00	1,031.16
					Customer Total			\$1,441.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,441.78
0966	1	1017	MAPLE LAKE SCHOOLS #881	5848	Invoice	RECEIPT	05/06/2025	469.28	0.00	0.00	0.00	0.00	0.00	469.28
0966	1	1017	MAPLE LAKE SCHOOLS #881	5858	Invoice	RECEIPT	05/09/2025	1,789.68	0.00	0.00	0.00	0.00	0.00	1,789.68
					Customer Total			\$2,258.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,258.96
0966	1	1196	MAWSECO-CORNERSTONES	5842	Invoice	RECEIPT	05/05/2025	420.11	0.00	0.00	0.00	0.00	0.00	420.11
					Customer Total			\$420.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.11
0966	1	1366	MINNESOTA VIRTUAL ACADEMY	5851	Invoice	RECEIPT	05/07/2025	61,853.17	0.00	0.00	0.00	0.00	0.00	61,853.17
					Customer Total			\$61,853.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$61,853.17
0966	1	1018	MONTICELLO SCHOOLS #882	5849	Invoice	RECEIPT	05/06/2025	1,737.80	0.00	0.00	0.00	0.00	0.00	1,737.80
0966	1	1018	MONTICELLO SCHOOLS #882	5859	Invoice	RECEIPT	05/09/2025	15,974.95	0.00	0.00	0.00	0.00	0.00	15,974.95
					Customer Total			\$17,712.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,712.75

Wright Technical Center  
Aged Open Invoice Report

Aging Date 05/30/25														
Co	Grp	Code	Customer	Inv No	Type	Terms	Inv Date	Current	31 - 60	61 - 90	91 - 120	121 - 150	151 +	Total
0966	1	1109	OSSEO HIGH SCHOOL #279	5794	Invoice	RECEIPT	03/12/2025	0.00	0.00	1,545.75	0.00	0.00	0.00	1,545.75
Customer Total								\$0.00	\$0.00	\$1,545.75	\$0.00	\$0.00	\$0.00	\$1,545.75
0966	1	1005	PUBLIC	5841	Invoice	RECEIPT	04/15/2025	0.00	596.78	0.00	0.00	0.00	0.00	596.78
Customer Total								\$0.00	\$596.78	\$0.00	\$0.00	\$0.00	\$0.00	\$596.78
0966	1	1045	ST CLOUD SCHOOLS # 742	5860	Invoice	RECEIPT	05/09/2025	2,086.40	0.00	0.00	0.00	0.00	0.00	2,086.40
Customer Total								\$2,086.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,086.40
0966	1	1020	ST MICHAEL/ALBERTVILLE SCH#5850	5850	Invoice	RECEIPT	05/06/2025	2,971.76	0.00	0.00	0.00	0.00	0.00	2,971.76
0966	1	1020	ST MICHAEL/ALBERTVILLE SCH#5861	5861	Invoice	RECEIPT	05/09/2025	5,275.69	0.00	0.00	0.00	0.00	0.00	5,275.69
Customer Total								\$8,247.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,247.45
0966	1	1036	STAFF	5741	Invoice	NET30	12/17/2024	0.00	0.00	0.00	0.00	0.00	300.00	300.00
Customer Total								\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00
0966	1	1039	WATERTOWN/MAYER SCH #111	5862	Invoice	RECEIPT	05/09/2025	174.58	0.00	0.00	0.00	0.00	0.00	174.58
Customer Total								\$174.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$174.58
Report Total								135,067.70	596.78	4,842.93	1,079.82	0.00	300.00	141,887.23



**WRIGHT TECHNICAL CENTER ISD 966**  
**Final Revised Budget Summary 2024-2025**



	<b>FY25 Revised Budget 2024-2025</b>	<b>FY25 FINAL REVISED BUDGET 2024-2025</b>	<b>CHANGES SINCE LAST BUDGET</b>
<b>REVENUES</b>			
<b>General Fund - 01</b>			
Unassigned	\$ 3,686,411	\$ 3,707,138	\$ 20,727
<b>Expanded Summer Program Funding - 03</b>	\$ -	\$ -	\$ -
<b>Debt Services - 07</b>	\$ 77,390	\$ 77,390	\$ -
<b>Trust Fund - 08</b>	\$ 2,000	\$ 2,000	\$ -
<b>Perkins Fund - 13</b>	\$ 571,576	\$ 616,999	\$ 45,424
<b>Custodial Fund (SWETC) - 18</b>	\$ 53,328	\$ 53,328	\$ -
<b>TOTAL</b>	<b>\$ 4,390,704</b>	<b>\$ 4,456,855</b>	<b>\$ 66,151</b>

	<b>FY25 Revised Budget 2024-2025</b>	<b>FY25 FINAL REVISED BUDGET 2024-2025</b>	<b>CHANGES SINCE LAST BUDGET</b>
<b>EXPENDITURES</b>			
<b>General Fund - 01</b>			
Unassigned	\$ 3,652,452	\$ 3,698,101	\$ 45,649
<b>Expanded Summer Program Funding - 03</b>	\$ -	\$ -	\$ -
<b>Debt Services - 07</b>	\$ 77,390	\$ 77,390	\$ -
<b>Trust Fund - 08</b>	\$ 2,000	\$ 2,000	\$ -
<b>Perkins Fund - 13</b>	\$ 571,576	\$ 616,999	\$ 45,424
<b>Custodial Fund (SWETC) - 18</b>	\$ 53,328	\$ 53,328	\$ -
<b>TOTAL</b>	<b>\$ 4,356,745</b>	<b>\$ 4,447,818</b>	<b>\$ 91,073</b>

