

WRIGHT TECHNICAL CENTER School District 966

The meeting of the Governing Board of Wright Technical Center, School District 966, was held on Tuesday February 4, 2026 at 1405 3rd Ave. NE, Buffalo, Minnesota 55313.

Members Present: Alternate Gierke, Borrell, Sansevere, Steffens, Mealey, Curtis, Paumen.

Members Absent: Sixberry

Others Present: Brian Nutter-Executive Director, Shaun Karson-Principal, Anh Glewwe-Business Manager, Kelli Bishop- Administrative Assistant, Russell Pearson-American Federation of Teachers.

The meeting was called to order by Member Mealey at 6:00 p.m. followed by the Pledge of Allegiance.

Agenda Review

On motion by Member Sansevere, second by Member Paumen, to approve the agenda. Motion carried by unanimous vote.

Reorganization

Chairperson- Mealy

Member Sansevere nominated Member Mealey for the office of the Chair. With no other nominations after 3 calls, the nomination was closed and declared elected by vote of acclamation for Member Mealey.

Vice-Chairperson- Sixberry

Member Curtis nominated Member Sixberry for the office of the Vice- chairperson. With no other nominations after 3 calls, the nomination was closed and declared elected by vote of acclamation for Member Sixberry.

Clerk- Steffens

Member Curtis nominated Member Steffens for the office of the Clerk. With no other nominations after 3 calls, the nomination was closed and declared elected by vote of acclamation for Member Steffens.

Treasurer- Curtis

Member Steffens nominated Member Curtis for the office of the Treasurer. With no other nominations after 3 calls, the nomination was closed and declared elected by vote of acclamation for Member Curtis.

Appointment of Committees:

On motion by Member Steffens, second by Member Sansevere, to approve the board committees as follows. Motion carried by unanimous vote.

Executive: Steffens, Sixberry, Curtis, Mealey

Meet and Confer: Sansevere

Facilities: Paumen, Borrell, Schaust

Finance/Negotiations: Mealey, Sansevere, Sixberry

Relicensure: Sixberry

Board Compensation Rates:

On motion by Member Steffens, second by Curtis, to set the board compensation rates as listed. Motion carried by unanimous vote.

Meetings under 4 hours: \$60

Over 4 hours: \$90

Chair: \$70

Clerk: \$60

Treasurer: \$60

Mileage Reimbursement

On motion by Curtis, second by Gierke, to set the mileage reimbursement at the current Federal rate as follows: 2026 Federal Rate \$0.725 (72.5 cents) per mile. Motion carried by unanimous vote.

Official Designations:

On motion by Member Gierke, second by Sansevere, to approve the designations as follows. Motion carried by unanimous vote.
Depositories- Old National, National Bank of Commerce, Minnesota School District Liquid Asset Fund (MSDLAF+)
Meeting Dates- First Tuesday of every month with the exception of Wednesday November 4th, in the WTC boardroom.
Meeting Time- 6:00PM
Notification Methods- District Office, Website
Legal Counsel- Knutson, Flynn and Deans, PA
Official Publication- Howard Lake Herald Journal

Signature Authorizations

On motion by Member Steffens, second by Member Borrell, to set the signature authorizations as listed. Motion carried by unanimous vote.

Electronic Fund Transfers

- Brian Nutter, Executive Director
- Anh Glewwe, Business Manager
- Lisa Stine, Finance Assistant
- Melissa Curtis, Treasurer
- Jennifer Mealey, Chair
- Carol Steffens, Clerk

Safe Keeping Investment Securities

On motion by Member Sansevere, second by Member Curtis, to authorize the director and financial administrator to make investments in Federally insured/secured accounts which will yield the greatest interest rates and approve Old National and National Bank of Commerce pledged collateral as required by MN Statute 118A.03. Motion carried by unanimous vote.

Consent Agenda

On motion by Member Steffens, second by Member Curtis, to approve consent agenda as presented. Motion carried by unanimous vote. 6.1 January 6th regular meeting minutes, 6.2 Bills for payment, 6.3 Acceptance of anonymous donation through GiveMN.org and WTCEO donation through Community Giving, 6.4 Approval of Employment Agreement for Lead Maintenance/Custodian, 6.5 Approval of Health Sciences HOSA overnight trip.

Financial Report

Business Manager Glewwe reported on the current finances. On motion by Member Curtis, second by Member Sansevere, the financial report was approved as presented. Motion carried by unanimous vote.

Principal and Director's Report

Principal Karson discussed current WTC and WA enrollment, tours and presentations, and program highlights. Director Nutter reported on his acceptance to the WCEDP board, programming highlights in Construction and Early Childhood and Elementary Careers, and operational updates on facilities, finances, and staffing.

New Business- Proposed Board Policies

The board reviewed the first readings of the following proposed policies: 524 Internet Acceptable Use, 531 Pledge of Allegiance, 601 School District Curriculum and Instruction Goals, 620 Credit for Learning, 709 Student Transportation Safety, 722 Public Data Requests. The item was presented for review only. No motion was made and no action was taken.

On motion by Member Sansevere, second by Member Steffens, for adjournment. Motion carried by unanimous vote. Meeting was adjourned at 6:42 P.M.