



Wright Technical Center

1405 3rd Ave. NE • Buffalo, MN 55313

Phone: 763-682-4112
www.wtc.k12.mn.us

Course Syllabus 2026-2027

Course Title

Cosmetology Careers

Instructor

Steph Harvey

763-684-2232

steph.harvey@wrighttech.org

Course Description

The Cosmetology course will provide you with the basic knowledge, attitude and skills needed to be successful in the vast beauty industry. During the time in this course students will follow the Minnesota Board of Cosmetology Statutes, Rules, Safety and Sanitation. They will participate in hands-on, industry relevant training and experiences in the areas of hair, skin and nail care. Students complete classroom theory work, practice on mannequins, classmates, and demonstrate competency by passing written exams and practical skills evaluations. Students will learn about the legal and ethical responsibilities associated with personal care. Classroom viewing of industry related videos and an introduction to guest speakers from several areas of this broad industry. Topics include: salon business/retailing, infection control, shampoo/conditioning, design concepts, trichology, haircutting, hairstyling, formal styling, chemical texture, hair coloring, nail care and skin care.

Classroom Fees

Each student is required to pay a supply fee of approximately **\$55.00**, which covers the cost of their own personal manikin head and consumable supplies.

Textbook & Classroom Resources

Milady Standard Cosmetology. Clifton Park, New York: Cengage Learning, (2016)

Minnesota Board of Cosmetology Laws and Rules. Saint Paul, Minnesota: Minnesota Bookstore

Course Outline

1. Minnesota Board of Cosmetology State Statutes, Rules, Safety and Sanitation
2. Legal responsibilities and ethical practices in the cosmetology industry including professional development and soft skills for employment
3. Infection control, principles and practices
4. The study of nail disorders, diseases, structure and growth.
5. Basic manicuring techniques and practices
6. Anatomy and Physiology
7. The Study of the Properties of Hair and Scalp including, chemical composition, structure, and disorders of the hair and scalp.
8. Scalp care, shampooing and conditioning, including proper draping along with safety procedures
9. Principles of Hair Design, including, facial structure and its influences.
10. Basic Hairstyling concepts including long hair formal styling, proper tool usage and safety procedures
11. Introduction to Haircutting, basic principles, techniques, proper ergonomics, tools, and safety standards
12. Basic haircutting techniques and practices
13. Introduction to Chemical Texture including basic science associated with chemical products
14. Physical phase of permanent waving and hair straightening procedures, supplies and tool usage
15. Introduction to one of the most popular salon services; Haircoloring: Identification of hair structure, natural hair color and tone, understanding the level system, color wheel, types of haircolor and their uses, developer volumes and percentages.
16. Experience basic application of haircolor and foiling techniques.
17. Basic study of skin structure, diseases and disorders
18. Facials and makeup application
19. Introduction to daily skin care regimens, practical facial skills and massage techniques
20. The Salon Business & Customer Service
21. Career Research - Industry & College Speakers, and Post- Secondary Tours
22. Lashes

Skills Needed

To be successful in this program, you should have the following skills:

- Must be able to work both independently and with others
- Strong hand and eye coordination
- Positive professional attitude, friendly and likable personality
- Effective communication skills
- Proficient math (algebra), 9th grade reading comprehension and strong writing skills
- Dependability and a strong work ethic
- Stamina for standing lengths of time
- Strong manual dexterity
- Critical thinking skills
- Situational/Body awareness

Program Safety

Students will complete industry and salon specific safety training before being allowed to participate in shop activities or equipment operation.

- Hands on Instructor safety training with each piece of equipment/tools to ensure safe operations. Equipment is as follows: Hair styling chair/station, shears, hot styling tools, hair tools, perm and color chemicals, nail equipment and chemicals, disinfectants, ect
- Students are required to have and use the appropriate attire when in the student salon. Closed toe shoes, appropriate tops and pants (shirts with long flowing arms may hinder mobility) smock, and ID badge

Evaluation of Learning

Student performance will be evaluated using multiple assessments involving assigned program activities. Student's course grades will be based on the following:

Evaluation Criteria	Method of Evaluation	Points
Effort	● Classroom attendance ● Participation ● Professionalism ● Attitude/Behavior	Total Points
Performance	● Practical skill evaluations	
Knowledge of Course Content & Performance	● Practical theory ● Chapter assignments ● Projects ● Tests	

Grading Scale

Grade	Percentage
A+	100% – 98%
A	97% – 92%
A-	91% – 90%
B+	89% – 88%
B	87% – 82%
B-	81% – 80%

Grade	Percentage
C+	79% – 78%
C	77% – 72%
C-	71% – 70%
D+	69% – 68%
D	67% - 62%
D-	61% - 60%
F	59% - Below

Late Assignments

- A generous amount of time is allotted for completion of classroom theory paperwork
- In the event of a student absence, students are allowed 2 days per excused absence to turn in any missed work
- Any assignments not submitted in the time allotted, no credit is given

Career Information

MN Program of Study	
Career Field	Human Services
Career Cluster	Human Services
Career Pathway	Personal Care Services
<u>Post-Secondary Education</u> = <i>Must complete a 9 – 24-month training program. License required.</i>	
<u>Occupations</u> ● Cosmetologists ● Barber ● Manicurist ● Esthetician ● Platform artist ● Professional product representative ● Instructor ● School manager ● Salon owner ● Salon manager ● Independent renter ● School admissions representative ● Research and development ● Spa Technician	
Career Outlook	<i>information available @ careerwise.minnstate.edu</i>

College Credit Opportunities

Depending on each home high school calendar and attendance schedule, the total class time for the program year will vary. Students will be able to earn between 178 to 295 hours that will be applied towards their cosmetology course work.

Classroom hours/credits are transferable to several Cosmetology Colleges. Wright Technical Center has articulation agreements in place with the following colleges:

- The Atelier Academy of Beauty
- Ridgewater College – Willmar/Hutchinson
- Model College of Hair Design

The **WRIGHT** path for High School