<b>NET EXCESS/(DEFICIT)</b>	<b>\$33,959</b>	<b>\$9,037</b>	<b>-\$24,922</b>
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<b>Main Revenue changes:</b>	<b>Main Expenditure changes:</b>
- Transition Disbald revised billing increase: \$7,041	- Legal Services cost increase: \$59,000
- Summer School billing increase: \$4,468	- Network Consultant Services cost increase: \$11,043
- Est. Wright Academy high school billing decrease: \$21,610	- Technology Equipment increase: \$5,685
- Stabilization fee: \$27,000 (was not in the first revised budget)	- Maintenance supplies decrease: \$5,000
	- ESSER III decrease: \$10,920 (was overbudgeted)



WRIGHT TECHNICAL CENTER ISD 966  
Preliminary Budget Summary 2025-2026



	FY25 FINAL REVISED BUDGET <u>2024-2025</u>	FY26 PRELIM BUDGET <u>2024-2025</u>	CHANGES SINCE LAST BUDGET
<b>REVENUES</b>			
General Fund - 01			
Unassigned	\$ 3,707,138	\$ 3,885,728	\$ 178,590
Expanded Summer Program Funding - 03	\$ -	\$ -	\$ -
Debt Services - 07	\$ 77,390	\$ 80,121	\$ 2,732
Trust Fund - 08	\$ 2,000	\$ 2,000	\$ -
Perkins Fund - 13	\$ 616,999	\$ 622,552	\$ 5,553
Custodial Fund (SWETC) - 18	\$ 53,328	\$ 53,328	\$ -
<b>TOTAL</b>	<b>\$ 4,456,855</b>	<b>\$ 4,643,729</b>	<b>\$ 186,874</b>

	FY25 REVISED BUDGET <u>2024-2025</u>	FY26 PRELIM BUDGET <u>2024-2025</u>	CHANGES SINCE LAST BUDGET
<b>EXPENDITURES</b>			
General Fund - 01			
Unassigned	\$ 3,698,101	\$ 3,933,210	\$ 235,109
Expanded Summer Program Funding - 03	\$ -	\$ -	\$ -
Debt Services - 07	\$ 77,390	\$ 80,121	\$ 2,732
Trust Fund - 08	\$ 2,000	\$ 2,000	\$ -
Perkins Fund - 13	\$ 616,999	\$ 622,552	\$ 5,553
Custodial Fund (SWETC) - 18	\$ 53,328	\$ 53,328	\$ -
<b>TOTAL</b>	<b>\$ 4,447,818</b>	<b>\$ 4,691,211</b>	<b>\$ 243,393</b>

<b>NET EXCESS/(DEFICIT)</b>	<b>\$9,037</b>	<b>-\$47,482</b>	<b>-\$56,519</b>
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<b>Main Revenue changes:</b> <ul style="list-style-type: none"><li>- Assessment Invoice increase: \$42,102</li><li>- LTFM Levy increase: \$239,591 (moved from Lease Levy to LTFM after Capital Lease payment is completed on 6/15/25)</li><li>- Lease Levy decrease: \$239,591 (moved from Lease Levy to LTFM after Capital Lease payment is completed on 6/15/25)</li><li>- Student Built House budget: \$120,000</li><li>- CTE Levy increase: \$11,730</li><li>- No fund balance stabilization fee; a decrease: \$27,000</li></ul>	<b>Main Expenditure changes:</b> <p><b>Salaries increase by a total of \$152,680 and Benefits increase by a total of \$115,298. This is the main cause of the budgeted deficit.</b></p> <ul style="list-style-type: none"><li>- Construction Trades Teacher salary &amp; benefits increase: \$112,257 (was not in FY25 Revised budgets)</li><li>- Estimated Math Teacher salary &amp; benefits increase: \$103,286 (was not in FY25 Revised budgets)</li></ul> <p><b>Other changes:</b></p> <ul style="list-style-type: none"><li>- Legal Services expenditures decrease: \$59,000</li><li>- LTFM Expenditures increase: \$103,357 (offset by new LTFM dollars)</li><li>- Student Built House budget: \$120,000</li></ul>
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\_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING WRIGHT TECHNICAL CENTERS  
LONG TERM FACILITY MAINTENANCE PROGRAM BUDGET AND AUTHORIZING  
THE INCLUSION OF THOSE PROJECTS IN THE DISTRICT'S APPLICATION FOR  
LONG TERM FACILITY MAINTENANCE PROGRAM REVENUE

BE IT RESOLVED by the School Board of Independent School District No. 966,  
State of Minnesota as follows:

1. The school board of Independent School District No. 966 hereby approves a long-term facility maintenance program budget for its facilities for the 2026-2027 school year in the amount of \$406,591. The various components of this program budget are attached as Exhibit A here to and are incorporated herein by reference and administration is directed to apply to the Commissioner of the Department of Education for approval.
2. Minnesota Statutes, Section 123B.53, Subdivision 1, as amended, provides that if a cooperative's long term facility maintenance budget is approved by the school boards of each of the cooperative school districts, each member district may include its proportionate share of the costs of the cooperative school district program in its long-term facility maintenance revenue application.
3. It is proposed that the proportionate share of the costs of the cooperative school district's long term facility maintenance program for each member school district to be included in its application shall be determined by multiplying the total cost of the cooperative school district long term facility maintenance program times a 3-year average assessment formula. The long-term facility maintenance costs shall be funded through annual levy instead of issuing bonds.
4. Upon receipt of the proportionate share of long-term facility maintenance program revenue attributable to the cooperative school district program, a district shall promptly pay to the cooperative school district the applicable aid or levy proceeds.

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly \_\_\_\_\_ and adopted.

STATE OF MINNESOTA


COUNTY OF WRIGHT

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 966, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of Independent School District No. 966 held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Independent School District 966's long term facility maintenance program budget and authorizing the inclusion of the Independent School District's long term facility maintenance projects in the district's application for long term facility revenue.

WITNESS MY HAND officially as such Clerk this 3rd day of June, 2025.

\_\_\_\_\_  
Clerk  
Wright Technical Center  
Independent School District #966



	<b>Division of School Finance</b> 400 NE Stinson Blvd Minneapolis, MN 55413	<b>Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only</b>										ED - 02478-10
<b>Instructions:</b> Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes 2023, section 123B.595, subd. 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.												
<b>District Info. (REQUIRED) Enter Information</b>		<b>District Info. (REQUIRED) Enter Information</b>										
District Name:	Wright Technical Center	Date:	7/11/2025									
District Number:	966	Email:	brian.koslofsky@wrighttech.org									
District Contact Name:	Brian Koslofsky											
Contact Phone #	(763) 684-2200											
<b>Fiscal Year (FY) Ending June 30</b>												
<b>Expenditure Categories</b>		<b>2025 (base year)</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>2033</b>	<b>2034</b>	<b>2035</b>
<b>Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.</b>												
<b>Finance Code</b>	<b>Category (1)</b>											
347	Physical Hazards	\$5,988	\$2,000	\$1,000	\$1,000	\$1,000	\$2,000	\$1,000	\$1,000	\$2,000	\$2,000	\$2,000
349	Other Hazardous Materials	\$11,562	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
352	Environmental Health and Safety Management	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$8,060	\$5,000	\$5,000	\$5,000	\$7,000	\$5,000	\$5,000	\$5,000	\$6,000	\$7,000	\$6,000
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Health and Safety Capital Projects</b>		\$30,110	\$11,500	\$10,500	\$10,500	\$12,500	\$11,500	\$10,500	\$10,500	\$12,500	\$13,500	\$12,500
<b>Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year - Additional Revenue</b>												
<b>Finance Code</b>	<b>Category (2)</b>											
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Health and Safety Capital Projects \$100,000 or More</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151</b>												
<b>Finance Code</b>	<b>Category 3 (a)</b>											
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Remodeling for Approved Voluntary Pre-K Projects</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Remodeling for Gender-Neutral Single-User Restrooms</b>												
<b>Finance/Course Codes</b>	<b>Category 3 (b) LTFM REVENUE EFFECTIVE FY 2025</b>											
<b>Finance Code 384 and Course Code 684 MUST USE BOTH</b>	Remodeling for gender-neutral single user restroom per site.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Remodeling for Gender-Neutral Single User Projects</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Accessibility</b>												
<b>Finance Code</b>	<b>Category (4)</b>											
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Accessibility Projects</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Deferred Capital Expenditures and Maintenance Projects</b>												
<b>Finance Code</b>	<b>Category (5)</b>											
368	Building Envelope	\$129	\$1,000	\$10,000	\$12,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
369	Building Hardware and Equipment	\$24,500	\$2,000	\$2,000	\$2,000	\$3,000	\$3,000	\$3,000	\$3,000	\$10,000	\$3,000	\$3,000
370	Electrical	\$8,700	\$15,000	\$8,000	\$10,000	\$8,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
379	Interior Surfaces	\$2,428	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$90,000	\$20,000	\$20,000	\$20,000
380	Mechanical Systems	\$10,500	\$66,937	\$215,000	\$5,000	\$10,000	\$50,000	\$100,000	\$90,000	\$70,000	\$10,000	\$10,000
381	Plumbing	\$7,858	\$8,000	\$15,000	\$8,000	\$8,000	\$20,000	\$8,000	\$8,000	\$50,000	\$20,000	\$20,000
382	Professional Services and Salary	\$2,666	\$16,000	\$18,000	\$18,000	\$18,000	\$20,000	\$20,000	\$20,000	\$22,000	\$22,000	\$22,000
383	Roof Systems	\$373	\$3,000	\$80,000	\$250,000	\$250,000	\$250,000	\$150,000	\$5,000	\$5,000	\$62,000	\$62,000
384	Site Projects	\$78	\$45,952	\$50,000	\$10,000	\$10,000	\$30,000	\$25,000	\$240,000	\$1,000	\$25,000	\$25,000
<b>Total Deferred Capital Expense and Maintenance</b>		\$57,232	\$177,889	\$418,000	\$335,000	\$329,000	\$405,000	\$338,000	\$468,000	\$190,000	\$174,000	\$174,000
<b>Total Annual 10-Year Plan Expenditures</b>		\$87,342	\$189,389	\$428,500	\$345,500	\$341,500	\$416,500	\$348,500	\$478,500	\$202,500	\$187,500	\$186,500
<b>Fund Balance Section</b>												
<b>Fund 01</b>												
	Beginning Fund Balance 01-467-XX	\$0	\$2,269	\$139,351	\$39,765	\$20,622	\$8,096	-\$1,814	\$56,278	-\$15,632	\$188,460	\$407,551
	LTFM Fiscal Year Revenue - Levy	\$89,610	\$326,471	\$328,914	\$326,357	\$328,974	\$406,591	\$406,591	\$406,591	\$406,591	\$406,591	\$406,591
	LTFM Fiscal Year Revenue - AID if Applicable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Revenue Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT if applicable - Special Legislation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Estimated Fiscal Year Expenditures	\$87,342	\$189,389	\$428,500	\$345,500	\$341,500	\$416,500	\$348,500	\$478,500	\$202,500	\$187,500	\$186,500
<b>Ending Fiscal Year Fund Balance 01-467-XX</b>		\$2,269	\$139,351	\$39,765	\$20,622	\$8,096	-\$1,814	\$56,278	-\$15,632	\$188,460	\$407,551	\$627,642
<b>Fund 06</b>												
	Beginning Fund Balance 06-467-XX	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Bonded Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Revenue Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Other Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Estimated Fiscal Year Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Ending Fiscal Year Fund Balance 06-467-XX</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0





Division of School Finance  
400 NE Stinson Blvd.  
Minneapolis, MN 55413

Fiscal Year (FY) 2027 Application for  
Long-Term Facilities Maintenance  
Revenue Statement of Assurances

ED-02477-011  
Due: July 31, 2025

**General Information:** Minnesota school districts, intermediate school districts, cooperative districts, joint powers applying for Long-Term Facilities Maintenance revenue (LTFM) under Minnesota Statutes 2024, section 123B.595 must annually complete the Application for Long-Term Facilities Maintenance Revenue – Statement of Assurances (ED-02477). The application must be submitted to the Minnesota Department of Education (MDE) by July 31, 2025. Submit to [Sarah C. Miller](mailto:Sarah.C.Miller@mde.state.mn.us) (MDE.Facilities@state.mn.us) along with other required LTFM documentation. **Do not mail a hard copy. Please email this form with other required documentation.**

Identification Information

Name of District, Intermediate/Cooperative/Joint Powers	District Number and Type:	Date Submitted:
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Statement of Assurances

1. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety data submission system are for allowed health and safety uses under Minnesota Statutes 2024, section 123B.595, subd. 10, paragraph (a), clause (3), Minnesota Statutes 2024, section 123B.57, subd. 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety System are for uses prohibited under Minnesota Statutes 2024, section 123B.595, subd. 11.
2. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for allowed uses under Minnesota Statutes 2024, section 123B.595, subd. 10, paragraph (a), clauses (1) and (2) and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for uses prohibited under Minnesota Statutes 2024, section 123B.595, subd. 11.
3. All actual expenditures to be reported in Uniform Financial Accounting and Reporting Standards (UFARS) for FY 2027 under Finance Codes 347, 349, 352, 358, 363 and 366 will be for allowed health and safety uses under Minnesota Statutes 2024, section 123B.595, subd. 10, paragraph (a), clause (3), Minnesota Statutes 2024, section 123B.57, subd. 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes 2024, section 123B.595, subd. 11.
4. All actual expenditures to be reported in UFARS for FY 2027 under Finance Codes 367, 368, 369, 370, 379, 380, 381, 382, 383 and 384 for Accessibility and Deferred Maintenance will be for allowed uses under Minnesota Statutes 2024, section 123B.595, subd. 10, paragraph (a), clauses (1), (2) and (4) and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes 2024, section 123B.595, subd. 11. **Effective FY 2025 and if applicable, provisions for a gender-neutral, single-user restroom are included in The LTFM plan (Finance Code 384 must be used with Course Code 684).**
5. The district will maintain a description of each project funded with long-term facilities maintenance revenue that will provide enough detail for an auditor to determine the cost of the project and if the work qualifies for revenue (Minn. Stat. 127A.41, subd. 3[2024]).
6. The district’s plan includes provisions for implementing a health and safety program that complies with health, safety and environmental regulations and best practices, including indoor air quality management and mandatory lead in water testing, remediation and reporting (Minn. Stat. 121A.335 [2024]). **The district’s ten-year plan does not include a request for a second-time project cost for: (1) replacement of an existing mechanical ventilation system to the current Minnesota State Mechanical Code/American Society of Heating, Refrigerating, and Air-Conditioning Engineers (ASHRAE) guidelines; or, (2) to provide a level of approximately 15 Cubic Feet per Minute (CFM) per person.**

Certification of Statement of Assurances

Signature – <b>Must be signed</b> by Superintendent or Cooperative Unit Director:	Name – Superintendent or Cooperative Director (Please print)	Date:
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# 6.5 **FY26 Budget Approval Items**

## **General**

- **Maintenance (FY26 Budget)**
  - **Custodial Supplies and Misc. Repairs - \$20,000**

## **Capital (SWETC Revenue - \$51,420)**

- **Cameras and NVR's - \$22,688**
- **Smart TV's/Ipads - \$2,000**
- **Staff Computers - \$23,104**
- **40 Classroom Chairs - \$3,628**

**LTFM - \$406,591 (\$207,500 for repairs -- \$80,121 for Bond Payment) - This would leave \$133,033 in reserve for future projects and maintaining cash flow. This is designated for LTFM.**

- **Physical Hazards - Machine Guarding & Shop PPE - \$2,000**
- **Environmental Health & Safety Management - IEA - \$4,500**
- **Fire Safety - Fire Sprinkler/Alarm Testing - \$5,000**
- **Building Envelope - Door Repairs - \$1,000**
- **Building Hardware - Door Hardware - Closers, crashbars & rekeys - \$2,000**
- **Electrical LED Lighting Conversions & Misc. Electrical Work - \$15,000**
- **Interior Surfaces - Flooring & Painting - \$20,000**
- **Mechanical systems - Replace RTU 1 & 4 (\$61,749), repair radiant tube heaters, MAU & HVAC PM (\$5,188) - \$66,937**
- **Plumbing - Misc. plumbing repairs - \$8,000**
- **Professional Services & Salaries - In-house salary for work performed on deferred capital & maintenance projects - \$16,000**
- **Roof Systems - Misc. roof repairs - \$3,000**
- **Site Projects - Concrete replacement - \$10,515 & Asphalt repairs - \$35,437 \$45,952**

## **Perkins - \$137,460.66 TBD (This in an increase of \$12,952.96 from FY25)**

- **Equipment - \$82,460.66**
- **Tech Equipment - \$15,000**
- **Instructional Supplies - \$11,000**
- **Non-Instructional Supplies - \$6,000**
- **Textbooks - \$10,000**
- **Student Transportation - \$3,000**
- **Travel/Conferences - \$10,000**



## Principal's Report – June 3, 2025

Mr. Shaun Karson



### General Information

- **Meetings & Events:**
  - Safe Schools (5/7)
  - GRPC Meeting (5/12 & 6/2)
  - CMJTS Trades & Health Care Camp - (6/9 - 6/18)

### Wright Tech

- **2025-2026 Registration** - 577 (+25 from May)
  - Low numbers in PAES (reduce one section) & Auto Career Skills
- **Staffing**
  - Law Enforcement - 2 Applicants
- **Program Highlights**
  - Auto Career Skills - \$5,000 Northern Tool Grant
  - Health Science - HOSA - \$3,500 for HOSA Nationals from Big Lake Spud Fest
  - HEOM - Power Washer for equipment maintenance

### Wright Academy

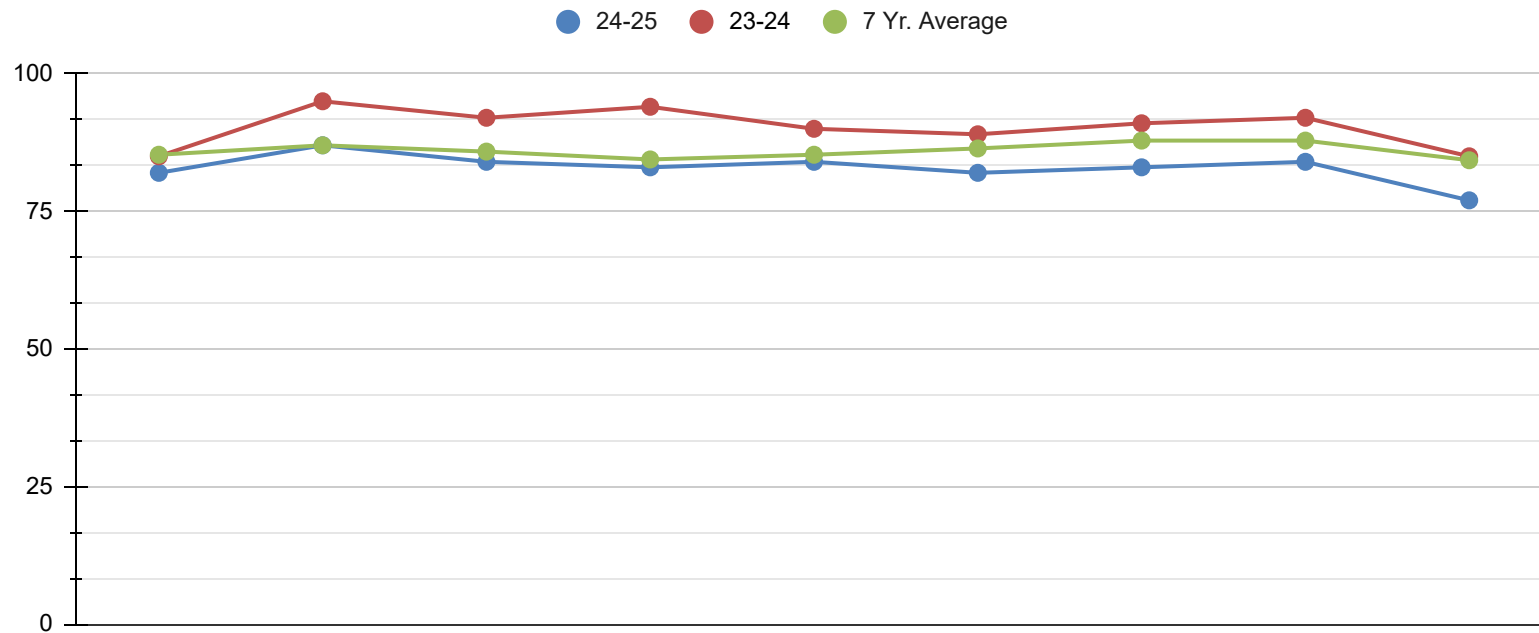
- **Enrollment** = 77 Students Day School (5 Graduates)
  - High School = 70 Students
  - Middle Level = 7 Students
- **Summer School** (6/16 - 7/18) - No School 6/19 & Week of 7/4
  - Day School - One session of English, One sessions of Social Studies
  - Independent Study - Mondays & Tuesdays
- **Student Support & Engagement - PBIS Activities**
  - Advisory Monthly Theme - Job Skills
  - Field Trips
    - **End of the Year Activities**
      - Activity Day/Annual School CookOut (6/4) - Bowling, Disc Golf

*The **WRIGHT** path for High School*

# ALC/GEN/SPED Enrollment Trends

WA Enrollment Trends		Sept	Oct	Nov	Dec	Jan	Feb	March	April	May/June
Day School Only No IS or NS	2017-2018	85	87	83	80	90	90	93	99	99
	2018-2019	84	83	88	80	86	89	84	85	80
	2019-2020	83	75	78	75	73	74	78	77	77
	2020-2021	67	73	76	78	75	79	83	78	74
	2021-2022	97	99	90	90	89	90	92	90	88
	2022-2023	96	97	94	94	94	94	94	94	87
	2023-2024	85	95	92	94	90	89	91	92	85
7 Yr. Average		85	87	86	84	85	86	88	88	84
2024-2025		82	87	84	83	84	82	83	84	77

## Academy Enrollment Trends



WA Enrollment Trends

**Wright Technical Center, ISD 966**  
**Brian Koslofsky, Executive Director**  
**Director's Report**  
**June 3, 2025**

1. General Information

- a. The next tentatively scheduled meeting with the superintendents is Aug. 13. This is the annual SWETC/WTC Supt's meeting.
- b. St Mary's Finance Committee met and has approved the Intent to purchase document that has been drafted. Father Larry Blake will now check with the Archdiocese to see if they will require a "proxy" to be associated with this document. The proxy is the Archdiocese approval of the project which is a formality and there is no reason for them not to approve.
- c. With the close of the 2025 Legislative session, the bonding bills did not make it to the finish line once again. The hope is that they can be reintroduced next year. Brian Nutter and I have briefly discussed this with Shane Zahrt, Lobbyist for Wright County who has been working on our behalf. Also, the student support aid has been reduced but we're not sure how this will effect any of our member districts and the flow through for the financial support of our social worker.

2. Finance

- a. The approval of the Long Term Facility Maintenance levy that member districts levy for us on our behalf will provide additional dollars for facilities beginning with the 25-26 school year. The financial challenges we have faced, due to aging facilities, will improve with the additional revenue for facility repairs.
- b. We are budgeting the entire amount of SWETC Revenue for the purchase of necessary items such as the Cameras and staff computers as listed in Anh's report 6.4 pg. 6. The number of staff computers may be less and which will save some expenditure.
- c. Review of Academy Finance Trends

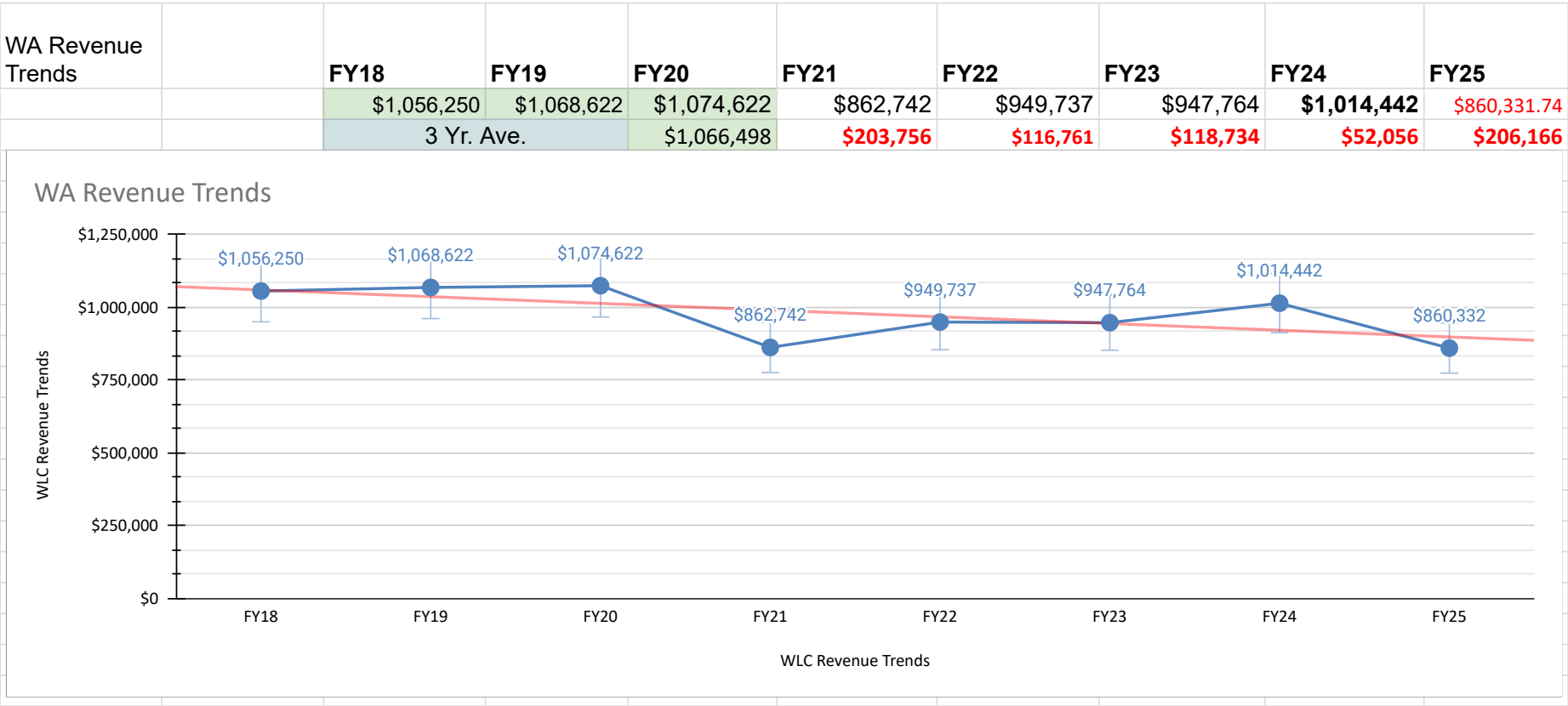
3. Facilities

- a. RTU's #1 & 4 are scheduled to be replaced along with repairs to the sidewalk on the West end by door 9. The main drive, student and staff parking will be repaired in June.
- b. Carpets will be replaced in the Law classroom, Cornerstones room 235 and a portion of the cafeteria.
- c. There are several of the hallways that will be painted this summer with the remaining to be painted in the future.
- d. The summer routine of preparing for the 25-26 school year will be similar to last summer going through each room doing repairs, deeper cleaning and touch ups rather than the main floor sanding and waxing.

Thank you to the WTC Governing Board, Member District Boards and Superintendents for all of the support these past eight years. Last but certainly not least, a huge thank you to the WTC staff that I have worked with.

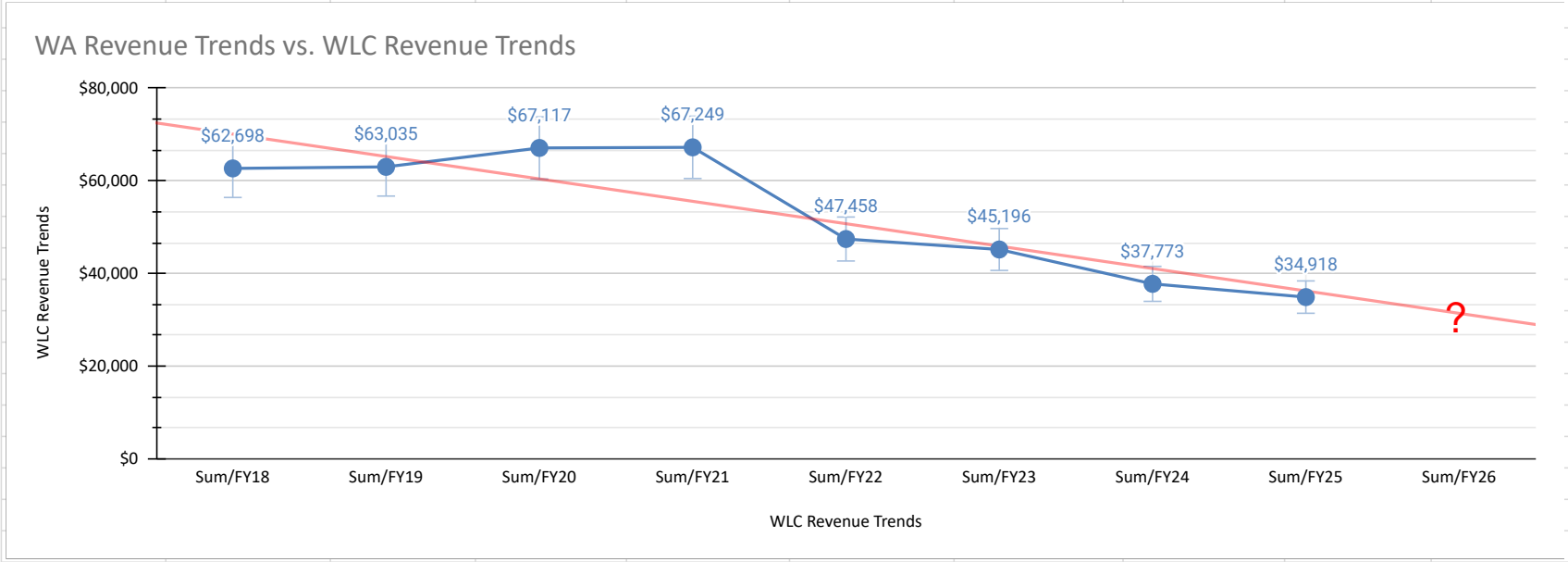
Brian

Trend Data

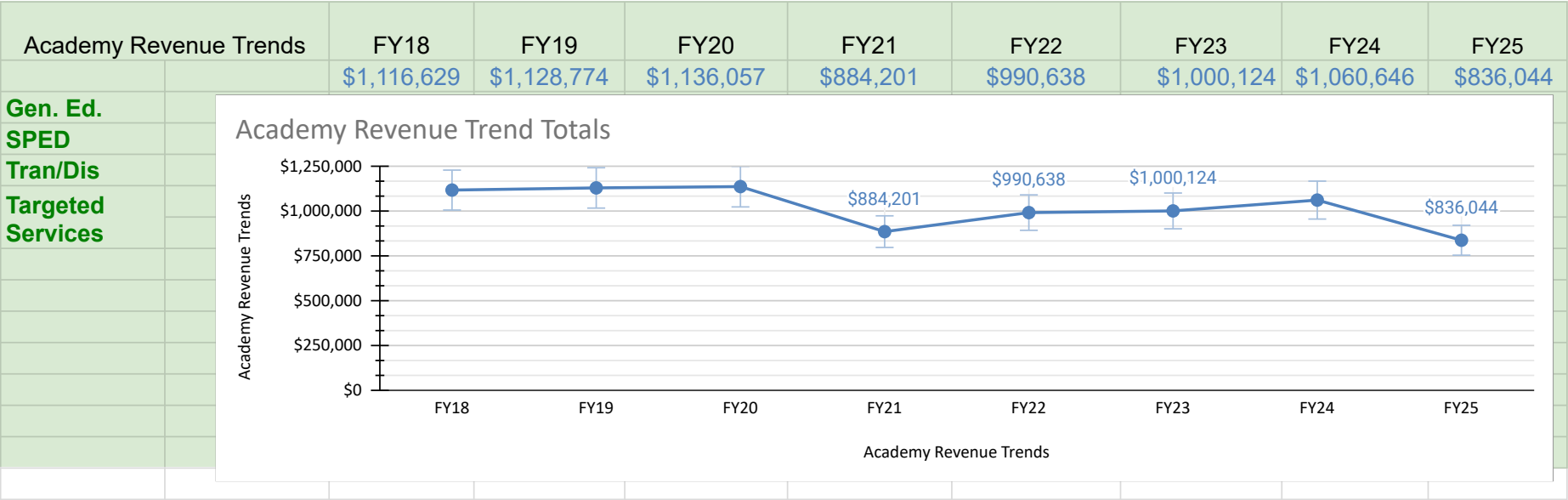


Trend Data

WA Summer School	Sum/FY18	Sum/FY19	Sum/FY20	Sum/FY21	Sum/FY22	Sum/FY23	Sum/FY24	Sum/FY25	Sum/FY26
Revenue Trends	\$62,698	\$63,035	\$67,117	\$67,249	\$47,458	\$45,196	\$37,773	\$34,918	
	4 Yr. Ave.		\$64,283	\$65,025	\$16,825	\$19,087	\$26,510	\$29,365	



Trend Data





WTC Contract Negotiation						
Business Manager Costing FY26 & FY27				Increase \$		
Cost	FY25 - Base	FY26	FY27	FY26	FY27	Notes
Salary	\$60,919	\$62,747	\$64,629	\$1,828	\$1,882	3% Increase each year
FICA	\$4,660	\$4,800	\$4,944	\$140	\$144	7.65% of wage
PERA	\$4,569	\$4,706	\$4,847	\$137	\$141	7.5% of wage
Health	\$14,200	\$16,800	\$17,900	\$2,600	\$1,100	18% Increase Y1, 7% Increase Y2
Dental	\$930	\$930	\$930	\$0	\$0	No Increase
Life	\$132	\$142	\$153	\$11	\$11	8% Premium cost increase each year
LTD	\$209	\$226	\$244	\$17	\$18	8% Premium cost increase each year
HSA	\$1,000	\$1,000	\$1,000	\$0	\$0	No Increase
403B	\$800	\$800	\$800	\$0	\$0	No Increase
Total Package	\$87,419	\$92,150	\$95,447	\$4,732	\$3,297	Total package increase is \$7,129 over 2 years
	Total Increase %	5.41%	3.58%	8.9905%		
				9%		

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION PROPOSING A REDUCTION  
TO THE CONTRACT FOR  
KIM LANDECKER

BE IT RESOLVED by the Governing Board of School District No. 966, as follows:

- 1. That it is proposed that Kim Landecker, a teacher of said school district, have his contract reduced by .17% of her current contract of .5% FTE. Pay and fringe benefits will be prorated to the equivalent of a .33 FTE effective at the end of the 2024-2025 school year on June 30, 2025.
- 2. That written notice be sent to said teacher regarding the reduction of .17% from her current contract of .5 FTE. Pay and fringe benefits will be prorated to the equivalent of a 1.0 FTE.
- 3. That the foregoing grounds of said notice are within the grounds for contract reduction as set forth in Article 9, Section 9.8 of the current Master Agreement and are hereby adopted as fully as though separately set forth and resolved herein.

Reduction of PAES (Practical Assessment Exploration System) Class as scheduled for 2025-2026 due to low enrollment numbers.

The motion for the adoption of the foregoing resolution was duly seconded by

Member \_\_\_\_\_ and upon vote being taken thereon, the following  
voted in favor thereof:  
  
and the following voted against the same:  
  
whereupon said resolution was declared duly passed and adopted.

NOTICE OF PROPOSED REDUCTION  
TO THE CONTRACT FOR KIM LANDECKER

Dear Ms. Landecker:

You are hereby notified that at the regular meeting of the Governing Board of Independent School District No. 966 held on June 3, 2025 , consideration was given to the for reduction of .17% of your current contract of .5 FTE. Pay and fringe benefits will be prorated to the equivalent of a .33 FTE. A resolution was adopted by a majority vote of the Board, proposing the reduction for the .17% of your current contract effective at the end of the 2024-25 school year on June 30, 2025 upon the grounds described specifically as follows:

Reduction of PAES (Practical Assessment Exploration System) Class as scheduled for 2025-2026 due to low enrollment numbers.

Yours very truly,  
  
GOVERNING BOARD OF  
SCHOOL DISTRICT NO. 966  
  
\_\_\_\_\_  
Clerk of the School Board